



ADDENDUM #1 TO CONTRACT DOCUMENTS

REQUEST FOR PROPOSALS (RFP) # 20-03-390
FINANCIAL AUDITING SERVICES

This Addendum MUST be acknowledged via the “Addendum Acknowledgement Form” in RFP

Addendum Date: March 19, 2020

TO ALL PROSPECTIVE RESPONDERS:

Responders, for the above referenced project shall take note of the following revisions, additions, deletions, clarifications, etc. relative to the solicitation, which in accordance with the Contract Documents shall become a part of and have precedence over anything shown or described otherwise.

Marcum LLP

QUESTION(S)	RESPONSE(S)												
<ol style="list-style-type: none"> 1. Due to the coronavirus is the City extending the RFP due date? 2. Due to the coronavirus many companies have limited access to office printers. As such, would the City consider accepting electronic pdf proposals as opposed to requiring physical proposals? 3. Was the Single Audit fee paid for 2018 and 2019 per each Major Program? 4. Was the Single Audit fee paid for 2018 and 2019 for both a Federal and State Single Audit? 5. Who are the members of the auditors selection committee? 6. Florida Statute (218.391) does not allow Price to be a predominant factor used to evaluate auditor proposals. The RFP give the largest weight (25%) to price. Is this going to be revised? 	<ol style="list-style-type: none"> 1. Yes, please see revised schedule below. 2. No, the due date has been revised and we will continue to monitor the current situation. We will adjust the calendar schedule accordingly and post said changes on the City of North Lauderdale website at www.nlauderdale.org and DemandStar at www.demandstar.com. 3. Total 4. Total 5. The Mayor, a Commissioner, and three finance professionals from other cities. 6. The evaluation criteria and maximum points have been revised as follows: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 85%; text-align: center;">Evaluation Criteria</th> <th style="width: 15%; text-align: center;">Max Points</th> </tr> </thead> <tbody> <tr> <td colspan="2" style="text-align: center;">A - TECHNICAL PROPOSAL</td> </tr> <tr> <td colspan="2" style="text-align: center;">Qualifications and Experience</td> </tr> <tr> <td style="padding: 5px;">Firm Qualifications (past experience and performance on comparable government engagements). See section 150 (b)</td> <td style="text-align: center; vertical-align: middle;">25 20</td> </tr> <tr> <td colspan="2" style="text-align: center;">B - PRICING (Submit in a separate sealed envelope)</td> </tr> <tr> <td style="padding: 5px;">Rates and Expenses.</td> <td style="text-align: center; vertical-align: middle;">20-25</td> </tr> </tbody> </table>	Evaluation Criteria	Max Points	A - TECHNICAL PROPOSAL		Qualifications and Experience		Firm Qualifications (past experience and performance on comparable government engagements). See section 150 (b)	25 20	B - PRICING (Submit in a separate sealed envelope)		Rates and Expenses.	20-25
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Carr, Riggs & Ingram, LLC

QUESTION(S)	RESPONSE(S)
I just wanted to double check to see if the RFP has in fact been cancelled?	No, please see the modifications that have been made to made page 2 below.

In additional to the above questions and answers, the following modifications to the documents are made:

Page 2 – Deadline Date and Time Schedule

WRITTEN QUESTIONS AND INQUIRIES ARE DUE ON OR BEFORE:	MONDAY, MARCH 23, 2020 @ 12:00 PM EST CANCELED MONDAY, APRIL 13, 2020 @ 12:00 PM EST
ADDENDA AS RESPONSES TO QUESTIONS SHALL BE ISSUED ON OR BEFORE:	MONDAY, MARCH 30, 2020 @ 4:00PM EST CANCELED MONDAY, APRIL 20, 2020 @ 4:00 PM EST
RFP REPOSE DUE DATE/TIME:	MONDAY, APRIL 6, 2020 @ 10:00 AM EST CANCELED MONDAY, APRIL 27, 2020 @ 10:00 AM EST
EVALUATION COMMITTEE MEETING:	THURSDAY, APRIL 23, 2020 @ 10:00 AM EST CANCELED THURSDAY, MAY 14, 2020 @ 10:00 AM EST
PRESENTATIONS & FINAL RANKING:	WEDNESDAY, MAY 13, 2020 @ 10:00 AM EST CANCELED WEDNESDAY, JUNE 3, 2020 @ 10:00 AM EST
RECOMMENDATION FOR AWARD:	TUESDAY, MAY 26, 2020 @ 6:00 PM EST CANCELED TUESDAY, JUNE 30, 2020 @ 6:00 PM EST

Page 19 – Technical Proposal Section B: Firm Qualifications

(25 ~~20~~ points): This section is now worth 25 points of your overall Evaluation Criteria.

Page 22 – Technical Proposal Section E: Pricing

(20 ~~25~~ points): This section is now worth 20 points of your overall Evaluation Criteria.

All other documents, specifications, drawings, terms and conditions remain the same.

END OF DOCUMENT