CITY OF NORTH LAUDERDALE
COMMISSION MEETING
TUESDAY, NOVEMBER 12, 2019
REGULAR MEETING – 6:00 p.m.

AGENDA

1. INVOCATION AND PLEDGE OF ALLEGIANCE – Vice Mayor Borgelin

2. ROLL CALL
   Mayor Ana Ziade
   Vice Mayor Samson Borgelin
   Commissioner Rich Moyle
   Commissioner Lorenzo Wood
   Commissioner Mario Bustamante
   City Manager Ambreen Bhatta
   City Attorney Samuel S. Goren
   City Clerk Patricia Vancheri

3. APPROVAL OF MINUTES
   a. September 26, 2019
   b. October 8, 2019

4. PRESENTATIONS

5. PROCLAMATIONS

6. PUBLIC DISCUSSION

7. ELECTION ITEMS
   a. Selection of Vice Mayor by City Commission – Nomination and Motion to Approve
   b. Oath of Office to Vice Mayor – Sworn in by City Clerk Vancheri
8. ORDINANCES SECOND READING

a. Ordinance – Second Reading - Fiscal Year End (FYE) 2019 Budget Amendment

- Motion, second and vote to read the ordinance
- Attorney reads title
- Staff presentation (Susan Nabors)
- Public Hearing opened
- Public discussion
- Public Hearing closed
- Commission motion and second to adopt
- Commission discussion
- Commission vote

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AMENDING ORDINANCE NO. 18-09-1379 BY WHICH THE CITY COMMISSION DID ADOPT THE BUDGET OF THE CITY OF NORTH LAUDERDALE FOR THE 2018/2019 FISCAL YEAR, TO REVISE THE BUDGET AS DOCUMENTED IN “EXHIBIT A” ATTACHED; AMENDING THE GENERAL FUND BUDGET BY $45,000 IN THE PUBLIC WORKS DEPARTMENT FOR UNANTICIPATED ARCHITECT/ENGINEERING EXPENSES; BY $383,000 IN THE PUBLIC WORKS DEPARTMENT FOR A ROOFING PROJECT BUDGETED IN THE PRIOR FISCAL YEAR BUT COMPLETED DURING FY 2018/2019 AND BY $56,810 FOR UNANTICIPATED LEGAL EXPENSES IN THE LEGAL SERVICES DEPARTMENT; AMENDING THE WATER CONTROL DISTRICT FUND BUDGET BY $5,500 FOR ASSESSMENT COLLECTION FEES; PROVIDING FOR CONFLICTS, SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

9. CONSENT AGENDA

- Remove items from consent agenda if desired
- Commission motion, second and vote to read
- Attorney reads consent agenda
- Commission motion, second and vote to adopt the consent agenda

a. RESOLUTION – Re-Appointment of Kenneth Singh to Code Enforcement Board as Regular Member

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, RE-APPOINTING KENNETH SINGH AS A REGULAR MEMBER OF THE NORTH LAUDERDALE CODE ENFORCEMENT BOARD (SPONSORED BY ANA M. ZIADE – MAYOR AT-LARGE); PROVIDING FOR TERM OF OFFICE; AND, PROVIDING AN EFFECTIVE DATE.
b. **RESOLUTION - Aquatic Center Pool Thermal Blanket**

A RESOLUTION OF THE CITY OF NORTH LAUDERDALE AUTHORIZING THE EXPENDITURE OF $26,847.00 TO COMMERCIAL ENERGY SPECIALIST FOR THE PURCHASE OF A T-STAR ENERGY SAVER XER THERMAL POOL BLANKET UTILIZING THE CES SOLE SOURCE STATUS AS PROVIDED BY T-STAR ENTERPRISE; FUNDING IS AVAILABLE IN THE 2019-2020 PARKS AND RECREATION CAPITAL FUND BUDGET 3117071-563100; AND PROVIDING AN EFFECTIVE DATE.

c. **RESOLUTION - Sponsorship – Florida Sports Foundation Dominos Tournament**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, RECOGNIZING A SPONSORSHIP OR CO-SPONSORSHIP RELATIONSHIP BETWEEN THE CITY OF NORTH LAUDERDALE AND THOSE CHARITIES AND ORGANIZATIONS LISTED IN EXHIBIT “A”, ATTACHED HERETO AND INCORPORATED HEREIN, AS MAY BE AMENDED FROM TIME TO TIME, FOR THE EXPRESSED PURPOSE OF COMPLIANCE WITH SECTION 1-19(C)(5)(A)(4) OF THE BROWARD COUNTY CODE OF ORDINANCES; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

10. **OTHER BUSINESS**

a. **RESOLUTION - Site Preparation - Pre-fabricated Bathroom at Jaycee Park**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation (Mike Sargis/Sam May)
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO ISSUE PURCHASE ORDERS FOR ADDITIONAL PREPARATION EXPENSES TO THE PREFABRICATED BATHROOM AT JAYCEE PARK IN AN AMOUNT NOT TO EXCEED $32,000; AND PROVIDING FOR AN EFFECTIVE DATE.
b. **RESOLUTION - Purchase of a 77-Passenger School/Activity Bus**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation (Mike Sargis)
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO TAKE ALL STEPS NECESSARY TO PURCHASE A 2020 THOMAS ACTIVITY BUS FROM MATTHEWS BUS ALLIANCE AS OUTLINED ABOVE IN AN AMOUNT NOT TO EXCEED $104,520.00 OFF OF THE FLORIDA DEPARTMENT OF EDUCATION STATE BID 2017-02; AND PROVIDING AN EFFECTIVE DATE.

c. **SUBJECT – Purchase of a New Ford Bucket Fleet Vehicle**

i. **RESOLUTION – Authorizing Surplus of Old Ford Truck**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation (Sam May)
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY OF NORTH LAUDERDALE, FLORIDA AUTHORIZING THE SURPLUS OF THE OLD FORD BUCKET TRUCK VEHICLE AND UTILIZING THE DEALERSHIP’S TRADE-IN SERVICE AS BEING THE MOST APPROPRIATE METHOD OF DISPOSAL; AND PROVIDING AN EFFECTIVE DATE.

ii. **RESOLUTION – Authorizing Award to Altec Industries for Purchase**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation (Sam May)
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO AWARD ALTEC INDUSTRIES, INC. UTILIZING SOURCEWELL
A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA TO ACCEPT THE EVALUATION OF PROPOSALS FOR THE QUALIFIED GENERAL AND/OR ROOFING CONTRACTORS POOL FOR THE HURRICANE LOSS MITIGATION PROGRAM AND RECOGNIZING FUNDAMENTAL ENGINEERING & CONSTRUCTION, INC.; STACY BOMAR CONSTRUCTION; WHYTE-WAY CONSTRUCTION, INC.; JAMES JOYCE CONSTRUCTION; PROFICIENT CONSTRUCTION, INC. AND HOGGINS CONSTRUCTION; AS QUALIFIED BIDDERS; AND PROVIDING AN EFFECTIVE DATE.

e. **SUBJECT – Special Event - SPEV 19-02 -“Biz Art in the Park”**
   Tamarac/North Lauderdale Chamber of Commerce

   - Motion, second and vote to read
   - Attorney reads title
   - Staff presentation (Tammy Reed-Holguin)
   - Commission motion and second to adopt
   - Commission discussion
   - Commission vote

   1. **MOTION** - To approve SPEV 19-02 for the Tamarac/ North Lauderdale Chamber to hold the “Biz Art in the Park” event at Hampton Pines Park on Saturday, November, 16th, 2019 from 11:00 am-3:00 pm subject to the conditions listed in the staff memorandum.

   2. **MOTION** - Authorizing the City’s co-sponsorship of the event with City to be named as sponsor and City logo to be used on various marketing materials and venues.

   3. **MOTION** - To waive $2,316 in City fees associated with the event.
f. **ORDINANCE - First Reading: Amendment to Chapter 78-General Provisions/Administration, Article V- Community Sustainability Board, Sections 78-102, 78-103, 78-106 and 78-108; and Creation of Sec. 78-114**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation (Tammy Reed-Holguin)
- Commission motion and second to adopt
- Commission discussion
- Commission vote

AN ORDINANCE OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AMENDING CHAPTER 78 - GENERAL PROVISIONS/ADMINISTRATION, ARTICLE V- COMMUNITY SUSTAINABILITY BOARD, SECTIONS 78-102, 78-103, 78-106 AND 78-108; AND CREATING SEC. 78-114 OF THE CODE OF ORDINANCES OF THE CITY OF NORTH LAUDERDALE PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

g. **RESOLUTION - Funding Agreement for Parking Lot**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO ENTER INTO A FUNDING AGREEMENT WITH BROWARD COUNTY TO ACCEPT $50,000 FOR THE CONSTRUCTION OF THE PARKING LOT AS SET FORTH IN THE AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

h. **ORDINANCE – First Reading - Donation Policy**

- Motion, second and vote to read
- Attorney reads title
- Staff presentation
- Commission motion and second to adopt
- Commission discussion
- Commission vote
AN ORDINANCE OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AMENDING CHAPTER 2, “ADMINISTRATION,” ARTICLE II, “GOVERNING BODY,” DIVISION 1, “GENERALLY,” OF THE CITY’S CODE OF ORDINANCES BY SPECIFICALLY CREATING SECTION 2-37, TO BE ENTITLED “DISCRETIONARY EXPENDITURES OF CITY COMMISSION”; PROVIDING FOR POLICIES AND PROCEDURES REGULATING DISCRETIONARY EXPENDITURES OF THE CITY COMMISSION; PROVIDING FOR DIRECTION TO THE CITY MANAGER; PROVIDING DIRECTION TO THE CITY CLERK; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

11. REPORTS
   a. Winter Activities and Holiday Parade (Mike Sargis)

12. CITY MANAGER COMMENTS
   a. Upcoming Events
      • Wednesday, November 13 – 5:00 pm – 7:00 pm – Census 2020 Complete Count Committee Town Hall Meeting – City Hall Commission Chamber
      • Thursday, November 14 – 4:00 pm – 7:00 pm - Farmer's Market – Front Lawn of City Hall
      • Saturday, November 16 – 11:00 am – 3 pm - Biz Art in the Park – Hampton Pines Park

13. COMMISSION COMMENTS
   a. Discussion and possible motion to authorize the purchase of a table of 10 ($450) and/or individual seats ($45 each) for the Chamber of Commerce Holiday Gala to be held on December 12th at the Woodmont Country Club – 5:30 to 8:30 pm
   b. Discussion and possible motion to authorize purchase of individual seat for the Broward League of Cities Annual Holiday Reception to be held on December 12th at the Circ Hotel Hollywood – 6:00 to 8:00 pm
   c. Approval of letter from City to Bloneva Fulmore, Student and Transportation Fleet Services Terminal Manager regarding Bus Route solution at Morrow Elementary

14. CITY ATTORNEY COMMENTS

15. ADJOURNMENT
1. INVOCATION AND PLEDGE OF ALLEGIANCE – Commissioner Bustamante gave the invocation and led the pledge.

2. ROLL CALL – All present

   Mayor Ana Ziade
   Vice Mayor Samson Borgelin
   Commissioner Rich Moyle
   Commissioner Lorenzo Wood
   Commissioner Mario Bustamante
   City Manager Ambreen Bhatti
   City Attorney Samuel S. Goren
   City Clerk Patricia Vancheri

3. APPROVAL OF MINUTES – None submitted

4. BUDGET RELATED MATTERS

   a. ORDINANCE – Second Reading – Adopting Ad Valorem Tax Rate FY 2019/2020

   Commissioner Wood moved to read. Seconded by Commissioner Moyle.
   Attorney read:

   AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, ESTABLISHING AND ADOPTING THE CITY OF NORTH LAUDERDALE AD VALOREM TAX OPERATING MILLAGE LEVY RATE AT 7.4000 MILLS, OR $7.4000 PER THOUSAND DOLLARS OF TAXABLE ASSESSED PROPERTY VALUE, FOR THE 2019/20 TAX YEAR, REPRESENTING AN INCREASE OF 8.48% FROM THE PRIOR YEAR’S ROLLED-BACK RATE OF 6.8218 MILLS FOR ALL PURPOSES; PROVIDING FOR CONFLICTS; AND, PROVIDING AN EFFECTIVE DATE.

   Susan Nabors, Finance Director, presented the items to adopt the millage rate for FY 2020 and to adopt the final budget for FY 2020 which starts October 1, 2019, based on the backup memorandum and the PowerPoint presentation which is attached to these Minutes. The PowerPoint presentation highlighted a breakdown of where ad valorem (property taxes) are allocated; the components of the tax notice; what the taxes and assessments are used for. The
PowerPoint also reflected the rates affecting the budget and gave a breakdown of expenditures for all fund budgets. Ms. Nabors presented some capital projects to be funded from the general fund in FY 2020, as well as some projects that will be funded separately. At the end of the presentation Ms. Nabors pointed out that there are two separate ordinances for consideration of approval; the first is to approve the millage rate of 7.4 mills, which is the same rate we currently have, which is the rate the proposed budget is based on. The second is for approval of the FY 2019/2020 budget.

Public hearing opened. No one spoke; public hearing closed. Commissioner Moyle moved to adopt. Seconded by Commissioner Wood. No Commission discussion; Clerk called roll. All YES.

ORDINANCE NO. 19-09-1393 PASSED AND APPROVED UNANIMOUSLY

b. ORDINANCE – Second Reading – Adopting Budget for Fiscal Year 2019/2020

Commissioner Moyle moved to read. Seconded by Commissioner Wood. Attorney read:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, ADOPTING THE ATTACHED ANNUAL BUDGET, AS THE CITY OF NORTH LAUDERDALE’S FINAL BUDGET FOR THE 2019/20 FISCAL YEAR, ALLOCATING, APPROPRIATING, AND AUTHORIZING EXPENDITURES IN ACCORDANCE WITH AND FOR THE PURPOSES AS STATED IN SAID BUDGET, EXCEPTING CERTAIN APPROPRIATIONS AND EXPENDITURES REQUIRING FURTHER CITY COMMISSION ACTION AND/OR AUTHORIZATION; AUTHORIZING BUDGETARY CONTROL BY DEPARTMENTAL FUND TOTAL FOR ALL APPROPRIATIONS EXCEPT FOR AMOUNTS ALLOCATED FOR CAPITAL OUTLAY ITEMS; PROVIDING FOR THE AUTHORIZATION OF ALL BUDGETED EMPLOYMENT POSITIONS AND THE AUTHORIZATION FOR THE CITY MANAGER TO MAKE TEMPORARY APPOINTMENTS TO BUDGETED POSITIONS; PROVIDING FOR THE CREATION OF TRUST FUND(S) FOR RECEIPT OF MONIES BY GIFT, GRANT, OR OTHERWISE, WHEN THE SAME CONTAINS AS A CONDITION OF ACCEPTANCE, A LIMITATION OR RESTRICTION REGARDING THE USE OR EXPENDITURE OF THE SAME AND THE MANAGEMENT AND DISBURSEMENT THEREOF; PROVIDING FOR A TEMPORARY OR PERMANENT SUSPENSION OF THE OMNIBUS APPROPRIATION AND EXPENDITURE AUTHORIZATION CONTAINED HEREIN BY CITY COMMISSION RESOLUTION; PROVIDING THAT THE BUDGET HEREBY ADOPTED MAY BE ADJUSTED OR MODIFIED BY SUBSEQUENT RESOLUTION SO LONG AS SUCH ADJUSTMENT OR MODIFICATION SHALL NOT RESULT IN A VARIATION OF THE TOTAL BUDGET, PROVIDING THAT IN THE EVENT A VARIATION FROM THE TOTAL BUDGET IS OR BECOMES NECESSARY, THIS ORDINANCE SHALL BE AMENDED ONLY BY A SUBSEQUENT ORDINANCE CONSISTENT WITH CHAPTER 166, FLORIDA STATUTES, THE CHARTER AND CODE OF ORDINANCES OF THE CITY OF NORTH LAUDERDALE, FLORIDA; PROVIDING FOR THE AUTHORIZATION TO LAPSE ALL ENCUMBRANCES OUTSTANDING AT SEPTEMBER 30, 2019, AND AUTHORIZATION TO RE-APPROPRIATE ALL UNEXPENDED CAPITAL
APPROPRIATIONS, INCLUDING LAPSED CAPITAL OUTLAY ENCUMBRANCES IN THE 2019/20 BUDGET YEAR; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND, PROVIDING AN EFFECTIVE DATE.

Susan Nabors, Finance Director, presented the item, based on the backup memorandum and previous presentation, for consideration and approval of the 2019/20 Budget on second reading effective September 30, 2019. The City’s overall budget is a little over $63 million. Public hearing opened. No one spoke on the budget. Public hearing closed. Commissioner Wood moved to adopt. Seconded by Commissioner Bustamante. Vice Mayor Borgelin thanked Mr. Sargis for sending out a robo call to advise residents about the budget hearing. He questioned if the money for a field will be budgeted and if not in this budget, when, so he can make his decision for tonight. City Manager Bhatty replied that this discussion was held briefly in the last workshop. She indicated that at that point it was highly recommended that a study be done as there are many unknowns with this project to commit that kind of money. She stated direction from the Commission is the first step and after a consultant’s report is provided, the findings would be shared with the Commission at a workshop. Vice Mayor Borgelin reiterated it is not about the money but that sports are important for the youth to keep down the crime rate. Mayor Ziade asked about the cost of the study which Mr. Sargis said could be paid for out of the Parks and Recreation budget for this coming fiscal year. City Manager Bhatty asked for consensus from the Commission to explore the possibility of getting a study done by a consultant. There was discussion of the price range of a study for artificial turf and that it is within the budget. Vice Mayor Borgelin requested budgeting line items for donations or contributions to support community organizations and groups starting with Burnham Woods. Mayor Ziade pointed out that there are certain charities that are already presented in the budget. Vice Mayor Borgelin requested money be set aside for events in the community and/or for example for turkeys or books. Mayor Ziade asked City Attorney for comment. Attorney Goren stated that under Florida Law the Commission is a public municipal entity and the constitution states that public funds cannot be spent for private purpose. A municipal public or community based purpose must be defined by state statute; the Commission can decide with reasonable facts and circumstances what is a municipal and public purpose. Attorney Goren explained that under the Broward County Ethics Code there is a list of qualified entities that the City can co-sponsor, which is to say that the Commission can support them, but not necessarily give them money. Burnham Woods may not be on that list, as typically a 501C(3) status is required. Attorney Goren explained that the Commission would have to establish a policy in order to allocate funds, and there is currently no such policy. Attorney Goren stated that there is a difference between community based organizations and 501C(3) organizations and there are many, so if a policy is implemented, you have to create equality for organizations that qualify for funds. He commented that the financial impact of this is unknown and has to be discussed by staff as to what the issues may be and what standards and policies must be established. Commissioner Bustamante asked about grant funding. Attorney Goren stated it depends on the nature of the grant and direction from the commission to explore this further would be in order. Attorney Goren commented that there are pending ordinances at the County Commission level which are proposing changes that may modify the Ethics Code to provide for different methods of raising money for people with needs. Vice Mayor Borgelin asked Attorney Goren to help formulate a motion to authorize and direct the City Administration to study the issue of creating a policy and method of providing assistance to homeowner’s associations or community groups? Commission called a point of order and interjected that with all due respect we are talking about the budget and this is
something that can be done at another time. He stated he felt very uncomfortable trying to establish a new policy at a public hearing. Attorney Goren stated that this commentary will direct the Administration to open the door to preparing a policy. Commissioner Moyle asked if they can finish the budget first. Mayor Ziade called for a motion. Vice Mayor Borgelin moved to authorize the City Manager to prepare a policy for community based events. Commissioner Bustamante seconded the motion. Clerk called roll. Commissioner Bustamante – YES; Commissioner Moyle – NO; Commissioner Wood – YES; Vice Mayor Borgelin – YES; Mayor Ziade – YES. Motion passed on a 4-1 vote; Commissioner Moyle dissenting. Commissioner Bustamante brought up a couple of items that were not related to this budget item, such as walls and LED lighting; City Manager and Mayor Ziade advised that those were discussed at a workshop and are separate from this item and they will be brought up at another time. Finance Director Nabors commented that additional funds were put in the next year’s budget to start addressing the LED lighting.

Mayor Ziade moved forward with a call for a vote to adopt the Budget for Fiscal Year 2019/2020. Clerk called roll; Commissioner Moyle – YES; Commissioner Wood – YES; Vice Mayor Borgelin – YES; Commissioner Bustamante – YES; Mayor Ziade – YES.

ORDINANCE NO. 19-09-1394 PASSED AND APPROVED UNANIMOUSLY

5. PRESENTATIONS

a. City of North Lauderdale’s Insurance Services Organization (ISO) Rating for Fire Department Effectiveness

Fire Chief Rodney Turpel, along with Battalion Chief Nelson Canizares gave a PowerPoint presentation, a copy of which is attached to these Minutes. Chief Turpel explained that the ISO rating for fire services for municipalities in which the program evaluates municipal fire protection efforts for communities throughout the United States. Insurance companies use this rating to help establish fair premiums for fire insurance, offering low premiums for communities with better protection. This also is a tool for planning, budgeting and making improvements in the department. The evaluation happens every 5 years. The rating is on a score of Class 1- Class10 with 1 being the best. All City Departments assist North Lauderdale Fire Department in achieving their rating. Only 38 cities in the State of Florida get an ISO 1 rating. North Lauderdale’s rating is Class 2. Chief Turpel said the department was very close this evaluation and are very committed to getting a Class 1 rating next time around.

6. PROCLAMATIONS

a. Fire Prevention Week – October 6-12 – Battalion Chief Nelson Canizares read the Proclamation into the record. Chief Turpel advised of the smoke detector program and invited residents to get one from Station 34 on Bailey Road.

b. Domestic Violence Awareness Month – October – City Clerk read the Proclamation into the record. Jacqueline Hause, Development Manager, Women in Distress, received the Proclamation and thanked the City and Commission for its on-going support of Women in Distress which is in its 45th year of providing assistance and services to Broward County. She explained
the programs provided at no cost to participants, include housing and affordable child-care options and reported that the funding valued at over $60,000 provided services to 103 residents of North Lauderdale including emergency shelter, advocacy, counseling and transitional assistance.

c.  **Community Planning Month – October – 8** – City Clerk read the Proclamation into the record. Tammy Reed-Holguin, Community Development Director, accepted the proclamation on behalf of her staff and the Planning and Zoning Board and stated they will continue in their planning efforts.

d.  **National Breast Cancer Awareness Month – October** - City Clerk read the Proclamation into the record.

7.  **PUBLIC DISCUSSION**

Max Williamson – Spoke under Budget Item No. 4(b) about his utility billing experience and the reconnect fee. He voiced concerns about the slow action to reconnect his water.

Pierre Lemieux – SW 79 Avenue. Spoke under Budget Item No. 4(b) about having a field to take the young people out of the street on 10th Court.

John Kasaw – 40 year resident of Burnham Woods spoke about providing a letter from residents to support the closure of streets for their Burnham Woods Day which is held every year; this is their 10th year and will be held November 23. City Manager stated the documents were received; it has been reviewed and the item will come up later on the agenda. Mr. Kasaw invited everyone to attend.

James Dowling – Offered his support to the Mayor and read a letter into the record to introduce himself to the Commission and audience.

Gloria Graham – 19 year resident of North Lauderdale just wanted to say she is happy with the community and wants to take a more active role.

Altide Julmisse – She wanted information about the upcoming census. Tammy Reed-Holguin, Community Development Director, reported that the City has an internal committee and Brandon Wink is the project manager working with the Federal Census staff. A flyer was distributed today regarding a Town Hall meeting on October 9th from 5:00 – 7:00 pm in Commission Chambers at City Hall, hosted by the City Commission to broaden the committee by recruiting residents that will help get the word out and understand how to participate. All residents are invited to this organizational meeting. Ms. Julmisse said she can assist her Haitian community where there is a language barrier and she can help them get educated about the Census.

8.  **CONSENT AGENDA**

No items were pulled from consent. Commissioner Wood moved to read. Seconded by Commissioner Bustamante. Attorney read:
a. RESOLUTION - City Hall Security Service Agreement with U.S. Security

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO ENTER INTO A SERVICE AGREEMENT WITH U.S. SECURITY FOR ARMED SECURITY SERVICES FOR A PERIOD OF THREE YEARS; AND PROVIDING AN EFFECTIVE DATE.

RESOLUTION NO. 19-09-6672

b. RESOLUTION - Acceptance of 2000 Broward County Safe Parks and Land Preservation Bond funds for Sports Complex Light Project

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AND DIRECTING THE MAYOR OR HER DESIGNEE, TO ENTER INTO THE 2000 BROWARD COUNTY SAFE PARKS AND LAND PRESERVATION BOND PROGRAM AGREEMENT FOR THE SPORTS COMPLEX FIELD LIGHT PROJECT; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

RESOLUTION NO. 19-09-6673

c. RESOLUTION – Renewal of Recreation License Agreement with the Broward County School Board – Silver Lakes Middle School

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER OR HER DESIGNEE, TO ENTER INTO A 30-YEAR RENEWAL OF THE RECREATION FACILITY AGREEMENT WITH THE BROWARD COUNTY SCHOOL BOARD FOR SILVER LAKES MIDDLE SCHOOL; AND PROVIDING AN EFFECTIVE DATE.

RESOLUTION NO. 19-09-6674
Commissioner Moyle moved to approve the consent agenda as read. Seconded by Commissioner Wood. CONSENT AGENDA APPROVED UNANIMOUSLY.

9. OTHER BUSINESS

a. RESOLUTION - Agreement with Westway Towing for Vehicle Towing Services

Commissioner Wood moved to read. Seconded by Vice Mayor Borgelin. Attorney read:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, ADOPTING THE ATTACHED RESOLUTION AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO ENTER INTO AN AGREEMENT WITH WESTWAY TOWING, INC. BASED UPON THE TERMS AND
CONDITIONS AS OUTLINED IN THE RFP #19-07-381 SUBMITTED BY WESTWAY TOWING, INC.; AND PROVIDING AN EFFECTIVE DATE.

George Krawczyk, Public Works Director, presented the item based on backup memorandum. He indicated that this item is for a franchise agreement with Westway Towing, whose contract expired September 30, 2019. It went out to bid; two proposals were received and publicly read on August 27, 2019. City staff reviewed and ranked the submittals based on criteria outlined in the RFP. Westway Towing was ranked #1 and staff recommends approval of a resolution authorizing City Manager to enter into an agreement with Westway Towing based on the terms and conditions outlined in the RFP #19-07-381. Commissioner Wood asked how the service has been from Westway in previous years. Krawczyk replied that they have had no complaints with their service from residents or insurance companies; they have serviced city vehicles and BSO and their rates are standard, but substantially lower than the second bidder. Commissioner Wood said he has seen their trucks and they seem to have the best equipment and a well-planned organization. Mayor Ziade said she did not see a contract. Krawczyk replied it is a franchise and part of the RFP. Commissioner Wood moved to adopt. Seconded by Commissioner Bustamante. No discussion. Clerk called roll. All YES.

RESOLUTION NO. 19-09-6675 PASSED AND APPROVED UNANIMOUSLY

b. RESOLUTION - ITB #19-07-382 – Portable Generators for Lift Station Project

Commissioner Wood moved to read. Seconded by Commissioner Bustamante. Attorney read:

A RESOLUTION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO ENTER INTO AN AGREEMENT WITH LJ POWER INC. FOR THE PURCHASE OF THREE PORTABLE GENERATORS FOR LIFT STATIONS UNDER BID #19-07-382 IN AN AMOUNT NOT TO EXCEED $497,550.00; AND PROVIDING AN EFFECTIVE DATE.

George Krawczyk, Public Works Director, presented the item based on backup memorandum. He indicated that this item is for the purchase of portable generator units. He indicated that as part of a Hazard Mitigation Grant Program through the Florida Department of Emergency Management the City was awarded $570,000 for the purchase of three generators. The City’s portion was 25% of the cost share with 75% paid by the grant funds. This bid went out in May but only had one response which was higher than the grant, so it was rejected. Through the normal procurement process the project was re-bid, resulting in five sealed proposals received and opened on August 26. Staff evaluated the bids and recommended using the lowest most responsive bidder LJ Power Inc. for the bid amount of $497,550. The company is out of Sunrise and the production and delivery schedule is within 120 days. Commissioner Wood moved to adopt. Seconded by Commissioner Bustamante. Commissioner Bustamante inquired about product approvals. Krawczyk replied that in the RFP there are specifications about the rating of the motor; the size of the motor and the panel has to be UL rated. They are trailer mounted units that plug into lift stations. Commissioner Bustamante said it would be good to have the information attached to the contracts. Krawczyk stated the RFP has that information. Mayor Ziade questioned the difference in the quotes. Krawczyk replied that it is supply and demand. They checked references of LJ
Power and this vendor actually has local units in the area. It depends on the vendor’s profit share. City will pay 25% and the rest is paid through the grant. Vice Mayor Borgelin asked what the lifeline of the generators is. Krawczyk said we’ve had units for 20 years and they last a very long time; they are used in emergency events, not every day. They need to be fueled up and ready to go for hurricane season or if a station fails. Commissioner Wood commented that City staff did a good job with the RFP and the grants and is happy the generators will be here to service the community in any event. City Manager stated that in the past we had to borrow generators from FLC so now we are starting to build our own inventory. No further discussion. Clerk called roll. All YES.

RESOLUTION NO. 19-09-6676 PASSED AND ADOPTED UNANIMOUSLY

c. RESOLUTION - Contract Renewal - Pump Station Maintenance Services, LLC

Commissioner Wood moved to read. Seconded by Vice Mayor Borgelin. Attorney read:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER TO RENEW THE CONTRACT WITH PUMP STATION MAINTENANCE SERVICES, LLC, FOR ONE ADDITIONAL YEAR BEGINNING OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020; IN AN AMOUNT NOT TO EXCEED $350,000 FOR THE CITY’S TWENTY-EIGHT (28) SEWAGE LIFT STATIONS; AND PROVIDING AN EFFECTIVE DATE.

George Krawczyk, Public Works Director, presented the item based on backup memorandum. He indicated that this item is for the renewal of the vendor contract for services to the City’s pump station maintenance. This vendor has serviced the stations for over 25 years, are familiar with them and have the specialty equipment to maintain the sewage lift stations efficiently. This is a specialty trade service and staff recommends renewal for an additional year. Rate sheets are attached to the backup and includes a slight increase as outlined in the memorandum. Mr. Krawczyk stated this is a fair price adjustment, as the prices have remained the same since 2007, and this is included as a line item in the upcoming fiscal year 2020 budget. Commissioner Moyle moved to approve. Seconded by Commissioner Wood. Vice Mayor Borgelin asked to clarify the number of lift stations. Krawczyk said currently 28 and there will be another added in the future. Mayor reiterated that this is a yearly renewal; Krawczyk replied yes. No further discussion. Clerk called roll; all YES.

RESOLUTION NO. 19-09-6677 PASSED AND APPROVED UNANIMOUSLY

d. RESOLUTION - Merger of City’s Youth Baseball Program into Margate’s Program

Commissioner Moyle moved to read. Seconded by Commissioner Wood. Attorney read:

A RESOLUTION OF THE COMMISSION OF THE CITY OF NORTH LAUDERDALE AUTHORIZING THE MERGING OF THE CITY OF NORTH LAUDERDALE YOUTH
BASEBALL PROGRAM INTO THE PRIVATELY RUN MARGATE YOUTH BASEBALL PROGRAM STARTING WITH THE 2020 SEASON; AND PROVIDING AN EFFECTIVE DATE.

Mike Sargis, Parks and Recreation Director, presented the item based on backup memorandum, and stated that this item was discussed at the last Commission meeting. Tonight it is presented for consideration and approval to allow the merging of the North Lauderdale Baseball program with the privately run Margate Youth Baseball program, starting with the spring 2020 season. Registration begins October 1st for the season. If approved this evening, all registrants from last year’s programs will be notified of the merger. The registration fee will be $145 instead of the North Lauderdale fee which was $100. The season will have a minimum of 16 games instead of 9 and will utilize both North Lauderdale fields and Margate fields; travel teams will also utilize the fields. Baseball season will be from the end of January through May and will not interfere with the soccer program. The merge will allow the City of North Lauderdale to still participate in a baseball program as the numbers for registration for this sport decreased over the last few years. Commissioner Wood moved to adopt. Seconded by Commissioner Bustamante. Clerk called roll; All YES.

RESOLUTION NO. 19-09-6678 PASSED AND APPROVED UNANIMOUSLY

10. REPORTS - None

11. CITY MANAGER COMMENTS

   a. Upcoming Events:
      • Friday, October 4 – Circus – 7:30 pm – Front Lawn City Hall
      • Friday/Saturday – October 11/12; 18/19; 25/26 – Haunted Hamptons – 7:00-9:00 pm
      • Burnham Woods Annual Block Party – November 23 – 10:00 am – 5:00 pm

City Manager Bhatty also commented on the adoption of a Memorandum of Understanding from Broward County to be a part of the evaluation and development of an integrated solid waste and recycling program, wherein they would like participation from 51% of the cities. A meeting will be held on October 19th at the Sunrise Civic Center. One elected official, the City Manager, and City Attorney of each participating city has been invited to be present. Commissioner Moyle was appointed as the attendee at the meeting by consensus.

12. COMMISSION COMMENTS

Commissioner Wood:

   • Reported that Broward County Commissioner Michael Udine held a Small Business Workshop on October 17th which was well attended and informative on how to get certified as a Small Business in Broward County. Information is available at City Hall.
Vice Mayor Borgelin:

- Stated he appreciates the robo calls about the meetings
- Commented about work being done at Jaycee Park
- Thanked Police Chief for BSO’s work at Silver Lakes Middle School
- Reported that he met with Superintendent Runcie and appreciated his visit to Pinewood regarding security concerns and programs for at risk youth
- Spoke about signage at Town Plaza; security issues regarding lighting and illegal activity behind the businesses and also near Mr. Bills
- Reported that Broward College has funding in the amount of $20,000 for a Martin Luther King Day of Service Grant to non-profits; volunteer groups; K-12 schools; college and universities; governments; civic services; churches and other community groups up to $5,000 to support projects honoring MLK Day of Service. Interested parties were encouraged to get information from Broward College

Mayor Ziade:

- Reiterated that illegal activity was witnessed at the drive through at Mr. Bills and reported to BSO
- Reported that she and Commissioner Moyle attended BSO’s Security Conference on September 24th which was geared toward religious institutions; school security; personal security and training
- Inquired about signage to advise of Hampton Pines Park closing for Halloween events. Mr. Sargis replied that signs are put up and the front part of the park is still open for walkers on the outer trail

13. CITY ATTORNEY COMMENTS

a. RESOLUTION – Independent Contractor Professional Services Agreement for City Attorney

Commissioner Moyle moved to read. Seconded by Vice Mayor Borgelin.
Attorney read:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE MAYOR OF THE CITY OF NORTH LAUDERDALE, FLORIDA, ON BEHALF OF THE CITY, TO EXECUTE AND TO OTHERWISE ENTER INTO THE ATTACHED INDEPENDENT CONTRACTOR PROFESSIONAL SERVICES EMPLOYMENT CONTRACT BY AND BETWEEN THE CITY OF NORTH LAUDERDALE AND SAMUEL STUART GOREN, A MEMBER OF THE LAW FIRM OF GOREN, CHEROF, DOODY & EZROL, P.A., PURSUANT TO WHICH CONTRACT THE CITY DOES EMPLOY SAMUEL STUART GOREN, A MEMBER OF THE LAW FIRM OF GOREN, CHEROF, DOODY & EZROL, P.A., AS "CITY ATTORNEY" FROM OCTOBER 1, 2019 TO SEPTEMBER 30, 2020 AUTHORIZING THE MAYOR TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIMS OF THIS RESOLUTION, AND, PROVIDING FOR AN EFFECTIVE DATE.
Attorney Goren stated that this is an annual renewal of the contract for professional services which is consistent with the prior year’s agreement and the hourly rates remains the same and is considered in the City’s annual budget. Attorney Goren’s reported that he has had the pleasure of enjoying the 41st year of service to the City of North Lauderdale and the firm is committed to serving another year. **Commissioner Moyle moved to adopt. Seconded by Commissioner Wood. All in favor by voice vote.** Vice Mayor Borgelin asked for clarification of how the law firm represents an individual Commissioner. Attorney Goren stated that under the Charter they work for the Commission as a collegial body and not individually, and explained the ethical obligations under the sunshine law.

**RESOLUTION NO. 19-09-6679 PASSED AND APPROVED UNANIMOUSLY**

14. **ADJOURNMENT** – There being no further business the meeting adjourned at 9:05 pm and convened to North Lauderdale Recreation Foundation

Respectfully submitted,

Patricia Vancheri, City Clerk
FY 2020
Final Millage Rate and Final Budget

City of North Lauderdale, FL
September 26, 2019
Where Do Your Ad Valorem (Property) Taxes Go?

- Broward County: 26.2%
- Hospital District: 4.8%
- Broward County School District: 31.1%
- City of North Lauderdale: 34.2%
- CHC SFWMD FIND: 3.7%
Components of Tax Notice

**Ad Valorem (Property Taxes)**

- Money does not come to the City

**TAXING AUTHORITY**
- COUNTYWIDE
  - COUNTY COMMISSION
  - VOTER APPROVED DEBT LEVY
  - BROWARD PUBLIC SCHOOLS
  - BY STATE LAW
  - BY LOCAL BOARD
  - VOTER APPROVED DEBT LEVY
  - SOUTH FLORIDA WATER MANAGEMENT
  - EVERGLADES CONSTRUCTION PROJECT
  - FLORIDA INLAND NAVIGATION
  - CHILDREN'S SERVICES COUNCIL
- MUNICIPAL
  - NORTH LAUDERDALE
- INDEPENDENT
  - NORTH BROWARD HOSPITAL DISTRICT

**LEVYING AUTHORITY / PURPOSE OF NON-AD VALOREM ASSESSMENT**
- NORTH LAUDERDALE
  - FIRE RESCUE ASSESSMENT
  - WATER CONTROL DIST.
  - SOLID WASTE ASSESSMENT
  - STORMWATER ASSESSMENT

**Non-Ad Valorem (Assessments)**

- Paid to the City to pay for costs of providing Fire, Garbage, Stormwater and Canal Maintenance/Drainage.
What Are Taxes & Assessments Used For?

Average City of North Lauderdale Single Family Homeowner
Average Taxable Value of $90,203 for FY 2020

<table>
<thead>
<tr>
<th>Service</th>
<th>Annual</th>
<th>Monthly</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Taxes (City)</td>
<td>$ 668.00</td>
<td>$ 55.67</td>
</tr>
<tr>
<td>Solid Waste Assessment</td>
<td>222.00</td>
<td>18.50</td>
</tr>
<tr>
<td>Fire Assessment</td>
<td>228.00</td>
<td>19.00</td>
</tr>
<tr>
<td>Drainage Assessment</td>
<td>100.00</td>
<td>8.33</td>
</tr>
<tr>
<td>Stormwater Assessment</td>
<td>72.00</td>
<td>6.00</td>
</tr>
<tr>
<td><strong>Total Average Taxes &amp; Assessments</strong></td>
<td>$ 1,290.00</td>
<td>$ 107.50</td>
</tr>
</tbody>
</table>

For approximately, $107.00 per month, the average single family homeowner receives the following services:
- Law enforcement
- Fire/Rescue service
- Garbage pickup
- Drainage
- Canal maintenance
- Street and building maintenance
- Parks maintenance
- City facilities and management
Highlight of Rates Affecting the Budget

<table>
<thead>
<tr>
<th></th>
<th>2019 Adopted</th>
<th>2020 Proposed</th>
<th>Change over Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Ad Valorem – Property Tax</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Operating Millage (Tax Rate):</strong></td>
<td>7.4000</td>
<td>7.4000</td>
<td>No Increase</td>
</tr>
</tbody>
</table>

**Non-Ad Valorem Assessments:**

- **Fire – Single Family** $215.00 $228.00 $13.00/year
- **Fire – Multi-Family** $365.00 $388.00 $23.00/year

➤ Commercial, Industrial/Warehouse and Institutional property use categories will experience a proportional increase

- **Solid Waste** $222.00 $222.00 No Increase
- **Water Control District** $100.00 $100.00 No Increase
- **Stormwater** (FY 2020 Transition Year) $72.00/ERU/year $72.00/ERU/year No Increase

**Water & Sewer Rates:** No proposed increase for FY 2020
## Citywide FY 2020 Final Budget

<table>
<thead>
<tr>
<th>Expenditures - All Funds</th>
<th>FY 2020 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$ 34,482,320</td>
</tr>
<tr>
<td>Fire/Rescue Fund</td>
<td>7,750,880</td>
</tr>
<tr>
<td>Water Control District</td>
<td>1,232,450</td>
</tr>
<tr>
<td>Debt Service Fund</td>
<td>362,580</td>
</tr>
<tr>
<td>Capital Projects Fund</td>
<td>2,632,000</td>
</tr>
<tr>
<td>Utilities Fund</td>
<td>12,825,210</td>
</tr>
<tr>
<td>Stormwater Fund</td>
<td>1,193,100</td>
</tr>
<tr>
<td>Vehicle Maintenance Fund</td>
<td>280,700</td>
</tr>
<tr>
<td>Information Technology Fund</td>
<td>1,689,900</td>
</tr>
<tr>
<td>Insurance Fund</td>
<td>808,000</td>
</tr>
<tr>
<td><strong>Total expenditures</strong></td>
<td><strong>$ 63,257,140</strong></td>
</tr>
</tbody>
</table>
FY 2020 Citywide Budget by Function

- **Public Works**: $19,690,460, 31%
- **Law Enforcement**: $11,102,650, 18%
- **Fire**: $7,750,880, 12%
- **Parks and Recreation**: $5,382,180, 8%
- **Community Development**: $3,438,370, 5%
- **Administrative**: $8,001,980, 13% (includes CC, CC, CM, Fin, HR, IT, Legal)
- **Transfers to Other Funds**: $4,896,040, 8%
- **Debt Service**: $362,580, 1%
- **Capital**: $2,632,000, 4%

## Capital Projects – FY 2020

### Funded by General Fund

<table>
<thead>
<tr>
<th>Parks and Recreation</th>
<th>$120,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wyland Wall Lighting, Turf</td>
<td>$100,000</td>
</tr>
<tr>
<td>Re-Pave - Trail - Wyland Wall to 83rd</td>
<td>$65,000</td>
</tr>
<tr>
<td>Pool Cover</td>
<td>$50,000</td>
</tr>
<tr>
<td><strong>Parks and Recreation- Total</strong></td>
<td><strong>$335,000</strong></td>
</tr>
<tr>
<td><strong>Public Works</strong></td>
<td></td>
</tr>
<tr>
<td>BOC Sidewalk/Wall/Lane Reduction (Design &amp; Constr)</td>
<td>$1,500,000</td>
</tr>
<tr>
<td>Silver Lakes Area Drainage (Design &amp; Constr)</td>
<td>$250,000</td>
</tr>
<tr>
<td>SW 78th Ave Park (Design &amp; Constr)</td>
<td>$100,000</td>
</tr>
<tr>
<td>Broadview Drainage Study</td>
<td>$100,000</td>
</tr>
<tr>
<td>SW 12th Street (Design &amp; Constr)</td>
<td>-</td>
</tr>
<tr>
<td>SW 81st Ave Lane Reduction Phase I (Design &amp; Constr)</td>
<td>-</td>
</tr>
<tr>
<td>SW 81st Ave Lane Reduction Phase II (Design &amp; Constr)</td>
<td>-</td>
</tr>
<tr>
<td>Fencing in Back Parking Lot at City Hall</td>
<td>$75,000</td>
</tr>
<tr>
<td>Street lights with signage</td>
<td>$25,000</td>
</tr>
<tr>
<td>Vehicles / Mowers</td>
<td>$247,000</td>
</tr>
<tr>
<td><strong>Public Works - Total</strong></td>
<td><strong>$2,297,000</strong></td>
</tr>
</tbody>
</table>

### Funded by Separate Funds

#### Fire Rescue Fund 115
- Life Packs: $70,000
- Bunker Gear: $60,000
- Thermal Imaging Cameras: $15,000
- Station 44 Bunker Gear Storage Unit: $20,000
- **Total Fire Rescue**: **$165,000**

#### Utilities Fund 401
- Chlorine Systems - WTP: $200,000
- Emergency Generator - WTP: $500,000
- **Total Utilities**: **$700,000**

#### Information Technology Fund 530
- Security Camera infrastructure: $30,000
- Enterprise Security and surveillance system: $30,000
- Storage Upgrade: $90,000
- Video Streaming Equipment: $139,000
- **Total Information Technology**: **$289,000**

**Total Capital Projects Fund**: **$2,632,000**
Florida

![Bar chart showing class sizes in Florida with class 2 having the highest count of 112 and class 10 having the lowest count of 20.]
Countrywide

<table>
<thead>
<tr>
<th>Class</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>348</td>
</tr>
<tr>
<td>2</td>
<td>1,597</td>
</tr>
<tr>
<td>3</td>
<td>3,490</td>
</tr>
<tr>
<td>4</td>
<td>6,991</td>
</tr>
<tr>
<td>5</td>
<td>9,214</td>
</tr>
<tr>
<td>6</td>
<td>6,964</td>
</tr>
<tr>
<td>7</td>
<td>2,947</td>
</tr>
<tr>
<td>8</td>
<td>472</td>
</tr>
<tr>
<td>8B</td>
<td>1,559</td>
</tr>
<tr>
<td>9</td>
<td>6,501</td>
</tr>
<tr>
<td>10</td>
<td>1,094</td>
</tr>
</tbody>
</table>
• The Insurance Services Organization (ISO) has the primary mission to measure the effectiveness of a community’s ability to respond to structure fires for insurance purposes using a Fire Suppression Rating Schedule.

• In fact, insurers representing roughly 75 percent of the residential and commercial market (based on premiums) access ISO to help inform their underwriting and/or pricing for various insurance coverage’s.
• **Fire department** - adequacy of equipment, staffing levels, evaluation of training, existence of automatic aid, and geographic distribution of fire companies.

• **Emergency communications** - 911 telephone systems, adequacy of telephone lines, operator supervision and staffing, and the dispatching hardware and software systems.

• **Water supply** - condition and maintenance of hydrants, existence of alternative water sources, and an evaluation of the amount of available water in volume and pressure - compared with the amount needed to suppress fires.

ISO applies the Fire Suppression Rating Schedule by evaluating the importance of critical areas of fire protection listed above.
The North Lauderdale City Commission met at the Municipal Complex on Tuesday, October 8, 2019. The meeting convened at 6:03 p.m.

1. **INVOCATION AND PLEDGE OF ALLEGIANCE** – Commissioner Rich Moyle gave the invocation and led the pledge.

2. **ROLL CALL** – Clerk called roll. All were present.

   Mayor Ana Ziade  
   Vice Mayor Samson Borgelin  
   Commissioner Rich Moyle  
   Commissioner Lorenzo Wood  
   Commissioner Mario Bustamante  
   City Manager Ambreen Bhatti  
   City Attorney Donald J. Doody  
   Deputy City Clerk Elizabeth Garcia-Beckford

3. **APPROVAL OF MINUTES**

   a. September 10, 2019
   
   b. September 12, 2019

   Commissioner Wood moved to approve the Minutes for September 10, 2019 and September 12, 2019 as submitted. Seconded by Vice Mayor Borgelin. Clerk took roll. All YES. Minutes unanimously approved by voice vote.

4. **PRESENTATIONS**

   a. **Morgan Stanley Investment Portfolio**

   Glenn Scott, from Boulder, Colorado, the Senior Portfolio Manager for Morgan Stanley Investment Group provided a quarterly report update of the City’s investment portfolio with a PowerPoint presentation. He reviewed the change in interest rates and the inversion of the yield curve which he advised is a potential sign of a slowdown in the economy next year. He discussed the funds of the city by percentage and reviewed the overall testing of the portfolio, maturities and compliance with the investment policy. A copy of the North Lauderdale Fund Overview PowerPoint presentation is available in the City Clerk’s office.
5. PROCLAMATIONS

a. National School Lunch Week – October 14-18
Deputy Clerk Garcia-Beckford read the Proclamations into the record.

b. Florida Government Week – October 21-27
Deputy Clerk Garcia-Beckford read both the Proclamations into the record.

Commissioner Wood requested to have the Proclamations sent to the schools in the City of North Lauderdale. Mayor Ziade noted that School Lunch Week was also taking place.

6. PUBLIC DISCUSSION

James Dowling – Commented that he did not locate any specialty trades information on the city’s website. He would like to play an active role and to put his knowledge to good use. He indicated that he thinks he would make a great inspector and briefly mentioned his work history. Mr. Dowling inquired on a few of the city boards that are available and offered his services.

Max Williamson – Stated that he is following up on his utility bill issue which he addressed at the City Commission Meeting on September 26, 2019. He inquired if there is a record of his presentation. Mayor Ziade confirmed that there is a record. He indicated that nothing was done since he presented his issue. He questioned what can be done to change the perception of the billing policy and who is responsible for this billing policy. City Manager Bhatty stated that the city utility policy is adopted by the City Commission which is part of an ordinance that is in place. She advised that from time to time they look at certain areas of the policy to amend. Ms. Bhatty explained that currently there is another study being planned to provide guidance on the fee schedules included in that ordinance. Mr. Williamson expressed that the process is causing harm to the residents in the city due to the sixty dollar, ($60), reconnection fee. He described his own personal experience with having his utility service being turned off due to an oversight. He implored the City Commission to take action to create a difference in the procedure with emphases that there are many people that cannot afford the disconnection fee. City Manager Bhatty reiterated that the policy will be looked into as part of the study that will be conducted by an outside consultant. The study will include a review on the cost of the disconnection and reconnection fee to make recommendation for these types of services and what is the true cost for these services. Ms. Williamson inquired if there was a study previously done. City Manager Bhatty responded that the last study was done a few years ago and the policy is now being revisited. Susan Nabors, Finance Director, clarified the disconnection policy as per current city ordinance which includes a payment installment plan. City Manager Bhatty advised on the increased number of days allowed for the bill payment. Mayor Ziade assured Mr. Williamson that the policy will be reviewed and welcomed his input as they review the process. Commissioner Wood indicated that he was under the impression that Mr. Williamson’s issue was being addressed. He provided his contact information to Mr. Williamson. Commissioner Wood commented on the high cost of utility billing services in the tri-county areas. He expressed that the cost should not be so cumbersome that we cannot function as a society and he spoke on his efforts to review the policy.
7. QUASI-JUDICIAL ITEMS

a. SUBJECT: SEU 19-02 for Mr. and Mrs. Juicy Crab Restaurant
7990 McNab Rd. (Promenade Shops)
APPLICANT: Ying Zhen Wang

Attorney Doody read the item into the record and all persons present to speak on the item were duly sworn. Tammy Reed-Holguin presented the item based on backup memorandum. She stated that the applicant has applied for a business tax receipt for the operation of a restaurant and has applied for a beer, wine and liquor license through the State. They are proposing to operate the business in the Promenade Shops located on the end cap of the plaza at 7990 W McNab Road. She referenced the specific intent of the use outlined in Attachment A of the exhibit, and the economic and traffic/parking analysis. Mrs. Reed-Holguin noted a correction in the memorandum pertaining to the hours of operation of the restaurant which will be from 12 noon to 11:00 p.m. as a lunch and dinner establishment. She advised that there is ample parking within the parking lot. The Applicant needs 55 spaces and the center has a total of 193 spaces. The item was scheduled to be originally heard by the Planning and Zoning Board on September 3, 2019 but was postponed due to Hurricane Dorian. The item was heard at the board’s meeting on October 1, 2019. There were two separate motions at the meeting to allow a free standing bar within a restaurant and to allow the limited sales of beer, wine and liquor in accordance to the zoning code; both motions were approved unanimously. Ms. Reed-Holguin requested approval of the SUE subject to the eight (8) conditions as listed in the memorandum. Applicant, Sebastian Roiter with Arena Capital presented himself to the City Commission to answer any questions. Attorney Doody asked Mr. Roiter if he accepts and approves the conditions as outlined by Staff. Mr. Roiter replied yes. Public Hearing was opened. No one spoke. Public Hearing was closed. Commissioner Moyle moved to approve the proposed Special Exception Use, SEU 19-02 permit to allow the limited sale of beer, wine and liquor (on premises only) as an accessory use in a restaurant with a freestanding bar at (Mr. and Mrs. Juicy Crab) in the Promenade Shops, in accordance with chapter 86-110 (7) and chapter 106-467 (9) of the City code of ordinances, within a General Business (B-3) zoning district subject to the eight (8) conditions outlined in the staff memorandum. Seconded by Commissioner Wood. There was no further discussion. Clerk took roll. All YES. MOTION PASSED UNANIMOUSLY.

At this time Commissioner Wood made a motion to move item 11(c) forward on the Agenda. Motion was seconded by Commissioner Moyle. Clerk took roll. All YES. MOTION APPROVED UNANIMOUSLY.

11(c) Ranking and Selection of a City Lobbyist

City Manager Bhatty advised that based on the direction received from the City Commission, the city administration reached out to three Lobbyists. She referenced the proposals from all three, (3), firms and the ranking sheets attached to the Agenda packet for their review and evaluation. Ms. Bhatty explained the information regarding the ranking sheets point system and the tabulation of the results which would determine the firm that has received the most points. The proposals received from the firms were very comprehensive and therefore no presentation from each firm was requested. The three (3) firms were present. Mrs. Bhatty advised that once the City
Commission selects their top ranked firm they will make a motion to direct the City Attorney’s office and City Manager to prepare a contract to be presented by Resolution at the next City Commission Meeting. All three (3) Lobbyist firms presented themselves to the City Commission and provided background information on their staff, representation and services provided. Commissioner Wood stated for the purpose of transparency that one of his former students is employed with TSE and also managed his re-election campaign in 2018. He noted that there is no conflict of interest. Mayor Ziadé noted for the record that Becker and Poliakoff was her former employer. There were no further comments. At this time, the City Commission completed their ranking sheets which were reviewed by City Attorney Doody and Deputy Clerk Garcia-Beckford. Attorney Doody announced the ranking sheets results as a tie between Becker and Poliakoff and TSE. Attorney Doody advised that there will be a second round of voting between the two highest ranking firms. Deputy Clerk Garcia-Beckford distributed a second set of ranking sheets to the City Commission which was reviewed by the City Attorney and herself. Attorney Doody announced the highest ranking firm as Becker and Poliakoff. The City Commission expressed their congratulations to Becker and Poliakoff. Commissioner Wood moved that Berker and Poliakoff was the highest ranking firm and to direct the City Manager and City Attorney to draft a contract to be heard at the next City Commission Meeting. Seconded by Commissioner Moyle. Clerk took roll. All YES. MOTION PASSED UNANIMOUSLY. Yolanda Cash –Jackson, with Berker and Poliakoff thanked the City Commission for the opportunity.

8. OTHER BUSINESS

a. RESOLUTION – Sign Waiver SWAV 19-07 Elegant Beauty Supplies
7296 W McNab Road

Commissioner Wood moved to read. Seconded by Commissioner Bustamante. Attorney read the item into the record.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, APPROVING A SIGN WAIVER REQUEST FOR ONE WALL SIGN FOR ELEGANT BEAUTY SUPPLIES, LOCATED AT 7296 WEST MCNAB ROAD, NORTH LAUDERDALE, FLORIDA, 33068 THEREBY PERMITTING THE INSTALLATION AND MAINTENANCE OF ONE MAIN WALL SIGN WITH THE 31 INCH HIGH LETTERS “ELEGANT” WHEREAS SECTION 94-16(C)(2)(C) OF THE CITY CODE ALLOWS FOR 16 INCH MAXIMUM LETTER HEIGHT, WITHIN A B-2 GENERAL BUSINESS DISTRICT; AND PROVIDING AN EFFECTIVE DATE.

Tammy Reed Holguin, Community Development Director, presented the item based on the back up memorandum. The City Commission approved the site plan back in February 2016, which has seven individual bays and as the tenants are identified they are working with the landlord and the city to install their signage. The applicant is requesting a wall sign with larger letters than allowed by the city code for the name of their business. They are located within the McNab Road commercial overlay district. She advised that Sec.94-43 of the sign code recognizes that these commercial areas may need larger signage if recommended by the Planning and Zoning Board and approved City Commission. Historically, the staff recommends approval of the larger letters with the condition that the overall square footage of the sign not exceed the linear footage of the front of the building. In this instance
the linear footage is 98 feet, allowing them to have one wall sign up to 98 square feet which is exactly the size that they are requesting. Elegant Beauty Supplies is one of six smaller tenants in the plaza and not an anchor tenant. Ms. Reed-Holguin advised that they have additional signs on two monument signs. However, staff feels that the request is reasonable given the distance from the roadway in the plaza. This item was originally scheduled for September 3, 2019 but was postponed due to Hurricane Dorian. The item was heard and approved by the Planning and Zoning Board on October 1, 2019. Staff is bringing it to the City Commission for consideration to approve the attached Resolution subject to conditions listed in the memorandum. The Applicant was not present. **Commissioner Wood moved to approve. Seconded by Commissioner Moyle.** Commissioner Wood inquired if that is the same Beauty Supply Store that has always been located in the plaza. Ms. Reed-Holguin responded yes, they are moving to a larger vacant bay. Commissioner Wood commented on holding a ribbon cutting for the business. There was no further discussion. **Clerk took roll. All YES.**

RESOLUTION NO. 19-10-6680. PASSED AND APPROVED UNANIMOUSLY.

b. RESOLUTION – RFQ 19-09-383 Qualified General and/or Roofing Contractor Pool- HLMP

Commissioner Wood moved to read. Seconded by Commissioner Moyle. Attorney read the item into the record. Attorney read the item into the record.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, ACCEPTING THE EVALUATION OF PROPOSALS FOR THE QUALIFIED GENERAL AND/OR ROOFING CONTRACTORS POOL FOR THE HURRICANE LOSS MITIGATION PROGRAM AND RECOGNIZING RJ SPENCER CONSTRUCTION LLC AND WAYPOINT CONTRACTING, INC. AS QUALIFIED BIDDERS; AND PROVIDING AN EFFECTIVE DATE.

Tammy Reed Holguin, Community Development Director, presented the item based on the back up memorandum. The City was awarded a $194,000 grant from the State for a Hurricane Loss Mitigation Program. This program offers grants to homeowners to retro-fit their homes with wind resistant roofs, windows and doors to protect them from hurricanes. As part of the program contractors are needed to perform the work. Administration is in the process of developing a qualified list of contractors to put the projects out to bid. The RFQ 19-09-383 was posted on Demand Star on the City’s website on Wednesday, September 4, 2019. Administration is seeking approval of the attached Resolution accepting the two (2) proposals from RJ Construction LLC and Waypoint Contracting Inc. to be added to the qualified vendor list for the HLMP grant and for directing the Administration to re-issue the RFQ to obtain additional vendors. **Commissioner Wood moved to approve the Resolution to accept RJ Construction LLC and Waypoint Contracting Inc. as the two companies to be added to the approved vendors list. Seconded by Commissioner Moyle. Clerk took roll. All YES.**

RESOLUTION NO. 19-10-6681 PASSED AND APPROVED UNANIMOUSLY.

Commissioner Wood moved direct Administration to reissue the RFQ to obtain additional vendors to be added to the approved vendors list. Seconded by Commissioner Moyle. Clerk took roll. All YES. **MOTION PASSED UNANIMOUSLY.** Commissioner Wood thanked Ms.
Reed-Holguin for all her efforts with the mitigation grants. He commented that this is a vital grant for homeowners and it is important to have qualified vendors doing the work. Mayor Ziade inquired on a program offered to veterans that is exclusive to Home Depot. Ms. Reed-Holguin advised that the program is offered by Home Depot.

c. RESOLUTION – Complete Streets and Other Localized Initiatives Program with the Broward Metropolitan Organization (MPO)

Commissioner Wood moved to read. Seconded by Commissioner Moyle. Attorney read the item into the record.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER TO APPLY FOR AND TO FILE SUCH DOCUMENTS AS MAY BE REASONABLY REQUIRED TO APPLY FOR A COMPLETE STREETS AND OTHER LOCALIZED INITIATIVES PROGRAM (CSLIP) GRANT WITH THE BROWARD COUNTY METROPOLITAN PLANNING ORGANIZATION (MPO); PROVIDING THAT THE CITY MANAGER SHALL BE AUTHORIZED TO EXECUTE GRANT AWARD AGREEMENTS AND TO TAKE ALL NECESSARY ACTIONS, INCLUDING, BUT NOT LIMITED TO EXTENSIONS OF TIME, LINE-ITEM BUDGET AMENDMENTS, AND PROGRAM MODIFICATIONS TO IMPLEMENT SAID PROGRAMS IF AND WHEN FUNDING IS APPROVED; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Tammy Reed Holguin, Community Development Director, presented the item based on the back up memorandum. She requested authorization from the City Commission to submit an application for the MPO Complete Streets and other Localized Initiatives Program, (CSLIP). George Krawczyk, Public Works Director was present to answer any technical questions regarding the grant. Ms. Reed-Holguin explained that this is the third time they are submitting the application which is for a multi-purpose lane to accommodate pedestrians and bicyclists along the east side of SW 81 Avenue from Southgate Blvd to McNab Rd. The outer lane will also be striped to identify a bike lane on the road for more experienced bikers. Additionally, the application includes traffic circles to be added at Forest Blvd and Southgate Boulevard to slow down the vehicular traffic moving north and south. The signalization will be updated at Southgate Boulevard and 81ST Avenue to accommodate the crossing of bicyclists to connect to the C-14 canal bike path. The entire mast arm for that signalization was not included as it was deemed ineligible by FDOT. The signalization for bikes to cross Southgate Blvd was added to the application. The deadline to submit the grant application is November 13, 2019. The City Administration recommends Commission’s consideration and adoption of the attached resolution authorizing the City Manager to take the necessary steps to apply for the Complete Streets and other Localized Initiatives Program, (CSLIP) from Broward MPO and to execute the grant award agreements and take all necessary actions to implement the approved programs including but not limited to extensions of time, line-item budget amendments, and program modifications, when funding becomes available. Commissioner Moyle moved to approve. Seconded by Commissioner Wood. Clerk took roll. All YES.

RESOLUTION NO. 19-10-6682 PASSED AND APPROVED UNANIMOUSLY.
d. RESOLUTION – Recommendation for Removal of Planning and Zoning Board Member

Commissioner Wood moved to read. Seconded by Commissioner Moyle. Attorney read the item into the record.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, REMOVING MONTFORT ALEXIS AS A REGULAR MEMBER OF THE NORTH LAUDERDALE PLANNING AND ZONING BOARD AND, PROVIDING AN EFFECTIVE DATE.

Tammy Reed Holguin, Community Development Director, presented the item based on the back up memorandum. She stated that the volunteers for all the boards are valued. The boards come with responsibilities especially with regards to the Planning and Zoning Board. There are meeting items that are advertised and sometimes developers and attorneys travel long distances to attend the meetings. The lack of a quorum prevents business from being conducted. The Planning and Zoning Board chose to take no action on this matter when it was previously brought up. The matter was brought to the Planning and Zoning Board again with regards to the absences of the same member. Mr. Montfort has had five (5) unexcused absences within nine (9) Planning and Zoning Board meetings; two (2) of which resulted in not having a meeting. Mr. Montfort was noticed on the meetings taking place. The Planning and Zoning Board recommended removal of board member Montfort Alexis. **Commissioner Wood moved to approve. Seconded by Commissioner Moyle.**

Vice Mayor Borgelin stated that he did attempt to contact Mr. Montfort regarding this matter but did not get a response. He advised that he would like time to contact other residents that are interested in serving on the board; some of the residents are not in his District if that is not an issue. He inquired if there is a conflict of interest for his wife to serve on the board. City Manager Bhatti explained the process of filling a vacancy on the board by application and referenced the specific requirements to serve on the Planning and Zoning Board. Ms. Reed-Holguin commented on the current vacant seats on the Planning and Zoning Board for District B and the alternate seat. Attorney Doody stated that if there is some intent on his part to advance the appointment of a family member that there are potential ramifications based on F.S. Chapter 112. He deferred any definitive answer to City Attorney Goren who can further explore that issue. There was no further discussion. **Clerk took roll. All YES.**

RESOLUTION NO. 19-10-6683 PASSED AND APPROVED UNANIMOUSLY.

e. RESOLUTION – Pump Station Maintenance Services, LLC FY 2019 Reconciliation

Commissioner Wood moved to read. Seconded by Commissioner Moyle. Attorney read the item into the record.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING A REVISED NOT TO EXCEED AMOUNT OF $350,000 FOR MAINTENANCE SERVICE OF THE CITY’S TWENTY-EIGHT (28) SEWAGE LIFT STATIONS PROVIDED BY PUMP STATION MAINTENANCE
SERVICES, LLC, FOR THE YEAR BEGINNING OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019; PROVIDING AN EFFECTIVE DATE.

George Krawczyk, Public Works Director, presented the item based on the back up memorandum. He advised that the item before the City Commission is for the reconciliations of the contract for Pump Station Maintenance Services, LLC. to amend the not to exceed amount for lift station maintenance services for FY 2019. The number is being adjusted to meet the FY 2019 budget. The final expenditures will meet the $350,000 amount due to pump failures throughout the year. He explained the pumps are valued at $20,000 each. The vendor replaces the pumps but the city purchases them. The budgetary number was increased for FY 2020 to accommodate any pump replacements for next year. Commissioner Moyle moved to approve. Seconded by Commissioner Wood.

Commissioner Wood commented on voting for the proposal for the Pump Station Maintenance Services, LLC. which is very important to the sewer system in the city. He questioned the monetary difference that exceeded last year’s budget. Mr. Krawczyk explained that last year’s budget was based on historic data from 2016 to 2018 that was spent with the vendor. In 2019, there were additional pump failures, redundant pumps purchases and wear and tear on the pumps which have gone up in cost. Commissioner Wood inquired if there are any other companies that do this type of work. He commented on the long term working relationship with this vendor and wanting to ensure the city is getting the best deal for the city. Mr. Krawczyk commented on the long term service provided by the current vendor. He advised that this item can go out to bid for next fiscal year. Commissioner Bustamante questioned the percentage increase in the cost. Mr. Krawczyk responded that it was an active year and what raised the monthly invoices were the pump repairs and replacements which are very costly and cannot be controlled. Commissioner Wood questioned the budget process with regards to reconciling the books. Mr. Krawczyk explained the budget process regarding this item which is monitored by the P.O.s (purchase orders). He commented that staff will do a better job managing the purchase order and invoices. Mayor Ziade questioned if the cost of the pumps for the following year will be less if the replacements are new. Mr. Krawczyk responded that there are twenty eight (28) stations and many of the pumps are ten to fifteen. There was discussion on the additional funds that have been factored in for next fiscal year based on this year’s historical data, the age of some of the pumps and the increased maintenance fees. City Manager Bhatty advised that she will be working with the Utilities Department for a more defined program to monitor more closely the cost of repairs. Clerk took roll. All YES.

RESOLUTION NO. 19-10-6684 PASSED AND APPROVED UNANIMOUSLY.

f. RESOLUTION – Purchase of Life Pack Monitor Defibrillators

Commissioner Moyle moved to read. Seconded by Commissioner Wood. Attorney read the item into the record.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AN EXPENDITURE OF $70,003.20 FOR THE PURCHASE OF (2) MONITOR DEFIBRILLATORS FOR THE FIRE RESCUE DEPARTMENT FROM STRYKER; AND PROVIDING AN EFFECTIVE DATE.
Rodney Turpel, Fire Chief presented the item based on the back up memorandum. He provided information on the number of life pack machines that are currently on the trucks which allow the paramedics to be able to their jobs. The Fire Rescue Department needs to add (2) new Life Pack Monitor Defibrillators for the Fire Rescue Trucks. The cost to purchase these two, (20 units is $70,003.20. He explained the need to replace the outdated life pack machines and to have two (2) spare life packs to utilize as back-up units when necessary and for use at City events, special occasions and during hurricanes and other possible disasters. Chief Turpel presented an older and a new model life pack unit for comparison. He also provided a description on the operations of the life pack machines. Commissioner Wood commended Chief Turpel and Deputy Chief Sweet for doing an outstanding job of making sure the City of North Lauderdale Department stays current. Commissioner Wood moved to approve. Seconded by Commissioner Moyle. Clerk took roll. All YES.

RESOLUTION NO. 19-10-6685 PASSED AND APPROVED UNANIMOUSLY.

9. REPORTS

10. CITY MANAGER COMMENTS

a. Upcoming Events:

   • Wednesday - October 9 - 5:00 -7:00 pm - Census 2020 Town Hall Meeting – City Hall Commission Chambers

City Manager Bhatty provided information on the upcoming Census 2020 kick off meeting where a representative from the Census Bureau will be in attendance to provide information. City residents are encouraged to serve on the committees for the Census 2020.

   • Friday/Saturday – October 11/12; 18/19; 25/26 – Haunted Hamptons

City Manager Bhatty advised this is a well-attended city event. She explained additional dates were added in case of rain.

Ms. Bhatty provided information on United Nations Day, October 24, 2019. She advised on being asked if employees can wear the colors or an item representing their country on this date which is a celebration that encompasses countries from all over the world. She stated that there is a very diverse number of employees and residential population in the City. Mayor Ziade commented on having a Proclamation read for United Nations Day at the next City Commission Meeting.

Ms. Bhatty thanked George Krawczyk for his years of service with the City. She stated that George Krawczyk was offered an opportunity in the private sector and although it will create a void that she wishes him all the best in his new career path. Mr. Krawczyk thanked City Manager Bhatty and the City Commission for the opportunity he was given at the city. He expressed how much he will miss the city and that he looks forward to seeing how the city grows.

Ms. Bhatty introduced Sam May, Interim Public Works Director. She provided background information on his work history and years of experience in the Public Works Industry and as a City Manager.

11. COMMISSION COMMENTS
a. **Broward League of Cities**
   - Motion to approve Membership Dues (2019-2020) - $3,668.00
   - Discussion and possible motion to approve additional donation toward the BLC Scholarship Program

Commissioner Moyle moved to approve to approve the membership dues. Seconded by Commissioner Wood. All in favor. None were opposed. **MOTION PASSED.**

Commissioner Wood moved to approve a scholarship sponsorship award amount for $500 to the Broward League of Cities. Seconded by Commissioner Wood. None were opposed. All were in favor. **MOTION PASSED.**

b. **Discussion and possible motion to approve renewal of Florida League of Mayors Membership Dues (October 1, 2019-September 30, 2020) - $1,170.00**

Commissioner Wood moved to approve the renewal of the Florida League of Mayors Membership Dues. Seconded by Commissioner Moyle. All were in favor. None were opposed. **MOTION PASSED.**

c. **Ranking and Selection of a City Lobbyist**
   This item was heard after Agenda item 7a.

**Commissioner Wood**
- Thanked Parks and Recreation Departments staff and other departments for a very nice Circus event. He stated everyone especially the kids had a very good time and the acts were phenomenal.
- Reported the bus shelters were well lit as he drove around in his District. However, the bank of lights on 441 in front of Home Depot and near the Circle K has been out for over a month. George Krawczyk, Public Works Director reported the lights have since been repaired.
- Advised that residents have reported that the bus shelters need to be cleaned. He notified the Public Works Director.
- Reported that the City of North Lauderdale was featured in an article in the Florida League of Cities publication. He commented it is great to see our city featured in this publication.
- Advised that he recently attended a Broward League of Cities meeting and noted our city dues have been paid on time.
- Announced plans for a Sickle Cell 5K Run/Walk on Saturday, November 9, 2019 at Hampton Pines Park.

**Vice Mayor Borgelin:**
- Welcomed Sam May, Interim Public Works Director.
- Expressed that it was hard to see George Krawczyk, Public Works Director go and that his work was valued. He wished him the best.
- Thanked BSO for arrests made at Mr. Bills, an area in District D.
• Advised that neighbors are reporting they are breaking into vehicles. He requested more police presence in the area.
• Reported Superintendent Runcie followed up on his recent visit and specifically to the security concerns at Pinewood Elementary.
• Inquired on what can be done to assist with purchasing the flight for travel in addition to the registration for his spouse to attend the National League of Cities, (NLC) Summit in November. Susan Nabors, Finance Director explained that the city does not typically incur expenses on behalf of spouses since they are not employees of the city. There was some discussion on the city travel policy and the different available options for payment and reimbursement of expenses for travel to include spouses and what has been the practice in the past. Mrs. Nabors advised that she is currently updating the travel policy for review by the City Manager and City Commission.
• Commented on a uniform policy for business cards.
• Followed up on the BSO dispatch office operating hours. Captain Lupo responded that they are working on addressing the matter which is a contractual issue. Vice Mayor Borgelin emphasized the need for residents to have after-hours access to the district office to report issues. City Manager Bhatty advised that different options are being discussed to present to the City Commission for consideration.
• Requested a workshop on the city newsletter. City Manager Bhatty advised that the City Clerk will coordinate dates for a workshop.

Mayor Ziade:
• Commented on a recent meeting with the city’s branding company, Connectica. The meeting involved a brief discussion on the use of the corporate seal and city logo in terms of branding for the city. Tammy Reed-Holguin, Community Development Director spoke on scheduling workshops with the Department Heads and City Commission. Mayor Ziade advised that Connectica discussed the use of the city logo on business cards, letterheads and envelopes for a uniform look. A cohesive look for the presentation of flyers and folders with information regarding city services was also discussed. Mayor Ziade advised that Mr. Gerardo with Connectica stressed social media presence as a part of branding for the city. There was a brief discussion on the different city department’s having a presence on social media platforms specifically Facebook. At this time, Mayor Ziade passed the gavel to Vice Mayor Borgelin. Mayor Ziade made a motion to have social media specifically for Facebook, to continue with the Park and Recreation Department, add the Fire Rescue Department and the City, all working under the same guise as the Parks and Recreation Department. Seconded by Commissioner Bustamante. Commissioner Wood inquired if the meeting with Connectica could have been attended by the City Commission. Mayor Ziade advised that she called the meeting to get the ball rolling and to begin to have workshops scheduled. Commissioner Wood supported getting information to the public. He expressed that the entire Commission should have been included in the meeting. There was some discussion on the established use of the city seal, city logo and scheduling dates for branding workshops with Connectica. Commissioner Moyle inquired on why the Commission was not made aware of the workshops. Tammy Reed-Holguin advised that the information on the workshop dates was due to be sent out tomorrow. Mayor Ziade emphasized that she called the meeting solely to express her concerns with the branding for the city to which they referred to the contact. She indicated that each Commissioner is able to do the same. Commissioner Moyle referenced the visioning workshop in March with regards to the previous discussions.
regarding the branding idea. He expressed that this topic is important to the entire Commission. There was some discussion on the inclusion of the City Commission as part of the city branding workshops. City Manager Bhatty advised the branding workshops are going to be a platform to include the elected officials and department heads to brainstorm about the city branding to come up with a common message. Clerk called roll. MOTION PASSED, 4-1, with Commissioner Moyle dissenting.

- Inquired on the process of reporting traffic signs damaged in accidents. Captain Lupo responded on the Broward Sheriff’s office’s (BSO) process of reporting damaged signs to appropriate agencies and supervisors. He stated that it would depend on the location of the sign and if it is on city property. There are also traffic accidents that are not reported. A photo of the damaged sign and the address can be sent to the BSO office to handle.
- Thanked BSO for their quick response in helping a missing elderly person on 81st Avenue.
- Announced Meet the Mayor and Coffee with a Cop programs in effort to help foster a sense of community.

A city resident, Mr. Dowling expressed appreciation to Vice Mayor Borgelin for bringing up concerns with drugs in the city. He thanked Captain Lupo for doing his job.

12. CITY ATTORNEY COMMENTS – No comments.

13. ADJOURNMENT – There being no further discussion, the meeting adjourned at 8:43 p.m.

Respectfully submitted,

Patricia Vancheri
Transcribed by Deputy City Clerk, Elizabeth Garcia-Beckford
PROCLAMATION

Burnham Woods Day 10th Year Anniversary
November 23, 2019

WHEREAS, in 2005, Burnham Woods was devastated by Hurricane Wilma which left many people in the community without water and electricity, and

WHEREAS, the Burnham Woods community pulled their resources together to ensure that everyone in the neighborhood had the necessary supplies, and

WHEREAS, the resourcefulness of the Burnham Woods community opened up an opportunity for neighbors to communicate and fellowship with one another, and

WHEREAS, after surviving Hurricane Wilma, the neighbors in the Burnham Woods community collaborated to hold a free community event which formed Burnham Woods Day, and

WHEREAS, Burnham Woods Day was created with the intention of building and nurturing community bonds with the purpose of instilling a desire to know one’s neighbor, and

WHEREAS, Burnham Woods Day is done in partnership with the City of North Lauderdale, the Broward Sheriff’s Office, the North Lauderdale Fire Rescue Department, and the Burnham Woods United Civic Group, and

WHEREAS, Burnham Woods Day is a family friendly event that is free, open to the public and accessible to all, and

WHEREAS, Burnham Woods Day has been celebrated over the past 10 years, and

NOW, THEREFORE, BE IT RESOLVED that the City of North Lauderdale recognizes November 23, 2019 as,

BURNHAM WOODS DAY 10th YEAR ANNIVERSARY

and encourages all residents to attend this community event which instills community pride and nurtures the bonds between neighbors in our great City of North Lauderdale.

_________________________________
MAYOR ANA M. ZIADE
Dated this 12th day of November, 2019
TO: Mayor and City Commission  
FROM: Patricia Vancheri, City Clerk  
DATE: November 12, 2019  
RE: Selection of Vice Mayor  

Pursuant to Article III, Section 3.3 of the Charter of the City of North Lauderdale, at the November meeting of the City Commission, the Commission shall elect the Vice Mayor from its members, by majority vote. Therefore, a motion to elect the Vice Mayor would be in order at the Commission meeting on Tuesday, November 12, 2019.
FINANCE DEPARTMENT
MEMORANDUM

To: Honorable Mayor and City Commission
From: Ambreen Bhatti, City Manager
By: Susan Nabors, Finance Director
Date: October 29, 2019
Subject: Second Reading: Fiscal Year End (FYE) 2019 Budget Amendment

Background:
The City ended FY 2019 on September 30, 2019 and has the need to make a few budget adjustments to put the final FY 2019 budget in line with actual expenditures. The Finance Department has prepared the recommended changes. The City’s FY 2019 budget plan objectives were achieved and the unaudited year-end operations are in good financial condition.

Expenditure Analysis:

GENERAL FUND:

A budget amendment in the amount of $45,000 is needed for engineering services provided in the streets maintenance division of the Public Works Department. This included services for traffic safety/intersection improvements for SW 81st Ave at Tam O’Shanter Blvd/10th Court/Valero Gas Station and for surveying/sight triangle design of five future City entryway sign locations. These services were not anticipated and therefore not budgeted for in FY 2019. These funds will be appropriated from General Fund Balance.

A budget amendment in the amount of $383,000 is necessary in the Public Works Department. This due to the Somerset Prep school building roof that was replaced during FY 2019. This project was originally budgeted for in FY 2018 but the project was not undertaken until 2019. Therefore, these funds lapsed at the end of FY 2018 and were transferred back into General Fund Balance. The funds need to be re-appropriated in FY 2019 to cover the cost of the roof replacement.

A budget amendment in the amount of $56,810 is necessary for Legal Services Department. This is primarily due to unexpected legal needs related to a specific personnel matter and a Department of Justice public records request/Community Development matter. These services were not anticipated and therefore not budgeted for in FY 2019. These funds will be appropriated from General Fund Balance.

WATER CONTROL DISTRICT FUND:

A budget amendment in the amount of $5,500 is necessary to pay for the assessment collection fees paid to the County for collecting the assessment revenue on the taxes for the City. This amount was budgeted at $16,940 but the actual amount was $22,419 based on the City’s total collection. However, actual revenue from special assessments exceeded the budgeted amount so that will be used to cover the $5,500 and there is no need to take it from the fund Balance.
Please be advised that as a part of adjustments to FY 2019 budget, the unused funds (savings) from departments will be transferred into the Fund Balance in the respective Funds.

The City Commission approved the first reading of the attached ordinance on October 29, 2019. Tonight the staff is presenting it for a second reading and final adoption.

RECOMMENDATION:

The Administration recommends Commission’s consideration and approval on second reading of the attached ordinance amending Ordinance No. 18-09-1379 by which the City Commission adopted the budget of the City of North Lauderdale for the 2018/2019 fiscal year, to amend the budget as documented in Exhibit “A” and provided herein.
ORDINANCE NO. ___________________

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AMENDING ORDINANCE NO. 18-09-1379 BY WHICH THE CITY COMMISSION DID ADOPT THE BUDGET OF THE CITY OF NORTH LAUDERDALE FOR THE 2018/2019 FISCAL YEAR, TO REVISE THE BUDGET AS DOCUMENTED IN “EXHIBIT A” ATTACHED; AMENDING THE GENERAL FUND BUDGET BY $45,000 IN THE PUBLIC WORKS DEPARTMENT FOR UNANTICIPATED ARCHITECT/ENGINEERING EXPENSES; BY $383,000 IN THE PUBLIC WORKS DEPARTMENT FOR A ROOFING PROJECT BUDGETED IN THE PRIOR FISCAL YEAR BUT COMPLETED DURING FY 2018/2019 AND BY $56,810 FOR UNANTICIPATED LEGAL EXPENSES IN THE LEGAL SERVICES DEPARTMENT; AMENDING THE WATER CONTROL DISTRICT FUND BUDGET BY $5,500 FOR ASSESSMENT COLLECTION FEES; PROVIDING FOR CONFLICTS, SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission for the City of North Lauderdale adopted the 2018/2019 Fiscal Year Budget for the City of North Lauderdale through the adoption of Ordinance 18-09-1379; and,

WHEREAS, the City Commission desires to amend Ordinance 18-09-1379 to reflect revisions to the budget for the 2018/2019 Fiscal Year Budget; and,

WHEREAS, the City Commission finds it to be in the best interest of the residents and citizens of the City of North Lauderdale to amend the Fiscal Year 2018/2019 budget as provided herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That the foregoing “Whereas” clauses are adopted as if fully set forth herein.

Section 2: That Ordinance 18-09-1379 as amended, did adopt the Budget of the City of North Lauderdale for the 2018/2019, and the Budget adopted thereby be and the same is hereby amended to cause and reflect revisions to said Budget as set forth in Exhibit “A”.

Section 3: That the City Commission finds it to be in the best interest of the residents and citizens of the City of North Lauderdale to amend the Fiscal Year 2018/2019 budget as provided herein.

Section 4: That all Ordinances or parts of Ordinances, Resolutions or parts of Resolutions in conflict herewith be and the same are hereby repealed to the extent of such conflict.
Section 5: Should any section or any provision of this Ordinance or portion hereof, any paragraph, sentence, or work be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the remainder of this Ordinance.

Section 6: That this Ordinance shall take effect immediately upon adoption.

PASSED on first reading by the City Commission of the City of North Lauderdale this 29th day of October 2019.

PASSED on second reading by the City Commission of the City of North Lauderdale this 12th day of November 2019.

APPROVED AS TO FORM:

______________________________
CITY ATTORNEY SAMUEL GOREN

________________________________
MAYOR ANA M. ZIADE

________________________________
VICE MAYOR SAMSON BORGELIN

ATTEST:

______________________________
PATRICIA VANCHERI CITY CLERK
## GENERAL FUND

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**TOTAL GENERAL FUND**

$ 484,810.00 $ 484,810.00

## WATER CONTROL DISTRICT FUND

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</tr>
</thead>
<tbody>
<tr>
<td>1311</td>
<td>325225</td>
<td>Special Assessments</td>
<td>$ 5,500.00</td>
<td></td>
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<tr>
<td>1313947</td>
<td>534450</td>
<td>Assessment Commission</td>
<td></td>
<td>$ 5,500.00</td>
</tr>
</tbody>
</table>

**TOTAL WATER CONTROL DISTRICT FUND**

$ 5,500.00 $ 5,500.00
RESOLUTION NO. ________________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, RE-APPOINTING KENNETH SINGH AS A REGULAR MEMBER OF THE NORTH LAUDERDALE CODE ENFORCEMENT BOARD (SPONSORED BY ANA M. ZIADE – MAYOR AT-LARGE); PROVIDING FOR TERM OF OFFICE; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, Kenneth Singh was appointed by Resolution No. 19-06-6638 to serve as an Alternate Member on the Code Enforcement Board commencing June 11, 2019 through May 31, 2022; and

WHEREAS, a regular position on the Code Enforcement Board has become vacant; and

WHEREAS, Ana M. Ziade, Mayor-at-Large, recommends the re-appointment of Kenneth Singh to fill the position on the Code Enforcement Board as a regular member to serve the three year term through May 31, 2022; and

WHEREAS, the City Commission is desirous of ratifying said appointment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That Kenneth Singh be and the same is hereby appointed as a regular member of the North Lauderdale Code Enforcement Board.

Section 2: That Mr. Singh shall serve in said capacity for a three year term through May 31, 2022 or until resignation, whichever comes first.

Section 3: That this Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida, this 12th day of November, 2019.

APPROVED AS TO FORM:

______________________________  ________________________________
CITY ATTORNEY SAMUEL S. GOREN  MAYOR ANA M. ZIADE

______________________________
ATTEST:  VICE MAYOR SAMSON BORGELIN

______________________________
CITY CLERK PATRICIA VANCHERI
CITY OF NORTH LAUDERDALE
PARKS AND RECREATION DEPARTMENT

TO: Mayor and City Commission
FROM: Ambreen Bhatty, City Manager
BY: Michael Sargis, Assistant City Manager/Parks & Recreation Director
DATE: November 12, 2019
SUBJECT: Aquatic Center Pool Thermal Blanket

As part of the 2019/20 Fiscal Year Capital Budget, the Parks and Recreation Department allocated funds for a thermal blanket for the Aquatic Center pool. The idea for the blanket was discussed and agreed upon by the Commission during 2020 Visioning Workshop and subsequently the money was budgeted in the FY 2020 budget. This equipment will keep the water warmer in the cool months and therefore save money in electricity in the long run. In addition, the blanket will provide some additional savings as it relates to water replacement and chemical usage in the dry winter months, when pool is closed to public with the exception of planned classes.

Over the past few months, staff has been looking at various types of pool blankets and settled on the T-Star Energy Saver XER Thermal Blanket. In speaking with various pool supply vendors, the staff determined that the T-Star Enterprise Thermal Blanket is the best option for a commercial pool such as the one at the Jerry Resnick Aquatic Center T-Star Enterprises is the world’s largest manufacturer of commercial swimming pool/spa heat saver blankets and Storage Reel Systems. These pool covers are precision crafted using the highest quality materials and workmanship. Each cover is custom made and is tailored to the customer's specifications.

The cost for the system including shipping and the storage reels is $26,847.00 and the cost is broken down as follows:
- $24,348.62 - Blanket and storage reels
- $ 2,498.38 - Product Shipping from California

Commercial Energy Specialist (CES) out of Jupiter, Florida is the sole dealer/provider of T-Star Thermal products in Florida and the Caribbean, and an attached letter from T-Star Enterprises verifies that fact. As a local distributor, CES will be the City’s contact for ordering, training, service and any warranty needs.

With the approval of the City Commission tonight, the staff will move forward with the ordering process so the vendor can begin the design work. The total time from order to design to manufacturing to shipping is approximately 8 to 10 weeks at this time. City staff will perform the installation.
RECOMMENDATION:

The City Administration recommends Commission’s consideration and approval of the attached resolution authoring the expenditure of $26,847.00 to Commercial Energy Specialist from the Parks and Recreation Department’s Capital Budget 3117071-563100 for the purchase and installation of a T-Star Energy Saver XER Thermal Pool Blanket.
RESOLUTION NO. ______________

A RESOLUTION OF THE CITY OF NORTH LAUDERDALE
AUTHORIZING THE EXPENDITURE OF $26,847.00 TO COMMERCIAL
ENERGY SPECIALIST FOR THE PURCHASE OF A T-STAR ENERGY
SAVER XER THERMAL POOL BLANKET UTILIZING THE CES SOLE
SOURCE STATUS AS PROVIDED BY T-STAR ENTERPRISE; FUNDING
IS AVAILABLE IN THE 2019-2020 PARKS AND RECREATION
CAPITAL FUND BUDGET 3117071-563100; AND PROVIDING AN
EFFECTIVE DATE.

WHEREAS, the City Commission of the City of North Lauderdale, Florida has determined a need to
purchase and utilize a pool thermal blanket for the main pool at the Jerry Resnick Aquatic Center; and

WHEREAS, the city has determined that the purchase of the T-Star Energy Saver XER Thermal Pool
Blanket is the best option; and

WHEREAS, the City is purchasing this equipment through Commercial Energy Specialists as a sole
source provider of T-Star Enterprises equipment; and

WHEREAS, the City of North Lauderdale has budgeted the necessary funds in the Department’s Capital
Fund Budget 0017071-563100; and

WHEREAS, the City shall pay a total of $26,847.00 to Commercial Energy Specialist for said thermal
blanket.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF
NORTH LAUDERDALE, FLORIDA, THAT:

Section 1. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE,
FLORIDA, THIS 12th DAY OF NOVEMBER, 2019.

APPROVED AS TO LEGAL FORM
BY CITY ATTORNEY:

SAMUEL S. GOREN, ESQUIRE                  MAYOR ANA M. ZIADE

ATTEST:

PATRICIA VANCHERI, City Clerk

VICE MAYOR SAMSON BORGELIN
August 24, 2019

To Whom It May Concern,

T-Star has continually provided the highest quality thermal swimming pool cover products to various commercial accounts, such as: universities, municipalities, YMCAs, YWCAs, hotels, country clubs and fitness facilities nationwide. T-Star’s “EnergySaver” cover systems are unique in service and support in both nationwide and local levels. With our network of distributors around the country we can provide sales and after-sales service by factory-trained, qualified personnel anywhere in North America.

Commercial Energy Specialists, Inc. of Jupiter, Florida, is the sole source, authorized distributor of T-Star’s “EnergySaver” cover systems for Florida and the Caribbean. They are the only company in Florida that has been factory-trained in all aspects of our “EnergySaver” cover products.

We encourage you to contact them at 800-940-1557 with any questions you may have regarding operator training, service, water chemistry, troubleshooting or any other pool operation questions.

Sincerely,

Han Tunggal

Han Tunggal
President.
Once again, the City of North Lauderdale has been asked to partner/spONSOR the annual Florida Sports Foundation Dominos Tournament. This tournament was started by Former State Representative, and now Lauderdale Lakes Mayor Hazelle Rogers, in 2015. The tournament will be held on Saturday, December 7th, 2019 in the City of Margate at their Northwest Focal Point Senior Center. Along with Margate hosting the event and North Lauderdale’s potential sponsorship, the event is also being sponsored by the Cities of Tamarac, Fort Lauderdale, Lauderdale Lakes, Lauderhill and Miramar.

As part of North Lauderdale’s sponsorship, along with providing use of the City Logo for their flyer and assistance in distributing flyers to our residents, they are requesting to sponsor the food and drinks in an amount not to exceed $400.00. This is the same sponsorship the City has done in past years.

RECOMMENDATION:

The City Administration recommends that Commission take the following action:

- Motion to approve an expenditure of an amount not to exceed $400.00 for the Dominos Tournament Food and Drinks which will be held at the Northwest Focal Point Senior Center in Margate on Saturday, December 7th, 2019.

- Motion to adopt the attached resolution for disclosure purposes per Broward Code of Ethics for elected municipal officials.
RESOLUTION NO. ________________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, RECOGNIZING A SPONSORSHIP OR CO-SPONSORSHIP RELATIONSHIP BETWEEN THE CITY OF NORTH LAUDERDALE AND THOSE CHARITIES AND ORGANIZATIONS LISTED IN EXHIBIT “A”, ATTACHED HERETO AND INCORPORATED HEREIN, AS MAY BE AMENDED FROM TIME TO TIME, FOR THE EXPRESSED PURPOSE OF COMPLIANCE WITH SECTION 1-19(C)(5)(A)(4) OF THE BROWARD COUNTY CODE OF ORDINANCES; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on October 11, 2011, the Board of County Commissioners of Broward County, Florida, adopted Ordinance No. 2011-19 (the “Code of Ethics”), which implemented a Code of Ethics for elected municipal officials; and

WHEREAS, the Code of Ethics establishes certain conditions and disclosure obligations on elected officials who engage in fundraising on behalf of charitable organizations; and

WHEREAS, Section 1-19(C)(5)(A)(4) of the Code of Ethics provides that the additional obligations shall not apply to an elected official who raises funds for those charities and events which are sponsored by elected official’s municipality; and

WHEREAS, the City of North Lauderdale has a rich history of sponsoring charitable organizations within the community and seeks to reaffirm the sponsorship relationships with those entities listed in Exhibit “A”, attached hereto and incorporated herein, as may be amended from time to time, to ensure compliance with the Code of Ethics; and

WHEREAS, the City Commission finds that the sponsorship of charities and events organized by and promoted by those entities listed on Exhibit “A” is in the best interest of the health, safety, and welfare of the residents and citizens of the City of North Lauderdale.

NOW, THEREFORE, be it resolved by the City Commission of the City of North Lauderdale, Florida:

Section 1. The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution.

Section 2. The City Commission of the City of North Lauderdale, Florida, hereby approves and affirms the City of North Lauderdale’s sponsorship relationship with those entities listed in Exhibit “A”, attached hereto and incorporated herein, as may be amended from time to
time, for the expressed purpose of ensuring compliance with the Code of Ethics for elected municipal officials.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. If any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

Section 5. This Resolution shall become effective immediately upon its passage and adoption.


__________________________________
MAYOR ANA M. ZIADE

___________________________________
VICE MAYOR SAMSON BORGELIN

ATTEST:

___________________________________
PATRICIA VANCHERI, City Clerk

APPROVED AS TO LEGAL FORM
BY CITY ATTORNEY:

___________________________________
SAMUEL S. GOREN, ESQUIRE
EXHIBIT A

- Florida Sports Foundation – 2019 Dominos Tournament
CITY OF NORTH LAUDERDALE
MEMORANDUM

TO: Mayor and City Commission

FROM: Ambreen Bhatti, City Manager

BY: Sam May, Public Works/Utilities Director
    Mike Sargis, Parks and Recreation Director

DATE: November 12, 2019

SUBJECT: Site Preparation - Pre-fabricated Bathroom at Jaycee Park

In the summer of 2017, staff along with the District Commissioner, Vice Mayor Borgelin met with users of Jaycee Park and discussed renovations to the park. At that time, a 3-year/3-phase upgrade project for Jaycee Park was developed and approved by the Commission. The City of North Lauderdale is currently in its second phase of the Jaycee Park renovations which consists of the purchase and installation of a prefabricated bathroom facility.

Earlier this year, the City Commission approved the purchase of a CXT manufactured prefabricated unisex restroom for $51,141.80 with a contingency of $10,000 for unexpected expenses that may occur. Prior to the bathroom’s shipment and installation, the staff determined that there will be some additional preparation work that the in-house staff (as originally planned) will not be able to do to meet the Department of Environmental Protection’s requirements for this type of bathroom. This additional work triggered expenses in the amount of approximately $32,000. This would bring the new total cost for this bathroom installation to $83,141.80.

Listed below is a breakdown of the additional work that is needed. Our plan is to have the bathroom installed before the upcoming Christmas holiday.

<table>
<thead>
<tr>
<th>Jaycee Park Preparation</th>
<th>Preparation Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electrical Services</td>
<td>$5,225.00</td>
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<tr>
<td>Plumbing Services</td>
<td>$4,400.00</td>
</tr>
<tr>
<td>Site Plans</td>
<td>$2,975.00</td>
</tr>
<tr>
<td>Survey</td>
<td>$4,900.00</td>
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<tr>
<td>Soil Testing</td>
<td>$1,380.00</td>
</tr>
<tr>
<td>Surface Preparation</td>
<td>$12,700.00</td>
</tr>
<tr>
<td>Permitting</td>
<td>$500.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>Approximately $32,000</strong></td>
</tr>
</tbody>
</table>
RECOMMENDATION:

The City Administration recommends Commission’s consideration and approval of the attached resolution authorizing and directing the City Manager or her designee to issue purchase orders for additional preparation expenses pertaining to pre-fabricated bathroom at Jaycee Park that would not exceed $32,000. This project will be charged to budget code #3117071-563100, Parks and Recreation Capital Budget.
RESOLUTION NO. _______________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO ISSUE PURCHASE ORDERS FOR ADDITIONAL PREPARATION EXPENSES TO THE PREFABRICATED BATHROOM AT JAYCEE PARK IN AN AMOUNT NOT TO EXCEED $32,000; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That the City Commission of the City of North Lauderdale, Florida authorizes the City Manager or her designee to issue purchase orders for additional preparation expenses pertaining to the pre-fabricated bathroom at Jaycee Park.

Section 2: Prior to the bathroom’s shipment and installation, the following preparation is needed for the site: plumbing services, electrical services, soil dredging, surface preparation, plans, and site survey as per Building Department permit requirements.

Section 3: That this Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida, this 12th day of November, 2019.

APPROVED AS TO LEGAL FORM:

___________________________
CITY ATTORNEY SAMUEL S. GOREN

___________________________
MAYOR ANA M. ZIADE

___________________________
VICE MAYOR SAMSON BORGELIN

ATTEST:

___________________________
PATRICIA VANCHERI, CITY CLERK
Work Order Proposal

Date:  September 12, 2019

To:    City of North Lauderdale
       2100 N. State Road 7
       North Lauderdale, FL

Contact:  Mr. Neil Buckeridge / Cell – 954-448-5244

Scope of Proposal:  Jaycee Park – Power for Bathroom
                     SW 11th St, North Lauderdale, FL 33068

Scope of Proposed Work Includes
Provide all labor, material and equipment necessary to perform the work identified below.

- Provide and install one 1" PVC conduit with four #10 wires from existing panel to new bathroom panel
- Provide and install one new 2 pole 30 amp breaker in existing panel and connect new wires to it
- Update panel schedule in existing panel reflecting new loads
- Pull permit with the city but the below mentioned cost does not include permit fees. Permit fees will be paid by the City or be billed as a pass through to the City

Total Cost $ 5,225.00

General Notes Concerning this Project

- Mills Electric Service is not responsible for the condition of the existing branch circuits
- Work to be performed normal business hours (7am – 3-30pm).
- All work to be done in a professional manner.
- Provide daily cleanup to Owner furnished dumpster.

EXCLUSIONS / QUALIFICATIONS
The above mentioned price does not include the following:

Permits and/ or fees that maybe applied to this project by any office that might have jurisdiction over this project, including but not limited to local, state or federal agencies. Management of pedestrian and/or vehicular traffic. Engineered drawings or photometric study is not included in this estimate.
We appreciate the opportunity to offer you a proposal for this project. If you have any questions or require further information on this project, please contact me at (954) 640-5262.

Sincerely,

Joshua Johnson
Mills Electric Service

Signature of qualified representative on this document constitutes acceptance of this proposal. Please return this document to the attention of Joshua Johnson in our office via Fax. (954-640-5263)

Accepted by:

______________________________
Name and Title

______________________________  ______________________
Signature of qualified representative  Date
CUSTOMER DETAILS:

Date: 06/30/19
Proposal Submitted To: City of North Lauderdale
Address: Jaycee Park
Southwest 11th Street
North Lauderdale, FL
Phone: 954-894-7921
Email: kollieva@lauderdale.org
Job: To install & connect sewer line to City lateral
Attn: Kanya Oliver (Project Manager)

Project Specifications: TO INSTALL & CONNECT SEWER LINE TO CITY LATERAL

- To obtain permit with Broward County.
- To excavate approximately 55 linear ft of sewer line with approximately 2-4 ft in depth @ $80.00 per linear ft. ................................................................. $4,400.00.
- To connect 4" PVC pipe to the six inch sewer lateral provided by the City of North Lauderdale.
- To supply and install (1) 4" two way clean out at the building.
- To have inspections with Broward County.
- To backfill all areas excavated & replace all concrete & sod (grass) removed.
- To have the final inspection with Broward County.
- Excavation, restoration, 4" PVC pipe & fittings and labor included in price.

****To clean up job site and remove any unused excavated dirt****
Exclusions/Clarifications:

Plumber Mike's Inc. reserves the right to refuse or to stop the job at any time due to unsafe or due to unforeseen conditions that may change the scope of work.

In the event of an unforeseen condition that may change the scope of work, Plumber Mike's Inc. will immediately notify customer, evaluate the conditions and submit an amended proposal to the customer to solve the problem. If Plumber Mike's Inc. & customer agree on the amended proposal, customer shall sign the amended proposal and Plumber Mike's Inc. work shall continue immediately. If no agreement can be reached Plumber Mike's Inc. shall collect payment for the portions of the work completed up to the time the job stopped due to unforeseen conditions, and the customer agrees to hold Plumber Mike's Inc. harmless and waive any right to seek either: (1) Specific enforcement of the entire job; (2) compensation in lieu of specific performance to complete the entire job. In this scenario no penalties will apply to Plumber Mike's Inc.

This proposal is only for type B or C soil conditions as defined by the Occupational Safety and Health Administration ('OSHA'). Should we find type A (as defined by OSHA) or coral rock soil conditions, there will be an additional $3,500.00 charge. Plumber Mike's Inc. shall provide amended proposal to the customer to sign in the event Type A or coral rock conditions are found.

All work performed pursuant to this proposal work will carry a 1 year warranty on labor. The manufacturer's warranty shall apply to all material.

This proposal sets forth the entire agreement between the parties hereto, and fully supersedes any prior agreements or understandings between the parties. Customer acknowledges that he/she has not relied on any representation, promises, or agreements of any kind made in connection with the decision to sign this proposal, except for those set forth in this proposal.

In the event the customer breaches this proposal (including, but not limited to, the failure to make payment), Plumber Mike's Inc. may institute an action to specifically enforce the terms of the proposal, in addition to any other legal or equitable relief permitted by law and/or by this proposal. In the event that a legal action is brought to enforce the terms of this proposal, the prevailing party shall be entitled to recover its court costs, including all attorney's fees up through and including any appeals. In the event of any dispute arising from this proposal, customer agrees that any litigation shall be filed in Broward County, Florida and that the laws of the state of Florida shall apply to the litigation of said dispute.

<table>
<thead>
<tr>
<th>Project Cost:</th>
<th>$4,900.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Job:</td>
<td>$4,900.00</td>
</tr>
</tbody>
</table>

PAYMENT: DUE UPON COMPLETION OF FINAL INSPECTION

Authorized Signature for Plumber Mike's Inc

Our workers are fully covered by Workers Compensation Insurance.

Acceptance of proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined above.

NOTE: This proposal is valid for 30 days.

Authorized Signature: ___________________________ Date: ___________________________
August 12, 2019

George Krawczyk, P.E.
Public Works Director
City of North Lauderdale
701 SW 71st Avenue
North Lauderdale, FL 33068

Re: Exhibit A - Scope of Work; Jaycee Park Site Plan Design-Revised
Proposal for Civil Engineering Services

Dear Mr. Krawczyk:

As requested, Munson Design and Consulting, Inc. (MDC) has assembled a fee proposal and scope of services for the preparation of a site plan for the future pre-engineered bathroom building. Dimensions will be taken from the bathroom drawings and a site plan will be produced that will locate the bathroom building on the plan.

**SCOPE OF SERVICE**
As per our conversations MDC will provide the following services for the City of North Lauderdale’s Right-of-Way or Specific Purpose Surveys
- Site Plan Design

**CONDITIONS**
MDC does not warrant or represent that any governmental approvals will be obtained, only that professional care and judgment will be used, and all documents will be prepared in compliance with requirements imposed by governmental authorities having jurisdiction over the project. All work performed will be in accordance with professional ethics laws and governmental agency standards. This proposal only includes the information indicated above and does not include any items not described above. If any item is required, not explicitly mentioned above, a separate Agreement shall be entered into.

This proposal does not include any County, City or regulatory agency building permit fees, application fees, County or City plan review fees or impact fees, etc. A line item is included for reimbursable items such as courier, mailings and printing costs.

The following items are not included in this proposal.
1) City DRC or P&Z Plan Approvals
2) Permitting Services
3) Construction Inspections
4) Bidding Services
5) Landscape or Irrigation Services
6) City Variance processes
7) City CAB Processes
COMPENSATION
All reimbursable expenses will be billed at cost plus 10%. It is assumed that the project will be carried out until completed. If the project is canceled by the client during or after the design phase, or put on hold for any length of time, the pro-rated contract amount is still owed.

MDC will provide surveying services for a lump sum fee of $2,975 and is broken down as follows.

Project Reimbursable Costs (Plotting, Prints, Mailings, etc.): $25
Site Plan Design: $2,950

MDC will invoice monthly for the work completed and payment shall be rendered by the client within 30 days of the invoice date. This proposal is not transferable and is valid for 30 days from the date of the proposal. Please contact me if you have any questions and thank you for this opportunity to bid on this project. Please sign and return a copy of this letter in order for MDC to initiate work.

Sincerely,
Munson Design and Consulting, Inc.

Shane Munson, P.E.
Lead Engineer

APPROVED: ________________________________

PRINT NAME & TITLE: ________________________________

DATE: ________________________________
June 11, 2019

George Krawczyk, P.E.
Public Works Director
City of North Lauderdale
701 SW 71st Avenue
North Lauderdale, FL 33068

Re: Exhibit A- Scope of Work; Jaycee Park Boundary Survey
   S.W. 11th Street in the City of North Lauderdale
   Proposal for Surveying Services

Dear Mr. Krawczyk:

Thank you for asking Munson Design and Consulting, Inc. (MDC) to offer this proposal to the City of North Lauderdale (Client). This proposal outlines the consulting surveying services that MDC will provide for the Boundary and Topographic Survey for the existing Jaycee Park.

The survey will include the parcel(s) of city owned land known as Jayvee Park. The survey will include all above ground improvements along with all easements shown on the plat. MDC will survey out to the centerline of SW 11th Street and SW 81st Terrace with elevations. The grassy apron and city sidewalk will also be shown along with all fencing and on-site improvements. If a Title Search is provided, MDC will review the title search for additional encumbrances for an additional fee. In addition, topographic information will be taken on a grid and at every improvement. Tree will also be located but the species will not be noted. Two semi-permanent benchmarks will be set/supplied.

**SCOPE OF SERVICE**
As per our conversations MDC will provide the following services for the City of North Lauderdale’s Boundary and Topographic Survey

- Field reconnaissance efforts
- Office time required to download the survey data and draft the findings.
- Total delivery time is approximately two weeks

**Task 1.1 Boundary and Topographic Surveys**
Prepare a Boundary Survey with Topographic Information for design purposes for Jaycee Park. The survey will meet all the current surveying requirements of the Board of Professional Surveyors and Mappers of the State of Florida, according to Rule Chapter 5J-17.050 - .052 of the Florida Administrative Code. The survey will include the recovery or setting of portions of the boundary and/or right-of-way monumentation, in order to tie all above ground and visible improvements to. The location of above-ground visible improvements includes all pavement, sidewalks, catch basins, sanitary sewer structures, fences, trees and above ground and visible utility features within the limits of this survey. The survey will also include the preparation of the survey in AutoCAD version 2014 or higher. Topographic elevations will be measured as necessary for engineering design purposes, and based on the criteria for “Computer Aided Design and Drafting Specifications for Survey Data”, and “Specifications and Scope of Work for Contracted Survey Data Collection for Linear Projects” as
developed by H&S. Elevations shall include sidewalks, frontage road, playground, and sidewalks and trails. Sanitary and drainage structures will include (rim, invert and pipe sizes), within the right-of-way if they are accessible and un-obstructed inside the structure, otherwise the rim will be measured, and it will be noted as to the obstruction. Topographic information will also be found every 25’ on center, for the entire length and width of the park.

Two (2) semi-permanent benchmarks will be establish on site for future use, based on the existing Broward County benchmark system.

At a minimum, MDC will provide the following deliverables per the City’s request. Five (5) hard copies and one (1) electronic copy in AutoCAD 2014 format.

CONDITIONS
MDC does not warrant or represent that any governmental approvals will be obtained, only that professional care and judgment will be used, and all documents will be prepared in compliance with requirements imposed by governmental authorities having jurisdiction over the project. All work performed will be in accordance with professional ethics laws and governmental agency standards. This proposal only includes the information indicated above and does not include any items not described above. If any item is required, not explicitly mentioned above, a separate agreement shall be entered between the two parties.

The following items are not included in this proposal.

- Survey for construction purposes or construction as-builts or record drawings or easement sketches and descriptions or construction staking or layout.
- Requests by the City that are outside of the scope of this proposal.
- Construction, Architectural, Electrical, site lighting or Architectural Landscape or irrigation designs
- No plating work or designs or calculations are included in this proposal.

COMPENSATION
All reimbursable expenses will be billed at cost plus 10%. It is assumed that the project will be carried out until completed. If the project is canceled by the client during or after the design phase, or put on hold for any length of time, the pro-rated contract amount is still owed. Mileage will not be charged for this project.

MDC will provide the required Survey for a lump sum fee of $4,900. The City of North Lauderdale shall pay MDC for the following services.

Specific Purpose Topographic Survey: $4,900

MDC will invoice monthly for the work completed and payment shall be rendered by the client within 30 days of the invoice date. This proposal is not transferable and is valid for 30 days from the date of the proposal. Please sign and return a copy of this letter for MDC to initiate work. Please contact me if you have any questions and thank you for this opportunity to bid on this project.

Sincerely,
Munson Design and Consulting, Inc.

Shane Munson

Shane Munson, P.E.
Owner

PO Box 771058 ● Coral Springs, Florida 33077 ● (954) 340-5291 ● Email: shane@mdcengineers.com
GFA International, Inc.
Florida’s Leading Engineering Source

Mr. Neil Buckeridge
City of North Lauderdale
701 SW 71st Avenue
North Lauderdale, FL 33068
Phone: (954) 448-5244
Email: nbuckeridge@nlauderdale.org

Proposal for Geotechnical Exploration

Jaycee Park - North Lauderdale
Proposed ADA Bathroom
City of North Lauderdale, FL

Proposal No. 19-5007.00
August 1, 2019
August 1, 2019

Mr. Neil Buckeridge  
City of North Lauderdale  
701 SW 71st Avenue  
North Lauderdale, FL 33068  
Phone: (954) 448-5244  
Email: nbuckeridge@nlauderdale.org

RE: Proposal for Geotechnical Exploration  
Jaycee Park - North Lauderdale  
Proposed ADA Bathroom  
City of North Lauderdale, FL  
Proposal No. 19-5007.00

Dear Mr. Buckeridge:

GFA International, Inc. (GFA) appreciates the opportunity to become a part of your project team. Our team of professionals are dedicated to making this project a success, both on schedule and within budget. We are proud of our commitment to maintaining the highest levels of customer service and client satisfaction, and respectfully submit the following for your consideration.

PROJECT INFORMATION

It is GFA’s understanding that this project is to consist of a preconstructed ADA bathroom at the above-mentioned location in the City of North Lauderdale, FL. A site plan prepared by Munson Design and Consulting, Inc. dated July 28, 2019 was provided by the client. No structural information was provided at this time. For purpose of this exploration, maximum column and wall loads (if any) are estimated on the order of 50 kips and less than 2kif, respectively.

GEOTECHNICAL EXPLORATION

Exploration is to consist of two (2) Standard Penetration Test (SPT) borings within the proposed structure for this geotechnical study. The borings will be completed with a truck or track-mounted drilling equipment. The depths are needed to evaluate the nature of the subsurface soils and general subsurface conditions for the proposed development. The borings will be performed to depths of 10 feet below grade.

Underground utility clearance will be required prior to commencing the drilling of the SPT borings. Therefore, GFA will contact “Sunshine One-Call” Service to obtain underground public utility clearance. GFA requests to be notified of the location of any existing private underground utilities and/or structures in the exploratory area prior to the field work. GFA will not be responsible for private and/or public underground utilities and/or structures not identified to the field crews.
PURPOSE

The purpose of the services on this project is to explore the subsurface soil/rock conditions and provide foundation recommendations of soil engineering parameters to be used in evaluation of the site for the proposed construction.

PROPOSED SCOPE OF SERVICES

The geotechnical exploration and report shall include the following at a minimum:

- Perform two (2) standard penetration test (SPT) borings. The borings will be completed to depths of 10 feet below existing grade, utilizing a truck or track-mounted drilling equipment. The SPT borings will be used as an investigative tool.
- A software-generated and plotted log of each boring will be prepared.
- Prepare a site plan showing the approximate test locations.
- Summarize the activities on this project in the form of a Geotechnical Report which will include test procedures used, data collected, evaluation of subsurface soil conditions, and engineering recommendations for the proposed construction.
- Provide recommended site preparation procedures and imported fill requirements.

An estimated LUMP SUM for the scope of services detailed above is $1,380.00.

Please Note: This estimate is based on the site being accessible to a truck or track-mounted drilling equipment. If this is not the case, revisions will need to be made to this estimate to accommodate mobile drilling equipment or heavy-equipment to access boring locations.

GFA will not exceed the fee stated above unless the encountered soils are significantly different than those anticipated, the site is not accessible to truck mounted drilling equipment and/or if the report will require additional hours for engineering analysis due to the encountered soils being significantly different than those anticipated. The additional services and its cost shall be negotiated.

CONDITIONS AND QUALIFICATIONS

GFA’s terms are C.O.D. (credit cards are accepted) unless a credit application has been approved or credit has been previously established. If credit is established, the terms will be 2/10/net-30 days. The pricing contained herein is subject to change if this proposal is not authorized within 90 days from the date of this proposal. If more than 90 days have passed since the date of this proposal, please contact us for an updated proposal. Additional items not listed in this proposal will be quoted upon request. A digitally signed and sealed .pdf report will be provided at no charge. Hard copies of reports can be provided upon request, at a unit rate of $75.00 per report.

AUTHORIZATION

All services will be conducted in accordance with this proposal and attached Terms and Conditions. To initiate services, please complete and return the included Proposal Acceptance Agreement form. The Terms and Conditions are part of this agreement. The signed proposal acceptance agreement form must be received by GFA via fax or email prior to any work being performed, and an original copy must be received before completed reports can be distributed.
CLOSING

GFA appreciates the opportunity to submit this proposal and looks forward to working with you as a member of the project team. Please contact the undersigned at 561.347.0070 if you have any questions or comments.

From our team to yours,

GFA International, Inc.
CA#4930

Carlos Mercado, M.S., P.E.
Branch Manager

Estela León Aguilar, M.S., P.E.
Geotechnical Department Manager

Attachments: Exhibit “A” – GFA International Inc.’s Standard Terms & Conditions
Exhibit “B” – Report Distribution Information Request Form
Description of Services: Geotechnical Exploration
Project Name: Jaycee Park - North Lauderdale
Project Locations: City of North Lauderdale, FL
GFA Proposal No.: 19-5007 00
Proposal Date: August 1, 2019

APPROVAL & PAYMENT OF CHARGES

☐ I CERTIFY THAT THE CLIENT BILLING INFORMATION LISTED ON PAGE 2 OF THIS DOCUMENT IS ACCURATE

CLIENT BILLING INFORMATION: (if different from page 2 of this document)

Company: ____________________________
Attention: __________________________
Address: ____________________________
City, State, Zip: ______________________
Phone: ____________________________
Fax: _______________________________
Email: ______________________________
Permit No.: __________________________ (please fill in)

PROPERTY OWNER IDENTIFICATION: (If other than above)

Name: ________________________________
Address: ______________________________
Telephone: ____________________________
Fax: _________________________________

GFA terms are C.O.D. unless prior credit history has been established with GFA. All GFA services must be PAID IN FULL prior to receipt of any Letters, Reports or Results.

PAYMENT METHOD: (Note: Credit card charges will include a 2.5% administrative fee)

☐ Check payable to GFA International, Inc. / Check Number __________________________
☐ Visa __________________________
☐ Master Card __________________________
☐ Discover __________________________
☐ American Express __________________________

Credit Card Number: __________________________
CVV Code: __________________________
Exp. Date: __________________________

Card Holder Name: __________________________
Card Holder Signature: __________________________

GFA International (GFA) reserves the right to withhold all reports until such time as we receive a signed Proposal Acceptance Agreement or other written authorization referencing this in its entirety. This AGREEMENT, the proposal and terms and conditions constitute the entire agreement between the client and GFA, and supersedes all prior written or oral understanding. Please note that pricing is valid for a period of ninety (90) days from proposal date.

The below signed, having full legal authority to bind the Client identified in the foregoing Proposal Agreement, has read the foregoing Proposal Agreement and hereby agrees to all of the terms and conditions contained in GFA’s Standard Terms and Conditions attached hereto as Exhibit “A” which are incorporated herein by reference as a fundamental and material part of the Proposal Agreement. The Client agrees and understands that GFA’s Standard Terms and Conditions have been established in a large measure to allocate certain risks between Client and GFA, and GFA will not initiate services without Client’s execution of agreement to the terms of the Proposal Agreement and the Standard Terms and Conditions and other terms and conditions set forth in this Agreement.

PURSUANT TO FLORIDA STATUTE 558.0035, A DESIGN PROFESSIONAL, AS DEFINED IN FLORIDA STATUTE 558.002, ACTING AS AN INDIVIDUAL EMPLOYEE OR AGENT OF GFA INTERNATIONAL, INC. MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

AUTHORIZED SIGNATURE: __________________________
PRINTED NAME & TITLE: __________________________
DATE ACCEPTED: __________________________ (See below for service line acceptance)

SERVICES ACCEPTED: GEO___

(Click accepted service line(s). If none are selected, GFA assumes all services have been accepted.)

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H & J Contracting. Inc.

3160 Fairlane Farms Road
Wellington, FL 33414
USA

Phone: 561-791-1953
Fax: 561-791-9282

To: City Of Lauderdale
Address: 701 SW 71st Ave.
North Lauderdale, FL 33068

Contact: Neil Beckridge
Phone: 954-597-4757
Fax: 954-597-4857

Project Name: Jaxcoo Park Bathroom Building Pad
Project Location: North Lauderdale, FL

Bid Number: Proposal
Bid Date: 10/8/2019

<table>
<thead>
<tr>
<th>Line #</th>
<th>Item #</th>
<th>Item Description</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Total Price</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td>Prepare 32'x20' Pad For Proposed Bathroom Building</td>
<td>1.00</td>
<td>EACH</td>
<td>$5,789.24</td>
<td>$5,789.24</td>
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</tbody>
</table>

Total Bid Price: $5,789.24

Notes:

• This proposal is based on plans and specifications prepared by CKT Precast Products, sheet 19 of 20, foundation detail dated 5/23/19, and Geotechnical Exploration report by GFA Intl. dated 9/26/19.
• Prices quoted are based on completing all items in a continuous operation. A reasonable re-manufacturing charge will be made for each additional move-in required by the Customer.
• Should customer require any additional work, not specifically covered by this proposal, such additional work shall be performed at the direction of customer's representation on an equipment rental, time and material basis, in accordance with H & J Contracting's published equipment rates.
• Unless otherwise indicated, in writing, this quotation expires thirty days from the date of quote. At the sole option of H & J Contracting, this quotation may be extended for additional period of time.
• The prices included herein do not include cost of payment and performance bonds, permits, engineering, or testing. Proposal does not include removal of existing underground utilities, irrigation, etc, and it does not include restoration of existing landscape, irrigation, concrete walks, asphalt, in the path of construction access.
• Prices quoted do not include excavation or disposal of hardpan, rock, mud or other undesirable materials or backfill replacement for same with suitable fill material. If required, said work may be performed on an equipment rental basis.
• Price does not include removal of any non-organic material. Anything not considered a part of normal clearing shall be done on a time and material basis.
• Unless otherwise agreed herein, payment terms are net cash upon receipt of H & J's invoice. All monies not paid when due shall bear interest at the maximum rate allowed by law.
• If an agent and/or attorney is employed by H & J for collection of any delinquent payment(s), the customer agrees to pay, in addition to the service charge, all fees for the service of such agent and/or attorney (including but not limited to all fees and legal costs).
• This quotation and agreement shall be governed by the laws of the State of Florida without regard to principles of conflicts of laws. Venue of all proceedings shall be in Palm Beach County, or Broward County, Florida.
• H & J will not be responsible for any pre-existing environmental or hazardous conditions existing on site.

ACCEPTED:
The above prices, specifications and conditions are satisfactory and are hereby accepted.

Buyer:

Signature:

Date of Acceptance:

CONFIRMED:
H & J Contracting. Inc.

Authorized Signature: [Signature]

Estimator: Joe Whitten
Phone: 561-791-1953
Email: joe@hjcontracting.com

10/8/2019 10:26:48 AM
TO: Mayor and City Commission
FROM: Ambreen Bhatti, City Manager
BY: Michael Sargis, Parks and Recreation Director
DATE: November 12, 2019

SUBJECT: Purchase of a 77-Passenger School/Activity Bus

The City’s Recreation Division has successfully increased program participation in its programs since the expansion of the Recreation Teen Center 6 years ago. Prior to this expansion, the Center had a capacity of 75, which now is at 300.

With the increased registration, the staff is maximizing the use and the capacity of the City’s 5 large school buses and 1 mini bus for field trips associated with Recreational Programs and other programs offered to the residents. This fleet of school buses is used almost on daily basis year around. Of the 5 large school buses, 3 are 1999 models with mileage in excess of 80,000 miles and are beginning to need more maintenance and downtime. These issues sometimes force us to cancel or postpone trips activities or rent buses to accommodate the existing registrations. On occasion, the rental cost has been as high as $10,000 per year.

Additionally, due to advance age of the existing school buses, only 1 bus has the most modern safety features. The older 4 buses all lack the following:

- Black Box Computer Technology – similar to what’s on an airplane to monitor speed, vehicles systems conditions, brakes, and the drivers actions
- No Child Left Behind Technology – while the older buses have aftermarket systems designed to warn the driver if they fail to check the bus after a trip, the new modern equipment is tied into the ignition system and also the black box system

At this time, the staff is proposing to purchase a new school bus and surplus one of the existing buses to maintain the same number of buses in the fleet. It is staff’s intention to surplus Bus 777 from the fleet at the time the new bus is delivered. A resolution to surplus this bus will be brought forward at that time. Bus 777 is a 2013 Freightliner mini bus that was purchased with a federal grant solely for senior programs, thus limiting its use for seniors’ related programs and making it unavailable for other needs.
The cost of the 777 bus was in excess of $140,000. The City was only required to provide $17,000 as a match towards the total expense of the bus. The City participated in this grant because at that time the Department had no handicap accessible buses and this was a handicap accessible bus. However, since that time, the City has added 2 handicap accessible buses to the fleet so the need for this bus is now very limited and is considered expendable. Under the terms of the Agreement with the County, the City return this bus when its service is no longer needed.

As part of the 2019/20 Fiscal Year Capital Fund Budget, the Parks and Recreation Department allocated $120,000 for the purchase of a new 77-passenger school bus. By purchasing this bus, the Staff will be able to rotate operations and extend the life expectancy of the remaining large buses, thus saving money by delaying the purchase of more new buses.

Upon research, the staff determined that there are currently 2 main manufacturers that have contracts with the State of Florida Department of Education, and therefore quotes were solicited from both based on their current State of Florida Department of Education Bid 2017-02. Both quotes are listed below:

- Thomas Bus from Matthews Bus Alliance out of Orlando – $104,520.00
- Blue Bird Bus from Florida Transportation out of Tampa – $120,000.00

After reviewing both buses, Staff is proposing to purchase the Thomas Bus at a cost of $104,520, which is under budgeted amount by approximately $16,000.00

**RECOMMENDATION:**

The City Administration recommends Commission’s consideration and approval of the following resolution authorizing the City Manager or her designee to take all steps necessary to purchase a 2020 Thomas Activity Bus from Matthews Bus Alliance as outlined above in an amount not to exceed $104,520.00 off of the Florida Department of Education State Bid 2017-02.
RESOLUTION NO. ______________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO TAKE ALL STEPS NECESSARY TO PURCHASE A 2020 THOMAS ACTIVITY BUS FROM MATTHEWS BUS ALLIANCE AS OUTLINED ABOVE IN AN AMOUNT NOT TO EXCEED $104,520.00 OFF OF THE FLORIDA DEPARTMENT OF EDUCATION STATE BID 2017-02; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of North Lauderdale, Florida has determined that a need exists to purchase a new activity/school bus; and

WHEREAS, the City of North Lauderdale will piggyback the purchase of the Florida Department of Education Bid 2017-02; and

WHEREAS, funding for the purchase is available in the Parks and Recreation Capital Budget 3117071-563100 and the cost shall not exceed $104,520.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, THAT:

Section 1. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, THIS 12th DAY OF NOVEMBER, 2019

APPROVED AS TO FORM:

CITY ATTORNEY SAMUEL S. GOREN

MAYOR ANA M. ZIADE

VICE MAYOR SAMSON BORGELIN

ATTEST:

CITY CLERK PATRICIA VANCHERI
As part of the Fiscal Year 2020 budget, the City Commission allocated funding for the purchase of a new bucket truck. The current bucket truck was purchased in 2007 and over time has become a safety hazard to staff as it malfunctions and jams when it operates in the up position when being utilized.

The Public Works/Utilities Department is seeking Commission’s approval to move forward with the purchase of a new bucket truck and surplus the current one through the dealership’s trade-in service. The City seeks to purchase the Altec model AT200A Ford Bucket Truck for $83,760 under the SOURCEWELL Coop Contract #012418-ALT. In addition, Altec has agreed to give the City a trade-in credit of $4,000 towards the purchase of the new bucket truck. Therefore, the total cost to the City would be $79,760 after the trade-in credit with estimated delivery date of up to 3 months after submittal of the Purchase Order.

Specific information of the new bucket truck is as follows:

**ALTEC MODEL AT200A Bucket Truck Description:**

- Ground to bottom of platform height: 30.1 feet
- Working height: 35.1 feet
- Maximum reach to edge of platform: 22.7 feet (at 7.5-foot platform height)
- Boom extension: 10 feet
- Noncontinuous rotation: 370 degrees
- Non-Insulation Aerial Device
- Platform Capacity: 350 lbs.
- Boom Articulation: -13.5 to 80 degrees
- Platform automatically maintains level during boom alteration through a lifetime hydraulic leveling system that requires no major preventative maintenance.
- Controls: 12 VDC Electric toggle switch controls for aerial device operation.
- Hydraulic System: Open-center System operating at 2.5 gpm and 2,200 psi
RECOMMENDATION:

The City Administration’s recommends City Commission’s consideration and adoption of the attached two (2) resolutions listed below:

1) Authorizing the surplus of the old Ford bucket truck vehicle (VIN #1FTSS34L37DB09273) and utilizing the dealership’s trade-in service as being the most appropriate method of disposal.

2) Authorizing the City Manager or her designee to award Altec Industries, Inc., utilizing SOURCEWELL Coop Contract #012418-ALT in an amount not to exceed $79,760 ($83,760 less $4,000 trade in value of old bucket truck) for the purchase of a new fleet vehicle.
RESOLUTION NO. ____________________

A RESOLUTION OF THE CITY OF NORTH LAUDERDALE, FLORIDA AUTHORIZING THE SURPLUS OF THE OLD FORD BUCKET TRUCK VEHICLE AND UTILIZING THE DEALERSHIP’S TRADE-IN SERVICE AS BEING THE MOST APPROPRIATE METHOD OF DISPOSAL; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of North Lauderdale, Florida, has determined that the need exists for surplus of the fleet vehicle with VIN #1FTSS34L37DB09273 and;

WHEREAS, the City Commission authorizes the partaking of the dealership’s trade-in service as being the most appropriate method of disposal and;

WHEREAS, the City Commission authorizes the application of the $4,000 trade-in service against the purchase of a new bucket truck from Altec.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, THAT:

Section 1: That this Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida, this 12th day of November, 2019.

APPROVED AS TO LEGAL FORM:

___________________________________
SAMUEL S. GOREN, ESQUIRE

___________________________________
MAYOR ANA M. ZIADE

_________________________________
VICE MAYOR SAMSON BORGELIN

ATTEST:

_________________________________
PATRICIA VANCHERI, City Clerk
RESOLUTION NO. ______________________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO AWARD ALTEC INDUSTRIES, INC. UTILIZING SOURCEWELL CONTRACT 012418-ALT, IN AN AMOUNT NOT TO EXCEED $79,760 FOR THE PURCHASE OF A NEW FLEET VEHICLE; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That the City Commission of the City of North Lauderdale, Florida authorizes the City Manager or her designee to allow the purchase order to Altec Industries, Inc., for the purchase of a new fleet vehicle.

Section 2: That the pricing structure is based off the SOURCEWELL Coop Contract #012418-ALT.

Section 3: That the funding for this expenditure, in an amount not to exceed $79,760 ($83,760 less $4,000 trade in value of old bucket truck) has been appropriated in fiscal year 2020 Capital Improvement Plan budget.

Section 4: That this Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida, this 12th day of November, 2019.

APPROVED AS TO LEGAL FORM:

______________________________________________
SAMUEL S. GOREN, ESQUIRE

______________________________________________
MAYOR ANA M. ZIADE

ATTEST:

______________________________________________
PATRICIA VANCHERI, City Clerk
Quoted for: City of North Lauderdale

Customer Contact:
Phone: 270.596.1060 / jenno.brandenburg@altec.com

REFERENCE ATG MODEL
AT200A Telescopic Aerial Device (Non-Insulated) $81,189

(A.) SOURCEWELL OPTIONS ON CONTRACT (Unit)

1
2
3
4

(A1.) SOURCEWELL OPTIONS ON CONTRACT (Generals)

1 SPORT 4 POINT STROBE SYSTEM (LED) $861
2
3
4
5
6
7
8

SOURCEWELL OPTIONS TOTAL: $81,730

(B.) OPEN MARKET ITEMS (Contractor Requested)

1 UNIT
2 UNIT & HYDRAULIC ACC
3 BODY
4 BODY & CHASSIS ACC
5 ELECTRICAL
6 FINISHING
7 CHASSIS
8 OTHER

OPEN MARKET OPTIONS TOTAL: $83,760

SUB-TOTAL FOR UNIT/BODY/CHASSIS: $81,730
Delivery to Customer: $2,030

TOTAL FOR UNIT/BODY/CHASSIS: $83,760

(C.) ADDITIONAL ITEMS (Items are not included in total above)

1 Eleven (11) year Extended Warranty Labor, Material & Expense (No Travel) $1,589
2
3
4

**Pricing valid for 45 days**

NOTES
PAINT COLOR: White to match chassis, unless otherwise specified.

WARRANTY: Standard Altec Warranty for Aerials and Derricks - One (1) year parts warranty One (1) year labor warranty Ninety (90) days warranty for travel charges (Mobile Service) Limited Lifetime Structural Warranty. Chassis to include standard warranty, per the manufacturer.

TO ORDER: To order, please contact the Altec Account Manager listed above.

CHASSIS: Per Altec Commercial Standard

DELIVERY: No later than ___ days ARO, FOB Customer Location

TERMS: Net 30 days

BEST VALUE: Altec boasts the following "Best Value" features: Altec ISO 9001 Certified for Extra Protection, Only Lifetime Warranty on Structural Components in Industry, Largest Service Network in Industry (Domestic and Overseas), Altec SENTRY Web/CD Based Training, Dedicated Direct Govt Sales Manager, In-Service Training with Every Order.

TRADE-IN: Equipment trades must be received in operational condition (as initial inspection) and DOT compliant at the time of pick-up. Failure to comply with these requirements may result in customer bill-back repairs.

BUILD LOCATION: Mail address: 41810957, KY

Priced Sourcewell Quote with Options.
October 22, 2019
Our 89th Year

Ship To: 
City of North Lauderdale

Bill To: 
City of North Lauderdale

Attn:
Phone:
Email:

Altec Quotation Number: 446093 - 1
Account Manager: Jenny Carlson
Technical Sales Rep: Tanner James Brandonburg

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>ALTEC Model AT200A telescoping aerial device with end mounted, hydraulically leveled platform. To include the following features:</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>A. Ground to bottom of platform height: 30.1 feet</td>
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<td></td>
<td>B. Working height: 35.1 feet</td>
<td></td>
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<td></td>
<td>C. Maximum reach to edge of platform: 22.7 feet (at 7.5 foot platform height)</td>
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<td></td>
<td>D. Boom extension: 10 feet</td>
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<td></td>
<td>E. Noncontinuous rotation: 370 degrees</td>
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<td></td>
<td>F. Non-Insulating Aerial Device</td>
<td></td>
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<tr>
<td></td>
<td>G. Platform Capacity: 350 lbs.</td>
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<td></td>
<td>H. Boom Articulation: -13.5 to 80 degrees</td>
<td></td>
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<td></td>
<td>I. Master/Slave Leveling: Platform automatically maintains level during boom articulation through a lifetime master/slave hydraulic leveling system that requires no major preventive maintenance. Hydraulic leveling permits storing of the platform in a horizontal position for road travel.</td>
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<td></td>
<td>J. Controls: 12 VDC Electric toggle switch controls for aerial device operation</td>
<td></td>
</tr>
<tr>
<td></td>
<td>K. Hydraulic System: Open-center system operating at 2.5 gpm and 2,200 psi</td>
<td></td>
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<tr>
<td></td>
<td>L. Unit is painted with a powder coat paint process which provides a finish painted surface that is highly resistant to chipping, scratching, abrasion and corrosion</td>
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<tr>
<td></td>
<td>M. Structural Warranty on the following major components is to be warranted for so long as the initial purchaser owns the product: Booms, boom articulation links, hydraulic cylinder</td>
<td></td>
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<tr>
<td></td>
<td>N. Manuals: Two (2) operator and Maintenance/Parts manuals</td>
<td></td>
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<tr>
<td>2.</td>
<td>AT200A Unit Model</td>
<td>1</td>
</tr>
<tr>
<td>3.</td>
<td>Post Mount Pedestal, 40 inch tall</td>
<td>1</td>
</tr>
<tr>
<td>4.</td>
<td>Poly Hydraulic Reservoir, Pedestal Mounted, 7 Gallon (Includes Sight Gauge)</td>
<td>1</td>
</tr>
<tr>
<td>5.</td>
<td>Single One (1) Man, Fiberglass Walk-In Platform; fixed position with door. 26 x 26 x 42</td>
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</tbody>
</table>

We Wish To Thank You For Giving Us The Pleasure And Opportunity of Serving You

UTILITY EQUIPMENT AND PARKING SINCE 1929
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<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.</td>
<td>Two-Speed Electric controls at the platform include toggle switch controls for boom functions, an emergency stop switch, and a high/low speed selector that is integral with the master engage switch. Lower controls are on a pendant mounted box and include electric toggle switches and a 'push to operate' master engage switch. Lower controls are installed in a body compartment unless otherwise specified.</td>
<td>1</td>
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<tr>
<td>7.</td>
<td>Engine Start/Stop At Upper And Lower Controls</td>
<td>1</td>
</tr>
<tr>
<td>8.</td>
<td>Steel upper control cover</td>
<td>1</td>
</tr>
<tr>
<td>9.</td>
<td>Combination Platform/Upper Control Cover, Soft Vinyl with Elastic Retention and Lanyard Attachment</td>
<td>1</td>
</tr>
<tr>
<td>10.</td>
<td>110 VAC Outlet At Platform</td>
<td>1</td>
</tr>
<tr>
<td>11.</td>
<td>Manual lowering valve located at the boom tip. For use in emergency situations to allow the operator to lower the boom to the ground</td>
<td>1</td>
</tr>
<tr>
<td>12.</td>
<td>Dual Strobe Beacons, Amber LED With Brush Guard, Mounted On Unit Turntable</td>
<td>1</td>
</tr>
<tr>
<td>13.</td>
<td>Powder coat unit Altec White.</td>
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**Unit & Hydraulic Acc.**

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<th>Description</th>
<th>Qty</th>
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<td>14.</td>
<td>HVI-22 Hydraulic Oil (Standard).</td>
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<tr>
<td>15.</td>
<td>Standard Pump For PTO</td>
<td>1</td>
</tr>
<tr>
<td>16.</td>
<td>Hot shift PTO for automatic transmission</td>
<td>1</td>
</tr>
</tbody>
</table>

**Body**

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>17.</td>
<td>106 Inch Universal Small Aerial Body for a 60 Inch CA Chassis with 38 Inch Long Side Access Tailshelf to Meet the Following Specifications:</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>A. Basic body fabricated from A40 grade 100% zinc alloy coated steel</td>
<td></td>
</tr>
<tr>
<td></td>
<td>B. All doors are full, double paneled, self-sealed with built-in drainage.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>C. Stainless steel hinge rods extend full length of door.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>D. Door hinges are zinc alloy material attached with rivets</td>
<td></td>
</tr>
<tr>
<td></td>
<td>E. All doors contain stainless steel, flush mounted, paddle activated rotary style latches with two-stage locking, including keyed locks and adjustable strikers.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>F. Heavy-gauge welded steel frame construction with smooth galvanized floor.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>G. Possible contact edges are folded for safety.</td>
<td></td>
</tr>
</tbody>
</table>

We Wish To Thank You For Giving Us The Pleasure And Opportunity of Serving You

UTILITY EQUIPMENT AND BODIES SINCE 1929
<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>H.</td>
<td>Door header drip rail at top for maximum weather protection.</td>
</tr>
<tr>
<td>I.</td>
<td>Neoprene or rolled fenders on wheel fender panels.</td>
</tr>
<tr>
<td>J.</td>
<td>Steel treated for improved primer bond and rust resistance.</td>
</tr>
<tr>
<td>K.</td>
<td>Automotive underseal applied to body.</td>
</tr>
<tr>
<td>L.</td>
<td>Automotive type non-porous door seals fastened to the door facing.</td>
</tr>
<tr>
<td>M.</td>
<td>100 Inch Body Length</td>
</tr>
<tr>
<td>N.</td>
<td>40 Inch Body Height (Standard)</td>
</tr>
<tr>
<td>O.</td>
<td>94 Inch Body Width (Standard)</td>
</tr>
<tr>
<td>P.</td>
<td>20 Inch Body Compartiment Depth (Standard)</td>
</tr>
<tr>
<td>Q.</td>
<td>8 Inch Body crossmembers (Standard)</td>
</tr>
<tr>
<td>R.</td>
<td>No Treadplate On Compartiment Tops</td>
</tr>
<tr>
<td>S.</td>
<td>6 Inch tall wooden tailboard installed at the rear of body cargo area</td>
</tr>
<tr>
<td>T.</td>
<td>Stainless Steel Rotary Paddle Latch With Lock (Standard)</td>
</tr>
<tr>
<td>U.</td>
<td>Master Body Locking System (Standard)</td>
</tr>
<tr>
<td>V.</td>
<td>One (1) Double-Capacity Chock Holder On Curbside Of Body</td>
</tr>
<tr>
<td>W.</td>
<td>Gas Shock Type Rigid Door Holders For Vertical Doors (Standard)</td>
</tr>
<tr>
<td>X.</td>
<td>Chains On Horizontal Doors</td>
</tr>
<tr>
<td>Y.</td>
<td>B-Line Channel Installed In Compartments</td>
</tr>
<tr>
<td>Z.</td>
<td>1st Vertical sticker (LH) - Two (2) Adjustable Shelves With Removable Dividers On 4 Inch Centers</td>
</tr>
<tr>
<td>AA.</td>
<td>1st Horizontal sticker (LH) - One (1) Fixed Shelf With Removable Dividers On 8 Inch Centers</td>
</tr>
<tr>
<td>AB.</td>
<td>Rear Vertical sticker (LH) - Six (6) Adjustable locking Swivel Hooks</td>
</tr>
<tr>
<td>AC.</td>
<td>1st Vertical curbside (RH) - Seven (7) Adjustable locking Swivel Hooks, Louvered Panel Installed in Cargo Wall</td>
</tr>
<tr>
<td>AD.</td>
<td>1st Vertical curbside (RH) - One (1) Adjustable Shelf With Adjustable Dividers On 4 Inch Centers</td>
</tr>
<tr>
<td>AE.</td>
<td>1st Horizontal curbside (RH) - One (1) Adjustable Shelf With Adjustable Dividers On 4 Inch Centers; One (1) Fixed Shelf On Bottom Of Compartment With Adjustable Dividers On 4 Inch Centers</td>
</tr>
<tr>
<td>AF.</td>
<td>Rear Vertical curbside (RH) - Two (2) Adjustable Shelves With Removable Dividers On 4 Inch Centers And One (1) Lower Control Holder Bracket</td>
</tr>
<tr>
<td>AG.</td>
<td>Lexan Rock Guards Installed In Front Of Body At The Bottom</td>
</tr>
<tr>
<td>AH.</td>
<td>One (1) Small Bolt-On Grab Handle Installed At Rear Of Curbside Compartments</td>
</tr>
<tr>
<td>AI.</td>
<td>38 Inch Tailshelf with Integrated Side Access Steps and Smooth Galvaneal Floor Installed at Rear of Body. Includes One (1) U-Shaped Grab Handle.</td>
</tr>
</tbody>
</table>

**Body and Chassis Accessories**

18. ICC Underide Protection

19. Combination 2 Ball (10,000 LB MGTW) And Pintle Hitch (16,000 LB MGTW)

20. Set Of Eye Bolts for Trailer Safety Chain, installed one each side of towing device mount.

21. Rubber Belted Step Mounted Beneath Side Access Steps (Installed To Extend Approx. 2” Outward)

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UTILITY EQUIPMENT AND BODIES SINCE 1929
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<thead>
<tr>
<th>Item</th>
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</tr>
</thead>
<tbody>
<tr>
<td>22.</td>
<td>Boom Rest for a Telescopic Unit</td>
<td>1</td>
</tr>
<tr>
<td>23.</td>
<td>Mud Flaps With Altec Logo (Pair)</td>
<td>1</td>
</tr>
<tr>
<td>24.</td>
<td>Wheel Chocks, Rubber, 9.75&quot; L x 7.75&quot; W x 5.00&quot; H, with 4&quot; L Metal Hairpin Style Handle (Pair)</td>
<td>1</td>
</tr>
<tr>
<td>25.</td>
<td>Lower control holder</td>
<td>1</td>
</tr>
<tr>
<td>26.</td>
<td>Slope Indicator Assembly For Machine Without Outriggers</td>
<td>1</td>
</tr>
<tr>
<td>27.</td>
<td>Universal Sloped Aluminum Ladder Rack for Curbside Installation</td>
<td>1</td>
</tr>
<tr>
<td>28.</td>
<td>Ladder Rack hold down (Quick-Lock) for sloped ladder racks. Lockable Standard</td>
<td>1</td>
</tr>
<tr>
<td>29.</td>
<td>Safety Harness And 4.5' Lanyard (Fits Medium To Xlarge) Includes Pouch and Placards</td>
<td>1</td>
</tr>
<tr>
<td>30.</td>
<td>5 LB Fire Extinguisher With Light Duty Bracket, Installed (In Cab or Inside Compartment Only)</td>
<td>1</td>
</tr>
<tr>
<td>31.</td>
<td>Triangular Reflector Kit, Shipped Loose</td>
<td>1</td>
</tr>
<tr>
<td>32.</td>
<td>Vinyl manual pouch for storage of all operator and parts manuals</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td><strong>Electrical Accessories</strong></td>
<td></td>
</tr>
<tr>
<td>33.</td>
<td>Lights and reflectors in accordance with FMVSS #108 lighting package. (Complete LED, including LED reverse lights)</td>
<td>1</td>
</tr>
<tr>
<td>34.</td>
<td>Single tone back up alarm installed between the chassis frame rails at the rear of the chassis. To work in conjunction with chassis reverse drive system</td>
<td>1</td>
</tr>
<tr>
<td>35.</td>
<td>7-Way Trailer Receptacle (Blade Type) Installed At Rear</td>
<td>1</td>
</tr>
<tr>
<td>36.</td>
<td>Ford Uplift Switches (Supplied With Chassis)</td>
<td>1</td>
</tr>
<tr>
<td>37.</td>
<td>Inverter, 2000 Watt, Pure Sine Wave, 120 VAC (Sensata #MS2012G)</td>
<td>1</td>
</tr>
<tr>
<td>38.</td>
<td>Battery Protection Device Installed To Turn Off Accessory Leads To Protect The Chassis Battery (Charge Guard), Wire Strobes And Inverter In Battery Hot Mode.</td>
<td>1</td>
</tr>
<tr>
<td>39.</td>
<td>Start/Stop/Throttle Module, 12 Volt System</td>
<td>1</td>
</tr>
<tr>
<td>40.</td>
<td>PTO Indicator Light Installed In Cab</td>
<td>1</td>
</tr>
</tbody>
</table>

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</tr>
</thead>
<tbody>
<tr>
<td>41.</td>
<td>Powder Coat Unit Altec White</td>
<td>1</td>
</tr>
<tr>
<td>42.</td>
<td>Finish Paint Body Accessories Above Body Floor Altec White</td>
<td>1</td>
</tr>
<tr>
<td>43.</td>
<td>Altec Standard; Components mounted below frame rail shall be coated black by Altec. I.e. step bumpers, steps, frame extension, pintle hook mount, dock bumper mounts, D-rings, receiver tubes, accessory mounts, light brackets, under-ride protection, etc. Components mounted to under side of body shall be coated black by Altec. I.e. Wheel chock holders, mud flap brackets, pad carriers, boxes, lighting brackets, steps, and ladders.</td>
<td>1</td>
</tr>
<tr>
<td>44.</td>
<td>Apply Non-Skid Coating to all walking surfaces</td>
<td>1</td>
</tr>
<tr>
<td>45.</td>
<td>English Safety And Instructional Decals</td>
<td>1</td>
</tr>
<tr>
<td>46.</td>
<td>Vehicle Height Placard - Installed In Cab</td>
<td>1</td>
</tr>
<tr>
<td>47.</td>
<td>Placard, HVI-22 Hydraulic Oil</td>
<td>1</td>
</tr>
<tr>
<td>48.</td>
<td>Stability test unit according to ANSI requirements</td>
<td>1</td>
</tr>
<tr>
<td>49.</td>
<td>Focus Factory Build</td>
<td>1</td>
</tr>
<tr>
<td>50.</td>
<td>Inbound Freight</td>
<td>1</td>
</tr>
<tr>
<td>51.</td>
<td>Altec Stock/Global Spec. AT200A, Ford F450 4x2, Diesel, 60CA</td>
<td>1</td>
</tr>
</tbody>
</table>

**Chassis**

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>52.</td>
<td>Altec Supplied Chassis</td>
</tr>
<tr>
<td>53.</td>
<td>Altec Stock Chassis</td>
</tr>
</tbody>
</table>

A. 2019 Model Year
B. Ford F450
C. Chassis Color - White
D. Class V (16,001-19,500 LBS)
E. Regular Cab
F. 4x2
G. 60 Clear CA (Round To Next Whole Number)
H. 148 Wheelbase
I. 16,500 LBS GVWR
J. 7,000 lbs Front Axle Rating

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<table>
<thead>
<tr>
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<th>Description</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>K</td>
<td>12,680 Lbs Rear Axle Rating</td>
<td></td>
</tr>
<tr>
<td>L</td>
<td>Ford 6.7L Power Stroke Diesel</td>
<td></td>
</tr>
<tr>
<td>M</td>
<td>Ford 6R140 6-Speed Automatic Transmission (w/PTO Provision)</td>
<td></td>
</tr>
<tr>
<td>N</td>
<td>Ford E/F250-550 Single Horizontal Right Side Exhaust</td>
<td></td>
</tr>
<tr>
<td>O</td>
<td>63C - Atf Axle Frame Extension</td>
<td></td>
</tr>
<tr>
<td>P</td>
<td>9BR - Operator Commanded Regeneration (OCR)</td>
<td></td>
</tr>
<tr>
<td>Q</td>
<td>50-State Emissions</td>
<td></td>
</tr>
<tr>
<td>R</td>
<td>Clean Idle Certification</td>
<td></td>
</tr>
<tr>
<td>S</td>
<td>No Idle Engine Shut-Down Required</td>
<td></td>
</tr>
<tr>
<td>T</td>
<td>Hydraulic Brakes</td>
<td></td>
</tr>
<tr>
<td>U</td>
<td>Park Brake In Rear Wheels</td>
<td></td>
</tr>
<tr>
<td>V</td>
<td>Ford 40 Gallon Fuel Tank (Rear)</td>
<td></td>
</tr>
<tr>
<td>W</td>
<td>Ford 7.2 Gallon DEF Tank (Mid Mount)</td>
<td></td>
</tr>
<tr>
<td>X</td>
<td>Cruise Control</td>
<td></td>
</tr>
<tr>
<td>Y</td>
<td>Block Heater</td>
<td></td>
</tr>
<tr>
<td>Z</td>
<td>Snow Plow Package</td>
<td></td>
</tr>
</tbody>
</table>

**Additional Pricing**

Stock unit Delivered with Four Corner Strobes | $83,760 |
54. Standard Altec Warranty: One (1) year parts warranty, one (1) year labor warranty, ninety (90) days warranty for travel charges, limited lifetime structural warranty
FORM E
CONTRACT ACCEPTANCE AND AWARD

(Top portion of this form will be completed by NJPA if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

NJPA Contract #: 012418-ALT

Proposer’s full legal name: Altec Industries, Inc.

Based on NJPA’s evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by NJPA.

The effective date of the Contract will be March 14, 2018 and will expire on March 14, 2022 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the NJPA Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at NJPA’s discretion.

NJPA Authorized Signatures:

Jeremy Schwartz
NJPA Executive Director/CEO Signature
[NAME PRINTED OR TYPED]

Chad Couavelle
NJPA Executive Director/CEO Signature
[NAME PRINTED OR TYPED]

Awarded on March 12, 2018

NJPA Contract #: 012418-ALT

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name: Altec Industries, Inc.

Authorized Signatory’s Title: Contract Specialist

Riley Brawne
[NAME PRINTED OR TYPED]

Executed on March 12, 2018

NJPA Contract #: 012418-ALT
COMMENT AND REVIEW
to the
REQUEST FOR PROPOSAL (RFP) #012418
Entitled
PUBLIC UTILITY EQUIPMENT WITH RELATED ACCESSORIES AND SUPPLIES

The following advertisement was placed in Oregon's Daily Journal of Commerce on December 8, 2017, in South Carolina's The State on December 7, 2017, in Utah's The Salt Lake Tribune on December 7, 2017, in USA Today on December 7, 2017, and on the NJPA website www.njpacoop.org, Onvia website www.onvia.com, Notice to Bidders website www.noticetobidders.com, PublicPurchase.com, AAMDC, Merx, Biddingo and The New York State Contract Reporter:

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #012418 PUBLIC UTILITY EQUIPMENT WITH RELATED ACCESSORIES AND SUPPLIES. Details of this RFP are available beginning December 7, 2017. Details may be obtained by letter of request to Chris Robinson, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until January 24, 2018 at 4:30 p.m. Central Time at the above address and opened January 25, 2018 at 8:30 a.m. Central Time.

RFPs were requested by and distributed to:

<table>
<thead>
<tr>
<th>Altec Industries</th>
<th>Lindco Equipment Sales, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>BRITESPAN Building Systems Inc.</td>
<td>Lineman's Testing Laboratories of Canada</td>
</tr>
<tr>
<td>Caterpillar, Inc.</td>
<td>LMT Inc.</td>
</tr>
<tr>
<td>Coastline Equipment</td>
<td>MGS Inc</td>
</tr>
<tr>
<td>Construction Industry Center</td>
<td>Midco Material Handling</td>
</tr>
<tr>
<td>Control Networks Plus LLC</td>
<td>Monroe Towmaster LLC</td>
</tr>
<tr>
<td>Data Transfer Solutions, LLC</td>
<td>Motrec International Inc.</td>
</tr>
<tr>
<td>Deltek</td>
<td>NESCO LLC</td>
</tr>
<tr>
<td>Department of Finance and Administration</td>
<td>Pacific-Tek</td>
</tr>
<tr>
<td>Ditch Witch</td>
<td>Pioneer Pump</td>
</tr>
<tr>
<td>DUCCO, LLC</td>
<td>Prime Vendor Inc.</td>
</tr>
<tr>
<td>Elliott Equipment Company</td>
<td>RACO Manufacturing &amp; Engineering</td>
</tr>
<tr>
<td>Felicia Y Sharpe</td>
<td>Rausch Electronics USA, LLC</td>
</tr>
<tr>
<td>Fitness Ventures, Inc.</td>
<td>Reelstrong LLC</td>
</tr>
</tbody>
</table>

202 12th Street NE • P.O. Box 219 • Staples, MN 56479 • www.njpacoop.org
<table>
<thead>
<tr>
<th>Company Name</th>
<th>Manufacturer</th>
</tr>
</thead>
<tbody>
<tr>
<td>FSG</td>
<td>Ring-O-Matic</td>
</tr>
<tr>
<td>GapVax, Inc.</td>
<td>Royal Purple</td>
</tr>
<tr>
<td>Global Power Technologies, LLC</td>
<td>S.D.P. Manufacturing, Inc.</td>
</tr>
<tr>
<td>Global Pump</td>
<td>Sean</td>
</tr>
<tr>
<td>Globe Trailers</td>
<td>SL King and Associates</td>
</tr>
<tr>
<td>Grace Environmental Services</td>
<td>SMS Equipment</td>
</tr>
<tr>
<td>Grace Services</td>
<td>Strahnet</td>
</tr>
<tr>
<td>Green Climber NA</td>
<td>Structural Metal Fabricators inc.</td>
</tr>
<tr>
<td>Hardline Equipment</td>
<td>Subsite, LLC</td>
</tr>
<tr>
<td>Harrington</td>
<td>Swenson Spreader LLC</td>
</tr>
<tr>
<td>Hertz Equipment Rental Corp.</td>
<td>Terex</td>
</tr>
<tr>
<td>HitchDoc</td>
<td>Thompson Pump</td>
</tr>
<tr>
<td>Hol-Mac Corporation</td>
<td>Timberland Equipment Limited</td>
</tr>
<tr>
<td>Hurco Technologies, Inc.</td>
<td>Time Manufacturing Company</td>
</tr>
<tr>
<td>Interstate Power Systems</td>
<td>Tri State Building Center</td>
</tr>
<tr>
<td>Jack Doheny Companies, Inc.</td>
<td>TSE International, Inc.</td>
</tr>
<tr>
<td>Jemtech</td>
<td>Twin Equipment</td>
</tr>
<tr>
<td>Kairos Office</td>
<td>Valor Holdings</td>
</tr>
<tr>
<td>Keizer Morris International</td>
<td>Vermeer Corporation</td>
</tr>
<tr>
<td>Kundel Industries</td>
<td>Wachs Utility Products</td>
</tr>
<tr>
<td>Ledwell &amp; Son</td>
<td>WasteCorp Pumps LLC</td>
</tr>
<tr>
<td>LF George Inc.</td>
<td>Xylem Dewatering Solutions, Inc.</td>
</tr>
</tbody>
</table>

Proposals were opened on January 25, 2018, at the NJPA offices located at 202 12th Street Northeast in Staples, Minnesota 56479, from the following:

- Altec Industries, Inc.
- Elliot Equipment Company
- GapVax Inc.
- Global Pump
- Keizer Morris International, Inc.
- Pacific-Tek
- Ring-O-Matic
- Terex Utilities Inc.
- The Charles Machine Works, Inc.
- Thompson Pump and Manufacturing Company Inc.
- Time Manufacturing Co
- Vermeer Corporation
- Wachs Utility Products
- Xylem Dewatering Solutions, Inc.

Proposals were reviewed by the Proposal Evaluation Committee:

- Greg Grunig, NJPA Procurement Lead Analyst
- Kim Austin, NJPA Procurement Analyst III
- Brandon Town, NJPA Procurement Analyst II
- Michael Munoz, NJPA Procurement Analyst II

202 12th Street NE • P.O. Box 219 • Staples, MN 56479 • www.njpacoop.org
The findings of the Proposal Evaluation Committee are summarized as follows:

The Proposal Evaluation Committee used the established NJPA RFP evaluation criteria and determined that all proposal responses met Level-One Responsiveness. The response of Kelzer Morris International, Inc. was determined to be Level-Two non-responsive because the offering of products and services in their proposal were found to fall outside of the scope of the RFP. All other proposals were found to be Level-Two responsive and were evaluated.

Attec Industries Inc. offers a diverse product line, including aerial devices, cable handling equipment, chippers/chipper bodies cranes, and digger derricks. They offer a 24 HR parts/service line with less than a 10 second wait time, and have a large sales force with 37 service centers and more than 100 mobile service techs. Attec offers competitive pricing with volume discounts on multiple identical units.

Elliot Equipment Co. manufactures a selection of aerial equipment, boom truck cranes and digger derricks. Elliot offers a lifetime structural warranty on their equipment with two years on boom trucks and one year on the digger derricks. Elliot has 103 locations across the US and Canada to sell and service their equipment. Elliot offers a significant discount from List Price on their own products, as well as "open-market" goods, and additional volume discounts starting at three units.

Terex Utilities Inc. provides aerial platforms, cranes, utility equipment, and boom trucks, covered by a robust warranty that includes coverage for travel and labor. Terex will serve Member needs through 20 service locations across the US, with multiple mobile field technicians. They also offer online parts ordering, tools and accessory ordering capability, with a solid pricing proposal.

The Charles Machine Works offers directional boring equipment, piercing tools, pipe layers, trench rollers, vacuum excavation, pipe and cable locators, trenchers, and vibratory plows under the brand names Ditch Witch, Subsite and HammerHead. They offer in-house financing and leasing options. Charles Machine Works is represented by a dealer network with 126 locations across the US and Canada. They offer a range of significant discounts from MSRP and pass-through pricing on "open-market" items supplied with their equipment.

Thompson Pump and Manufacturing has a wide selection of pumps, including diesel or electric powered, dry priming or wet priming, which are either skid mounted or trailer mounted in various sizes and horsepower ratings. Thompson offers Members many options for arrangements on freight and shipping. Thompson has a strong dealer/distributor network able to service Members' needs. They offer considerable pricing discounts and volume discounts starting at ten units.

Time Manufacturing Co. manufactures a broad selection of bucket trucks, digger derricks, aerial equipment and cable placers under the Versalift, Condor, Skybird and Ruthmann brands. The company has a strong dealer and distributor network to handle sales and service to Members across the US and Canada. Time offers significantly discounted pricing on their primary equipment offerings, as well as accessories.

Vermeer Corporation offers pile drivers, trenchers, plows, trenchless boring, directional drilling, pipeline trenchers, and concrete cutters. They have 109 dealers in the US and 16 in Canada, giving them a demonstrated ability to serve Member needs. Vermeer proposed a range of considerable pricing discounts across product lines and offered volume discounts.
For these reasons, the NIPA Proposal Review Committee recommends award of NIPA Contract #012418 to:

- Altec Industries Inc.  #012418-ALT
- Elliot Equipment Co.  #012418-ECC
- Terex Utilities Inc.  #012418-TER
- The Charles Machine Works  #012418-CMW
- Thompson Pump and Manufacturing  #012418-TPM
- Time Manufacturing Co.  #012418-TIM
- Vermeer Corporation  #012418-VRM

The preceding recommendations were approved on March 9, 2018.

Chris Robinson, JD, NIPA Procurement Manager
James Voelker, CFPCM, NIPA Procurement Lead Analyst
Greg Grunig, NIPA Procurement Lead Analyst
Kim Austin, NIPA Procurement Analyst III
Brandon Town, NIPA Procurement Analyst II
Michael Munoz, NIPA Procurement Analyst II
TO: Mayor and City Commission

FROM: Ambreen Bhattty, City Manager

BY: Tammy Reed-Holguin, Community Development Director

DATE: November 12, 2019

SUBJECT: Qualified General and/or Roofing Contractors Pool HLMP- RFQ #19-09-384

The City was awarded $194,000 in Hurricane Loss Mitigation Program funds to retrofit homes with wind resistant roofs, windows and doors. It is necessary that the City build a list of pre-qualified contractors in order to operate the program efficiently and effectively. Tonight we are requesting that the Commission accept six (6) additional qualified bidders received through the RFQ #19-10-384.

You may recall that at the October 8th Commission meeting two contractors were approved from RFQ #19-10-383 and Administration was given direction to re-issue the RFQ to build a more extensive list of vendors. Revisions were made to streamline and clarify the proposal and RFQ #19-09-384 was posted in demand star and emailed directly to contractors who were previously on the City’s vendor list. Eleven proposals were received: (6 responsive – met the minimum score of 75 or above threshold, 3 unresponsive – did not meet the minimum score of 75 points threshold, and 2 nonresponsive – did not provide required documentation for RFQ)

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Determination</th>
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<tr>
<td>Fundamental Engineering &amp; Construction, Inc.</td>
<td>Responsive</td>
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<tr>
<td>Whyte-Way Construction, Inc.</td>
<td>Responsive</td>
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<tr>
<td>James Joyce Construction</td>
<td>Responsive</td>
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<td>ProFicient Construction, Inc.</td>
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<td>Stacy Bomar Construction</td>
<td>Responsive</td>
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<tr>
<td>Hoggins Construction</td>
<td>Responsive</td>
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<tr>
<td>M&amp;A Builders</td>
<td>Unresponsive (74)</td>
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<tr>
<td>Tresselar Young Builders</td>
<td>Unresponsive (67.5)</td>
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<tr>
<td>Green Engineering and Construction</td>
<td>Unresponsive (54.5)</td>
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<tr>
<td>LaPorta Contracting</td>
<td>Non-responsive</td>
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<tr>
<td>Lenord Graham</td>
<td>Non-responsive</td>
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The Selection Committee met on Wednesday, October 7, 2019. The two proposals that did not provide the required documents were dropped and the remaining 9 proposals were evaluated by the Committee; three of those didn’t make the cut off score of 75; the six (6) proposals that were determined responsive are Fundamental Engineering, Whyte-Way Construction, ProFicient Construction, Hoggins Construction, James Joyce Construction, and Stacy Bomar Construction. These six (6) responsive proposals scored above the minimum requirement and are being presented tonight for approval to be added to the previous list of qualified vendors. This will
bring the total number of qualified vendors to 8. Once homes are identified to receive mitigation
funding, the projects will be submitted to the vendors on the qualified list to obtain bids. The
homeowners then enter into a contract with the contractor and the City provides the funding
through the HLMP grant.

**Recommendation:**
The Administration recommends that the Commission approve the attached Resolution accepting
the proposals and adding Fundamental Engineering & Construction, Inc., Stacy Bomar
Construction, Whyte-Way Construction, Inc., James Joyce Construction, Proficient Construction,
Inc. and Hoggins Construction to the qualified vendor list for the Hurricane Loss Mitigation
Program grant.
RESOLUTION NO. _________________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA TO ACCEPT THE EVALUATION OF PROPOSALS FOR THE QUALIFIED GENERAL AND/OR ROOFING CONTRACTORS POOL FOR THE HURRICANE LOSS MITIGATION PROGRAM AND RECOGNIZING FUNDAMENTAL ENGINEERING & CONSTRUCTION, INC.; STACY BOMAR CONSTRUCTION; WHYTE-WAY CONSTRUCTION, INC.; JAMES JOYCE CONSTRUCTION; PROFICIENT CONSTRUCTION, INC. AND HOGGINS CONSTRUCTION; AS QUALIFIED BIDDERS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City was awarded a Hurricane Loss Mitigation Program (HLMP) grant from the State of Florida; and

WHEREAS, this funding will be used to provide grants to North Lauderdale homeowners to wind-proof their homes; and

WHEREAS, a scope of work will be prepared for each home and request for bids issued to the list of qualified vendors.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That the City Commission does hereby accepts the review as outlined in the table below and that the following six vendors submitted responsive proposals for the HLMP projects.

Section 2: Official determination is as follows: (6 responsive – met the minimum score of 75 and above threshold, 3 unresponsive – did not meet the 75 point threshold, and 2 non-responsive – did not provide required documentation for RFQ)

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Section 3: The City Commission directs staff to add six responsive bidders to the qualified vendor list.

Section 4: That this Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the City Commission of the City of North Lauderdale, Florida this 12th day of November, 2019.

APPROVED AS TO FORM

CITY ATTORNEY SAMUEL S. GOREN

________________________________________
MAYOR ANA ZIADE

________________________________________
VICE MAYOR SAMSON BORGELIN

ATTEST:

________________________________________
CITY CLERK PATRICIA VANCHERI
CITY OF NORTH LAUDERDALE
COMMUNITY DEVELOPMENT DEPARTMENT

TO: Mayor and City Commission

FROM: Ambreen Bhaty, City Manager

BY: Tammy Reed Holguin, Community Development Director

DATE: November 12, 2019

SUBJECT: SPEV 19-02 -“Biz Art in the Park”

APPLICANT: Tamarac/North Lauderdale Chamber of Commerce

The Tamarac/ North Lauderdale Chamber of Commerce is requesting permission to hold a special inaugural event titled “Biz Art in the Park” on Saturday, November 16, 2019 from 11:00 A.M. to 3:00 P.M at the Hampton Pines Park. This will be an opportunity to bring local businesses and the community together by giving them a chance to promote their products and services. Local businesses that are chamber members will set up tables at the Park. The event will have an emphasis on businesses showing appreciation to their customers. The applicant expects approximately 300 attendees for the event. Specific details of the proposed event are set forth in Attachment A, which is made a part of this report.

The applicant has submitted a layout of the event which includes the use of shelters # 6 and 7 in Hampton Pines Park. The event will feature art for sale by various vendors, community “Walk” around the park and music. Food and refreshments will be available for the attendees and there will be a “business art village” comprised of 10 x 10 booth spaces of local businesses to promote their products and services. There will also be interactive arts and crafts exhibits for children and people of all ages to participate in.

The Tamarac/North Lauderdale Chamber of Commerce requests that the City co-sponsor the event and waive all fees ($2,316) associated with the event. The City will be named a Sponsor and their logo will be predominantly displayed on all marketing material, social media and websites. Following is a breakdown of the request from the Chamber;

a. Permission to allow parking on swale along Hampton Blvd and assistance with facilitating the parking
b. The use of shelters 6 and 7 and waiver of the rental fee and security deposit ($150)
c. Request the use of the boat and bike rental and waiver of fees for the residents ($200)
d. Request the use of a gas grill
e. Request use of the inflatable City arch and power for the walk and waiver of rental fee ($1000)
f. Request to post 2 banners around the City to promote the event
g. Request to have 2 paramedics on duty and that the fees be waived ($150/hour-total+ 1 addl. $65/hour fee $860)
h. Waiver of special event permit fee ($106)
i. Reduction of 3 million dollar insurance premium to 2 million dollar premium
j. Waiver of clean up bond fee (chamber members to be part of clean up)

In exchange, the City of North Lauderdale will be a featured sponsor of the event and will be recognized
on all marketing materials.

At this time, the applicant is confident that all permits/requirements necessary to conduct a safe and successful special event can be secured in a timely manner. City Commission approval will be subject to compliance with all City and County codes, including the conditions associated with the application. The applicant understands that under no circumstances will the City permit the event to proceed unless and until all applicable codes and conditions listed below are met. These codes must be met prior to the event being held and shall be continually adhered to while the event is open to the public.

This request has been reviewed by Community Development, Fire Department and BSO. The applicant is continuing to coordinate with each department. Based on the event’s description provided by the applicant, no electrical or structural permits are required however inspections will be conducted by the Fire Department prior to the start of the event.

Based on the foregoing, it is recommended that the City Commission make the motions approving the event, waiving the fees in the amount of $2,316 as requested, allowing the use of the specified City property and naming the City as a co-sponsor subject to the following conditions:

1. Applying for and securing all applicable permits, and passing all inspections, electrical and fire.
2. Conformance with all Public Safety and Fire Rescue requirements.
3. Applying for and securing a police detail from BSO for the duration of the event.
4. That all other applicable codes of the City regarding special events shall be adhered to and the terms, conditions and provisions imposed by the City Commission and Staff shall be met.
5. Submittal of liability insurance up to $2 million in coverage
6. Submittal of fully executed indemnity agreement

**RECOMMENDATION:**

If the Commission concurs with this request the following motions are in order:

1. Motion approving SPEV 19-02 for the Tamarac/ North Lauderdale Chamber to hold the “Biz Art in the Park” event at Hampton Pines Park on Saturday, November, 16th, 2019 from 11:00 am-3:00 pm subject to the conditions listed in the staff memorandum.
2. Motion authorizing the City’s co-sponsorship of the event with City to be named as sponsor and City logo to be used on various marketing materials and venues.
3. Motion to waive $2,316 in City fees associated with the event.
November 6th 2019

City of North Lauderdale
Community Development
Attn. Katherine Randall
701 SW 71st Ave;
North Lauderdale, Florida 33068.

Dear Katherine,

This Letter of Intent Agreement between The Tamarac North Lauderdale Chamber of Commerce, located in Tamarac, Florida and the City of North Lauderdale, located in North Lauderdale, Florida.

The Board of Directors of the Tamarac North Lauderdale Chamber of Commerce (501 c6 not for profit) kindly requests the City of North Lauderdale to be a co-sponsor of the Biz Art in the Park event Saturday November 16th 2019.

This business to community event will be hosted at Hampton Pines Park 7800 Hampton Blvd, North Lauderdale, FL 33068 from 11.00am to 3pm to bring businesses and people together.

The event will feature a community “Walk” around the park on national Take a Hike weekend. Food and refreshments will be available for the attendees presented by Boyd Anderson culinary students, a “business arts and craft village” comprising of 10 x 10 booth spaces for a selection of local artists and businesses to promote their products and services. Music, dancing, children’s inactive arts and crafts including a local school art competition games will entertain and engage the attendees.

The Tamarac North Lauderdale Chamber of Commerce kindly requests the following.

a. Parking on grass swale on Hampton Blvd North Lauderdale.
b. The use of shelters 6 and 7.
c. Request the use of boat and bike rental at no cost
d. Request 10 signo signs on swale to promote event from 11/11/19 to 11/16/19
e. Request the use of the inflatable City arch with power.
f. Request to post 2 banners around the City to promote the event.
g. Request to advertise on City Marquee.
h. Request to have Paramedic on duty and waiver of fees
i. Waiver of City staff clean up fees (Chamber volunteers to part of cleanup process)
Board of Trustees:

1st Floor Rooms

American

Howard Health Care Springs

City Furniture

City of North Lauderdale

City of Tamarac

Chew-Toe Grill & Bistro

Compass LLC

Interplex Sunbelt Inc.

Mellah Ballard State Farm

Off Lease Only

Patio Furniture

Senior Living

Plympton, FL

Pavilions

RumJoy

Interaction Realty

Rodeo Services

Saunders, Curtis, Ginnella & Garo, P.A.

University Hospital & Medical Center

Waste Management

WastePro USA

Woodmont Country Club

In return for the donation the City of North Lauderdale logo will be predominately displayed on all marketing in print, social media and websites and promoted as a sponsor of the event.

Thank you for your consideration.

Yours Sincerely

Peter Mason

Peter Mason

Executive Director

Tamarac North Lauderdale Chamber of Commerce
Biz Art in the Park
* Arts & Crafts Booth
* Business Booths
* Food, Music & Dancing
* Community Walk in the Park
* Picnic, Games & Face Painting

Hamptons Pines Park
7800 Hampton Blvd North Lauderdale, FL

Nov 16th, 2019
11am to 3:00pm

Presented by: Tamarac North Lauderdale
Chamber of Commerce in partnership with
The City of North Lauderdale

University Hospital & Medical Center
Silver Sponsor
CREDITABLE OF LIABILITY INSURANCE

PRODUCER
Kasmat Risk Management LLC
5071 NW 95th Road
Coral Springs, FL 33067
(954) 394-1474 Phone, (305) 397-1662 Fax

INSURED
Tamarac North Lauderdale Chamber of Commerce
7525 Pine Island Road
Suite 103
Tamarac FL 33321-2309

INSCRIBERS AFFORDING COVERAGE
INSURER A: Scottsdale Insurance Company
Insure# 41297
INSURER B: Hartford Casualty Insurance Company
Insure# 29424

COVERAGE

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENTS, TERMS OR CONDITIONS OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

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<tr>
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<th>TYPE OF INSURANCE</th>
<th>POLICY NUMBER</th>
<th>POLICY EFFECTIVE DATE (MM/DD/YYYY)</th>
<th>POLICY EXPIRATION DATE (MM/DD/YYYY)</th>
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<td>11/17/2019</td>
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Special Event Liability - Biz Art in the Park
Location: Hampton Pines Park - 7900 Hampton Blvd, North Lauderdale, FL 33068

Certificate Holder is Listed as Additional Insured

CERTIFICATE HOLDER
City of North Lauderdale
701 Southwest 71st Avenue
North Lauderdale, FL 33068

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDORSE TO MALL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

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The ACORD name and logo are registered marks of ACORD.
IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

This Certificate of Insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.
TO: Mayor and City Commission
FROM: Ambreen Bhatty, City Manager
BY: Tammy Reed-Holguin, Community Development Director
DATE: November 12, 2019

SUBJECT: First Reading: Amendment to Chapter 78-General Provisions/Administration, Article V- Community Sustainability Board, Sections 78-102, 78-103, 78-106 and 78-108; and Creation of Sec. 78-114.

APPLICANT: City of North Lauderdale

Background:
The Community Sustainability Board serves as the City’s volunteer board to advise the Commission on sustainability issues including economic development within the City. Recently the City contracted with a firm to develop a public art program to be integrated into the business development efforts of the City. In order to facilitate this new component of economic development, Administration recommends that the membership of the Community Sustainability Board be expanded from five members to seven members and that the qualification of the two new members include experience in architecture and the expertise of a local artist.

The amendments below include this increase in membership as well as the addition of language describing the purpose of the public art program and the role of the Community Sustainability Board in implementing the program. The current duties and make-up of the board will remain the same.

Recommendation:
The City Administration recommends Commission’s consideration and approval of the first reading to amend Chapter 78, Article V- Community Sustainability Board, Sections 78-102, 78-103, 78-106, 78-108 and create section 78-114 of the City Code of Ordinance the City Code of Ordinance.
ORDINANCE NO. _________________

AN ORDINANCE OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AMENDING CHAPTER 78 - GENERAL PROVISIONS/ ADMINISTRATION, ARTICLE V- COMMUNITY SUSTAINABILITY BOARD, SECTIONS 78-102, 78-103, 78-106 AND 78-108; AND CREATING SEC. 78-114 OF THE CODE OF ORDINANCES OF THE CITY OF NORTH LAUDERDALE PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Community Development Department serves as staff liaison to the Community Sustainability Board; and

WHEREAS, a new initiative for public art was identified as part of the City’s Economic Development Strategy; and

WHEREAS, the Commission recently approved a contract with an consultant to create and implement a public art program; and

WHEREAS, participation from residents is an integral part of the creation of said program and this participation can be accommodated through board membership; and

WHEREAS, the purpose of the Community Sustainability Board is to facilitate and promote sustainability including business development and the integration of art into this development is a natural function; and

WHEREAS, expanding the existing board to include representatives from the architecture and art community will enable the Board to address this additional function of incorporating public art into the development of the City; and

WHEREAS, the City Commission of the City of North Lauderdale finds that the adoption of this Ordinance is in the best interest of the citizens and residents within the City of North Lauderdale.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA THAT:
Section 1. The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct, and are hereby incorporated herein and made a part hereof.

Section 2. Chapter 78-General Provisions/Administration, Article V-Community Sustainability Board, of the City of North Lauderdale’s Code of Ordinances is hereby amended to read, as follows:

ARTICLE V. - COMMUNITY SUSTAINABILITY BOARD

Footnotes:

--- (4) ---


Cross reference— Boards and commissions, § 2-76 et seq.

Sec. 78-101. - Created—Generally.

There is hereby created the North Lauderdale Community Sustainability Board.

(Ord. No. 11-05-1252, § 3, 5-31-11)

Sec. 78-102. - Same—Appointment, terms.

(a) The community sustainability board shall consist of five seven members, all of whom shall be appointed by the governing body.

(b) Each member of the governing body shall recommend one member for appointment to the community sustainability board, subject to the approval by a majority vote of the governing body.

(c) The additional two members may be appointed by any member of the governing body, subject to the approval by a majority vote of the governing body.

(е) (d) Each member appointed to the community sustainability board shall serve for a term of three years.
Each member of the board shall serve until the expiration of his term or until a successor is appointed by the governing body. Board members may be reappointed from time to time at the discretion and option of the governing body.

(Ord. No. 11-05-1252, § 3, 5-31-11)

Sec. 78-103. - Qualifications of membership.

(a) The qualifications for membership on the economic development Community Sustainability Board shall be as follows:

1. The applicant/members appointed by the governing body shall be fulltime residents of the city for not less than a period of six months; or

2. The governing body shall endeavor to appoint members who are local business persons doing business in the city and who possess occupational licenses or local business tax receipts issued by the city. Residents of the city, if available, who otherwise meet the qualifications of this division but who are local business persons outside the city, shall also be considered for appointment. If members of the governing body are unable to appoint members to this board who qualify as a local business persons, the governing body shall be free to appoint persons who otherwise demonstrate their strong and sincere commitment to the legislative intent set forth in this division or possess outstanding reputations for civic activity interest, integrity, responsibility and business or professional ability.

(b) All persons considered for appointment by the governing body shall demonstrate a specific interest in the preservation, generation and enhancement of local businesses and local business operations in the city which shall be demonstrated by an objective statement of commitment by such person to foster a more comprehensive and positive business climate in the city.

(c) Each applicant shall indicate his interest in becoming well-versed with the city charter and this Code of Ordinances as the same may apply to businesses and business operations and shall be further interested in the business development of business activities and operations in the city to best serve the health, safety and welfare of the city.

(d) If possible, the members of the board shall include a real estate professional, banking/finance professional, business owner/operator or owner/manager of commercial/industrial property, architect/engineering professional or general contractor, and knowledgeable person in the field of agriculture, gardening or horticulture and local artist preferably North Lauderdale residents.

(Ord. No. 11-05-1252, § 3, 5-31-11)

Sec. 78-104. - Removal of members.

(a) If any member of the board fails to attend three scheduled meetings within a twelve-month period due to an unexcused absence, the board shall declare the member's office vacant, and the governing body shall promptly fill such vacancy. Board members shall notify the staff liaison to the board a
minimum of 24 hours in advance of any expected absences for it to be considered an excused absence.

The governing body may remove a member of the community sustainability board who has been absent from three scheduled board meetings within a 12-month period. Board members shall notify the staff liaison to the board a minimum of 24 hours in advance of any expected absences.

(b) The governing body may further remove a member of the board for good cause upon a majority vote of the governing body. Good cause shall be defined as:

(1) Three absences from scheduled board meetings within a 12-month period.

(2) Failure to perform and perceive the functions and duties of a member of the community sustainability board.

(3) Any other factor or matter within the legislative discretion of the governing body which may be considered in determining the individual membership of a community sustainability board member.

(c) Removal shall be by resolution, specifying the facts that form the basis for the removal, and the member shall be noticed of resolution in advance and provided an opportunity to be heard by the city commission prior to or at the time the city commission considers the resolution.

(Ord. No. 11-05-1252, § 3, 5-31-11; Ord. No. 12-07-1274, § 4, 7-17-12)

Sec. 78-105. - Compensation.

The members of the community sustainability board shall serve without compensation for the performance of their duties in office.

(Ord. No. 11-05-1252, § 3, 5-31-11)

Sec. 78-106. - Meetings, dates, procedures, records, quorum.

(a) An organizational meeting of the community sustainability board shall be held on October 1 of each year or as soon thereafter as practicable, for the purpose of electing officers for the ensuing year. A chairman and vice-chairman shall be elected for terms of one year by the board from its membership. A member may be re-elected as chairman or vice-chairman to serve no more than two consecutive one-year terms. At least one regular meeting of the board shall be held every other month and special meetings may be called by the chairman or by any three regular members of the board.

(b) The board may propose reasonable rules of procedure to govern the conduct of its business subject to the approval of the governing body. All meetings, records and files of the board shall be open and available to the public, consistent with Chapter 119, Florida Statutes, "The Public Records Law," and Chapter 286, Florida Statutes, "The Sunshine Law."

(c) Three members in attendance shall constitute a quorum of the board.
Sec. 78-107. - Advisory body.

The actions, decisions and recommendations of the community sustainability board shall not be final or binding on the governing body, but shall be advisory only.

(Ord. No. 11-05-1252, § 3, 5-31-11)

Sec. 78-108. - Duties.

(a) The duties of the community sustainability board shall be to:

(1) Act in an advisory capacity to the governing body; to conduct and hold public meetings in which matters affecting local businesses and local business activities of the city shall be considered, analyzed and reviewed for the express purposes of enhancing and enlightening the relationship between local government and local businesses in this city.

(2) Review and to formulate recommendations to the governing body on specific business issues or business matters which reflect upon specific economic conditions or business matters which could, through legislation or other public action, be resolved or alleviated by actions taken or to be taken by the governing body or the city administration.

(3) Periodically review business matters affected by the comprehensive zoning ordinance of the city, the city's comprehensive land use plan, the city's comprehensive land use map and other land development regulations which, by their terms or by implication have an effect upon the operation of local businesses and business operations which require the attention and further consideration of the governing body.

(4) Accept the responsibility of periodic specific assignments from the governing body, through the city administration, to consider and to analyze matters which may be of a general or specific concern to the governing body, or otherwise required by ordinance.

(5) Advise the city commission on the way and means of pursuing the enhancement of economic development in the city.

(6) Advise the city commission on programs that educate the government and the citizenry to the need for economic revitalization and the benefits to be derived by the community from such revitalization.

(7) Identify and recognize parts of the municipality as outstanding examples of desirable community appearance in accordance with the community appearance awards program under section 78-111 of this article.

(8) Coordination of volunteers for the purpose of implementing and maintaining a community garden.
(9) Provide educational opportunities related to gardening, economics of home gardens, nutritional value.

(10) Implement a public arts program that provides exposure opportunities for local artists, infuses art and art appreciation into development, educates residents and visitors in the appreciation of art and provides a cohesive identity for the City through its art venues.

(b) It is the intent of the governing body in the establishment of the community sustainability board that this board shall act in an advisory capacity to the governing body, for the express purposes of pursuing new businesses and new business opportunities and assisting local businesses and business operations in enhancing and in solidifying their existing conditions and roles within the city and the business environment of the county.

(c) It is also the intent and purpose in the creation of the community sustainability board that the board shall serve as a voice and in a responsive capacity to the needs of local businesses and business operations so as to assist local businesses and business operations in their ability to continue to do business in this city and to foster a positive and creative liaison between the governing body and local businesses.

(Ord. No. 11-05-1252, § 3, 5-31-11)

Sec. 78-109. - Assistance to the community sustainability board.

The city manager, or their designee, shall attend meetings of the community sustainability board and provide assistance and advice to the board in its deliberations. The city clerk shall act as secretary to the board and be responsible for providing the items necessary for conducting meetings, as requested by the chairman of the board, and for recording of meeting minutes. The city attorney shall act as the attorney for the board.

(Ord. No. 11-05-1252, § 3, 5-31-11)

Sec. 78-110. - Funding.

The governing body shall appropriate funds at its discretion to the community sustainability board for expenses necessary in the conduct of its work. The board, upon the approval of the governing body, may accept grants for other monetary and physical assistance to aid in its work.

(Ord. No. 11-05-1252, § 3, 5-31-11)

Sec. 78-111. - Community Appearance Awards Program.

A Community Appearance Awards program is hereby established which shall serve to promote and reward, for the various parts of the municipality, a desirable aesthetic character and preserve various elements of urban beauty through the means of an awards program which recognizes outstanding examples of desirable community appearance. The community sustainability board shall develop and
recommend procedures and criteria for the city's community appearance award program, subject to city commission review and approval.

(Ord. No. 11-05-1252, § 3, 5-31-11)

Sec. 78-112. – Architectural review and Neighborhood sustainability.

The City Commission finds that within the City's overlay zoning districts, as may be amended from time to time, the community sustainability board shall serve a municipal and public purpose by performing those architectural review functions relating to approval of improvements, changes, or alterations to existing facades to ensure compliance with city codes and existing or adopted standards for desirable community appearance in the absence of a duly established and functioning condominium, homeowner, or neighborhood association.

(Ord. No. 11-05-1252, § 3, 5-31-11)

Sec. 78-113. – Community Garden.

The Community Sustainability Board will facilitate the development and maintenance of a community garden program, the objective of which is to introduce residents of all ages to the fun and satisfaction of gardening while simultaneously creating a fresh supply of fruits and vegetables for the gardeners and their neighbors. The community sustainability board will encourage the education of participants in disciplines of agriculture, nutrition, botany and environmental science. The board will guide participants in learning skills to sustain their gardens and outdoor environment while supplementing their diets with nutritious food to sustain their person[al] well-being.

(Ord. No. 11-05-1252, § 3, 5-31-11)

Sec. 78-114 – Public Art Program.

The Community Sustainability Board will facilitate the development and maintenance of a public art program, the objective of which is to infuse art into the architecture, public and private spaces and recreation and education for the enjoyment of the residents and visitors to the City. The board members will work closely with City consultants, administration and staff to create a sustainable arts program by developing a public arts policy, identifying grant programs, revenue sources and partnerships to support the program and creating a public arts strategy that identifies key projects that build an identity for the City.

Section 3. All Ordinances or parts of Ordinances, Resolutions or parts of Resolutions in conflict herewith be, and the same are hereby repealed to the extent of such conflict.
Section 4. If any clause, section, or other part or application of this Ordinance shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part or application shall be considered as eliminated and so not affecting the validity of the remaining portions or applications remaining in full force and effect.

Section 5. This Ordinance shall become effective immediately upon its passage and adoption.


APPROVED AS TO FORM:

CITY ATTORNEY SAMUEL S. GOREN

MAYOR ANA M. ZIADE

VICE MAYOR SAMSON BORGELIN

ATTEST:

CITY CLERK PATRICIA VANCHERI
As you may recall, last year, County Commissioner Udine assisted the City to secure $28,000 in funding to install exercise equipment at Hamptons Pines Park. Earlier this year, the City staff was again approached by Commissioner Udine’s office asking if the City wanted to request funding for another City project through his office.

One of the challenges that the City has been facing is lack of parking availability for patrons visiting the City Hall. It becomes even more challenging when we have bid openings and various organizational meetings along with regular customers of the City Hall using the same parking lot. City owned vehicles that are used during daily operations and employee vehicles also occupy some of the available parking spots at the City Hall thus making it sometimes difficult for the visitors to find parking spaces. Another challenge is faced by patrons of the City’s Community Garden, located across the street from the City Hall. There are currently no parking spaces close to the garden where gardeners can park and carry the bags of potting soil, fertilizers and other garden equipment conveniently into the garden.

Upon receiving the notification from Commissioner Udine’s office regarding the availability of approximately $50,000 in funds through his office and keeping in mind the parking challenges mentioned above, it was determined that one of the projects where this funding could be best utilized would be construction of additional parking spaces across from the City Hall next to the Community Garden. This funding will allow us to construct 13 regular spaces and 1 ADA compliant parking space.

The proposed location is currently an empty grassed lot owned by the City of North Lauderdale at the northeast corner of Forest Boulevard and Rock Island Road. The parking lot will be used by gardeners, as well as serving as overflow parking for City Hall patrons. As this parking lot would be next to a traffic signal (with a push to walk button) it will provide a safe walk for the parking lot users to cross Rock Island to come to the City Hall. Additional parking across from the City Hall would also be a benefit when the City holds special events at the City Hall or at the nearby Sports Complex such as tree lighting, farmer’s market and NL Days to name a few.

The County Commission recently approved the funding for this project and subsequently submitted the attached Funding Agreement to be entered into by and between Broward County
and the City of North Lauderdale to accept $50,000 in funding for the purpose of constructing the parking lot.

The effective date of the Agreement shall be the date of final execution by both Parties; the City of North Lauderdale and Broward County.

**RECOMMENDATION:**

The City Administration recommends City Commission’s consideration and approval of the attached Resolution authorizing the City Manager or her designee to enter into a Funding Agreement with Broward County to accept $50,000 for the construction of the parking lot as set forth in the agreement.
RESOLUTION NO. ___________________

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO ENTER INTO A FUNDING AGREEMENT WITH BROWARD COUNTY TO ACCEPT $50,000 FOR THE CONSTRUCTION OF THE PARKING LOT AS SET FORTH IN THE AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That the City Commission of the City of North Lauderdale, Florida authorizes the City Manager or her designee to enter into a Funding Agreement with Broward County to accept funding for the construction of the parking lot as set forth in the agreement.

Section 2: The effective date of this Agreement shall be the date of final execution by both Parties (the “Effective Date”).

Section 3: The continuation of this Agreement beyond the end of any County fiscal year is subject to both the appropriation and the availability of funds in accordance with Chapter 129, Florida Statutes.

Section 4: County shall pay to North Lauderdale the sum of Fifty Thousand and 00/100 Dollars ($50,000.00) to assist North Lauderdale in offsetting its costs for the construction of the Parking Lot. North Lauderdale shall use the Funding solely for the purpose of constructing the Parking Lot.

Section 5: That this Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida, this 12th day of November, 2019.

APPROVED AS TO LEGAL FORM:

___________________________________  ______________________________
CITY ATTORNEY SAMUEL S. GOREN  MAYOR ANA M. ZIADE

ATTEST:      _______________________________
VICE MAYOR SAMSON BORGELIN

PATRICIA VANCHERI, CITY CLERK
FUNDING AGREEMENT BETWEEN BROWARD COUNTY
AND THE CITY OF NORTH LAUDERDALE

This Funding Agreement ("Agreement") is made and entered into by and between
Broward County, a political subdivision of the State of Florida ("County"), and the City of North
Lauderdale, a Florida municipal corporation ("North Lauderdale") (collectively referred to as the
"Parties").

RECITALS

A. North Lauderdale is interested in constructing a parking lot at the location and in
the manner set forth in Exhibit A ("Parking Lot") for the purpose of providing parking spaces to
individuals visiting the North Lauderdale City Hall Municipal Complex ("City Hall") and North
Lauderdale Community Garden ("Community Garden").

B. County believes that the Parking Lot will benefit County residents with improved
access to the City Hall and Community Garden.

C. To assist North Lauderdale in constructing the Parking Lot, County desires to offer
to North Lauderdale, and North Lauderdale desires to accept from County, certain funding to be
used by North Lauderdale towards the cost of constructing the Parking Lot as set forth in this
Agreement.

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which
are hereby acknowledged, the Parties agree as follows:

1. Recitals. Each party represents that the Recitals stated above are true and correct
and are incorporated herein by reference.

2. Effective Date. The effective date of this Agreement shall be the date of final
execution by both Parties (the “Effective Date”).

3. Fiscal Year. The continuation of this Agreement beyond the end of any County
fiscal year is subject to both the appropriation and the availability of funds in accordance with
Chapter 129, Florida Statutes.

4. Funding. County shall pay to North Lauderdale the sum of Fifty Thousand and
00/100 Dollars ($50,000.00) (the “Funding”) to assist North Lauderdale in offsetting its costs for
the construction of the Parking Lot. North Lauderdale shall use the Funding solely for the purpose
of constructing the Parking Lot. The Funding shall be paid on the following schedule:

   a. Twenty-five Thousand and 00/100 Dollars ($25,000.00) within thirty (30)
days after the Effective Date.
b. Twenty-five Thousand and 00/100 Dollars ($25,000.00) within thirty (30) days after North Lauderdale provides County with written notice that the Parking Lot has been fully constructed and is available for public use.

5. **Right of Inspection.** County shall be entitled, at any point after the Effective Date, to inspect the Parking Lot for the purpose of ensuring that the Parking Lot is being or has been constructed as set forth in Exhibit A. If County determines, in its sole and absolute discretion, that the Parking Lot is not being constructed or has not been constructed as set forth in Exhibit A, County shall be entitled to withhold any portion of the Funding until County concludes that any and all corrections related to the construction of the Parking Lot have been made.

6. **Refund of Funding.** Notwithstanding anything contained herein to the contrary, if North Lauderdale cancels or fails to complete the construction of the Parking Lot by December of 2020, North Lauderdale shall provide written notice to County of such cancellation or failure to timely complete and shall return any portion of the Funding provided to North Lauderdale within thirty (30) days after demand by County, and all obligations of County to provide any portion of the Funding under this Agreement shall cease and terminate.

7. **Accuracy of Representations.** North Lauderdale represents and warrants that all information, statements, and representations made in connection with North Lauderdale’s request, proposal, or other supporting documentation submitted to County relating to the Parking Lot are true and correct.

8. **Audit.** County may, at any time, audit the books, records, and accounts of North Lauderdale related to the Parking Lot. North Lauderdale shall keep such books, records, and accounts as may be necessary in order to record complete and correct entries related to the Parking Lot. North Lauderdale shall preserve and make available, at reasonable times within Broward County for examination and audit by County, all financial records, supporting documents, statistical records, and any other documents pertinent to the Parking Lot for a minimum period of three (3) years after expiration or termination of this Agreement or until resolution of any audit findings, whichever is longer.

9. **Compliance with Laws.** North Lauderdale must comply with all applicable federal, state, and local laws, codes, ordinances, rules, environmental requirements, and regulations including, without limitation, American with Disabilities Act, 42 U.S.C. § 12101, Section 504 of the Rehabilitation Act of 1973, and any related federal, state, or local laws, rules, and regulations.

10. **Indemnification.** County’s sole role in connection with the Parking Lot is providing the Funding as described in this Agreement. County has not evaluated the plans or designs for the Parking Lot, and North Lauderdale is solely responsible for all matters relating to the design, construction, and operation of the Parking Lot. Accordingly, to the full extent permissible under applicable law, North Lauderdale shall indemnify, hold harmless, and defend County and all of County’s officers, agents, servants, and employees (collectively, “Indemnified Party”) from and against any and all causes of action, demands, claims, losses, liabilities, and expenditures of any
kind, including attorneys’ fees, court costs, and expenses, including through the conclusion of any appellate proceedings, raised or asserted by any person or entity not a party to this Agreement, and caused or alleged to be caused, in whole or in part, by any intentional, reckless, or negligent act or omission of North Lauderdale, its officers, employees, agents, servants, or contractors (including, without limitation, any contractor(s) constructing the Parking Lot), arising from, relating to, or in connection with this this Agreement (collectively, a “Claim”). In the event any Claim is brought against an Indemnified Party, North Lauderdale shall, upon written notice from County, defend each Indemnified Party against each such Claim by counsel satisfactory to County or, at County’s option, pay for an attorney selected by the Broward County Attorney to defend the Indemnified Party. The obligations of this section shall survive the expiration or earlier termination of this Agreement. To the extent considered necessary by the Broward County Administrator and the Broward County Attorney, any sums due to North Lauderdale under this Agreement may be retained by County until all Claims subject to this indemnification obligation have been settled or otherwise resolved. Any amount withheld shall not be subject to payment of interest by County. North Lauderdale’s obligation to defend any Indemnified Party under this Agreement is contractual and not limited by Section 768.28, Florida Statutes.

11. **Sovereign Immunity.** Except to the extent sovereign immunity may be deemed to be waived by entering into this Agreement, nothing herein is intended to serve as a waiver of sovereign immunity by County or North Lauderdale nor shall anything included herein be construed as consent by County or North Lauderdale to be sued by third parties in any matter arising out of this Agreement.

12. **Third-Party Beneficiaries.** Neither North Lauderdale nor County intends to directly or substantially benefit a third party by this Agreement. Therefore, the Parties acknowledge that there are no third-party beneficiaries to this Agreement and that no third party shall be entitled to assert a right or claim against either of them based upon this Agreement.

13. **Voluntary Execution; Role of Legal Counsel.** The Parties acknowledge that this Agreement is freely and voluntarily executed and that they have each had the opportunity to consult with and receive the advice of counsel in entering into this Agreement.

14. **Notices.** In order for a notice to a party to be effective under this Agreement, notice must be sent via U.S. first-class mail, hand delivery, or commercial overnight delivery, each with a contemporaneous copy via e-mail, to the addresses listed below and shall be effective upon mailing or hand delivery (provided the contemporaneous email is also sent). The addresses for notice shall remain as set forth in this section unless and until changed by providing notice of such change in accordance with this section.
For County:
Broward County Administrator’s Office
Attn: Bertha Henry or Current Broward County Administrator
115 South Andrews Avenue, Room 421
Fort Lauderdale, Florida 33301
Email address: bhenry@broward.org

With a copy to:
Broward County Attorney’s Office
Attn: Andrew J. Meyers or Current Broward County Attorney
115 South Andrews Avenue, Room 423
Fort Lauderdale, FL 33301
Email address: ameyers@broward.org

For North Lauderdale:
Samuel S. Goren, City Attorney
Goren, Cherof, Doody & Ezrol, P.A.
3099 East Commercial Boulevard, Suite 200
Fort Lauderdale, Florida 33308
Telephone No. (954) 771-4500
Facsimile No. (954) 771-4923
Email address: SGoren@gorencherof.com

15. Public Records. To the extent North Lauderdale is acting on behalf of County as stated in Section 119.0701, Florida Statutes, North Lauderdale shall:

a. Keep and maintain public records required by County to perform the services under this Agreement;

b. Upon request from County, provide County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time and at a cost that does not exceed that provided in Chapter 119, Florida Statutes, or as otherwise provided by law;

c. Ensure that public records that are exempt or confidential and exempt from public record requirements are not disclosed except as authorized by law for the duration of this Agreement and following completion or termination of this Agreement if the records are not transferred to County; and

d. Upon completion or termination of this Agreement, transfer to County, at no cost, all public records in possession of North Lauderdale or keep and maintain public records required by County to perform the services. If North Lauderdale transfers the records to County, North Lauderdale shall destroy any duplicate public records that are exempt or confidential and exempt. If North Lauderdale keeps and maintains the public
records, North Lauderdale shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to County upon request in a format that is compatible with the information technology systems of County.

A request for public records regarding this Agreement must be made directly to County, who will be responsible for responding to any such public records request. North Lauderdale will provide any requested records to County to enable County to respond to the public records request.

Any material submitted to County that North Lauderdale contends constitutes or contains trade secrets or is otherwise exempt from production under Florida public records laws (including Chapter 119, Florida Statutes) (“Trade Secret Materials”) must be separately submitted and conspicuously labeled “EXEMPT FROM PUBLIC RECORD PRODUCTION – TRADE SECRET.” In addition, North Lauderdale must, simultaneous with the submission of any Trade Secret Materials, provide a sworn affidavit from a person with personal knowledge attesting that the Trade Secret Materials constitute trade secrets under Section 812.081, Florida Statutes, and stating the factual basis for same. In the event that a third party submits a request to County for records designated by North Lauderdale as Trade Secret Materials, County shall refrain from disclosing the Trade Secret Materials, unless otherwise ordered by a court of competent jurisdiction or authorized in writing by North Lauderdale. North Lauderdale shall indemnify and defend County and its employees and agents from any and all claims, causes of action, losses, fines, penalties, damages, judgments, and liabilities of any kind, including attorneys’ fees, litigation expenses, and court costs, relating to the nondisclosure of any Trade Secret Materials in response to a records request by a third party.

**IF NORTH LAUDERDALE HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO NORTH LAUDERDALE’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (954) 357-7298, AMORRELL@BROWARD.ORG, 115 SOUTH ANDREWS AVENUE, ROOM 120, FORT LAUDERDALE, FLORIDA 33301.**

16. **Construction and Interpretation.** The headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement. Terms such as “herein,” “hereof,” “hereunder,” and “hereinafter” refer to this Agreement as a whole and not to any particular sentence, paragraph, or section where they appear, unless the context otherwise requires. Any reference to “days” means calendar days, unless otherwise expressly stated.

17. **Assignment.** North Lauderdale may not assign all or part of its rights or obligations under this Agreement without the prior written consent of County, which consent shall be at the Broward County Administrator’s sole and absolute discretion. Any assignment, transfer, or encumbrance in violation of this section will be null and ineffective. If North Lauderdale violates this provision, any portion of the Funding already provided to North Lauderdale shall be
immediately refunded to County upon demand and, in addition to any other rights and remedies County may have, County may immediately terminate this Agreement.

18. **Severability.** In the event any part of this Agreement is found to be unenforceable by any court of competent jurisdiction, that part shall be deemed severed from this Agreement and the balance of this Agreement shall remain in full force and effect.

19. **Law, Jurisdiction, Venue, Waiver of Jury Trial.** This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. The exclusive venue for any lawsuit arising from, related to, or in connection with this Agreement shall be in the state courts of the Seventeenth Judicial Circuit in and for Broward County, Florida. If any claim arising from, related to, or in connection with this Agreement must be litigated in federal court, the exclusive venue for any such lawsuit shall be in the United States District Court or United States Bankruptcy Court for the Southern District of Florida. **BY ENTERING INTO THIS AGREEMENT, NORTH LAUDERDALE AND COUNTY HEREBY EACH EXPRESSLY WAIVE ANY RIGHTS THAT PARTY MAY HAVE TO A TRIAL BY JURY IN ANY CIVIL LITIGATION RELATED TO THIS AGREEMENT.**

20. **Complete Agreement and Amendments.** This Agreement represents the final and complete understanding of the Parties regarding the subject matter and supersedes all prior and contemporaneous negotiations and discussions regarding that subject matter. There is no commitment, agreement, or understanding concerning the subject matter of this Agreement that is not contained in this written document. No modification, amendment, or alteration in the terms or conditions contained in this Agreement shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by duly authorized representatives of County and North Lauderdale.

21. **Representation of Authority.** North Lauderdale represents and warrants that this Agreement constitutes the legal, valid, binding, and enforceable obligation of North Lauderdale, and that neither the execution nor performance of this Agreement constitutes a breach of any agreement that North Lauderdale has with any third party or violates any law, rule, regulation, or duty arising in law or equity applicable to North Lauderdale. North Lauderdale further represents and warrants that execution of this Agreement is within North Lauderdale’s legal powers, and each individual executing this Agreement on behalf of North Lauderdale is duly authorized by all necessary and appropriate action to do so on behalf of North Lauderdale and does so with full legal authority.

22. **Counterparts and Multiple Originals.** This Agreement may be executed in multiple originals, and may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement. This Agreement may be executed utilizing one or more digital or electronic signatures, which shall have the same legal effect as handwritten signatures.
IN WITNESS WHEREOF, the Parties have made and executed this Agreement on the respective dates under each signature: Broward County, through its Board of County Commissioners, signing by and through its County Administrator, authorized to execute same by Board action on the ______ day of _________, 2019, and City of North Lauderdale, signing by and through its ____________, duly authorized to execute same.

**BROWARD COUNTY**

WITNESS:  

___________________________________________  
(Signature)  

___________________________________________  
(Print Name of Witness)  

By___________________________________________  
County Administrator  

____ day of ____________, 2019  

Approved as to form by  

___________________________________________  
(Signature)  

___________________________________________  
(Print Name of Witness)  

Andrew J. Meyers  
Broward County Attorney  
Governmental Center, Suite 423  
115 South Andrews Avenue  
Fort Lauderdale, Florida 33301  
Telephone: (954) 357-7600  
Telecopier: (954) 357-7641  

By___________________________________________  
Israel Fajardo (Date)  
Assistant County Attorney  

By___________________________________________  
Michael J. Kerr (Date)  
Deputy County Attorney  

IF  
Funding Agreement with City of North Lauderdale  
10/24/2019
FUNDING AGREEMENT BETWEEN BROWARD COUNTY
AND THE CITY OF NORTH LAUDERDALE

City

Attest: 

__________________________
City Clerk

City of North Lauderdale

By _______________________
[enter signatory name]

Approved as to form and legal sufficiency by:

__________________________
City Attorney

___ day of _____________, 2019

Page 8 of 9
EXHIBIT A
Parking Lot Summary Description and Location

Details:

6,466 square ft. parking lot
14 car capacity
13 standard parking spots
ADA compliant parking spot
ADA compliant sidewalk
Walking distance from community garden
Will be utilized as overflow City Hall parking as well
Attached for your review is a new Donation Policy that if approved by the City Commission would allow for the City Commission to make donations of City funds to groups within the City for events, programs or projects that benefit the City as a whole.

In creating this policy, staff reviewed numerous donation policies from other cities around the county and nation to develop a policy that would meet the direction and goals of the City Commission. Some highlights of the policy are:

- Establish a vetting process to review each organization requesting a donation to assess the integrity, compliance and track record of providing the services to the residents of North Lauderdale.

- The budget for funding the community-based donations will be established by the City Commission during the annual budget process. The City Clerk's Office will be responsible for accounting for the community funding program, and keeping a list on the City website of all organizations and programs receiving funding.

- Letters of request for donations will be accepted by the City Clerk’s Office and reviewed in conjunction with the City Manager’s Office based on the criteria established in this policy before submitting to the City Commission for approval. Approval of donations is determined on a case by case basis related to the eligibility requirements, purpose and goals of each program, service or event.

- Eligible Groups for Donations are:
  - Not-For-Profit 501 (c) Organizations established in North Lauderdale as defined by the IRS and/or registered with the State of Florida.
  - Homes Owners Associations/Civic Associations that are registered with the State of Florida, provided they meet the criteria and purpose of this Policy.
Organization participants served under the applied request are a minimum of 80% North Lauderdale Residents

In between the first reading of the policy tonight and the second reading, we would request the Commission review the policy and share their thoughts and comments that will be incorporated into this policy before the second reading and adoption of the ordinance.

RECOMMENDATION:

The City Administration recommends Commission consideration and approval of the attached Ordinance on first reading to establish a Donation Policy for community based organizations.
COMMUNITY BASED ORGANIZATIONS DONATION POLICY

PURPOSE:

The City Commission values and recognizes the importance of community programs, services and events that (1) advance Commission adopted goals, City-wide policies and the City's strategic planning, (2) promote the City of North Lauderdale, (3) support non-profit organizations or other organizations serving the community, (4) are held for the general economic benefit of North Lauderdale's diverse business and cultural communities, or (5) support the City's community and/or planning and neighborhood objectives. The Commission desires to provide clear direction to the City Manager and departments so that the City exercises fair and equitable treatment of parties seeking Donation or support from the City, and documents any services received in an appropriate agreement. Funding will be budgeted yearly by the City Commission with the first year funds of $2,500 available.

This Policy/Procedure (Policy) will provide the basis for the use of donation for such programs, services or events. The Commission adopts the following measures to improve transparency and accountability in the use of donated funding, and directs the City Manager to:

1. Establish a vetting process to review each organization allocated donation to assess the integrity, compliance and track record of providing the services to the residents of North Lauderdale.

2. Align support with the City strategic plans, mission, core values and priorities.

3. Establish procedures to budget for donated funds

4. The City Clerk’s Office will publish a complete list of organizations receiving discretionary funds, including the amount and a brief description of how those funds will be used.

1. Policy Application - Donation may be allocated to:

1. Not-For-Profit 501 (c) Organizations established in North Lauderdale as defined by the IRS and/or registered with the State of Florida.

2. Homes Owners Associations/Civic Associations that are registered with the State of Florida, provided they meet the criteria and purpose of this Policy.

3. Organization participants served under the applied request are a minimum of 80% North Lauderdale Residents

2. Eligibility for Funding/Donation. The City intends to fund programs, event or services, as opposed to general support of an organization or event covered by this Policy.

3. Public Purpose. All funds, however awarded, must be used for a public purpose. In general, a public purpose is defined as an activity or service that is open to all members of the public,
regardless of race, creed, gender, sexual orientation, religious affiliation, etc., without restriction, and which does not promote a particular religion. This program does not allow support for individual gain, and is not intended to provide City support for business purposes or commercial enterprise.

4. **Process for Donations of Programs/Events.**

a. The budget for community funding will be established by the City Commission during the annual budget process. The City Clerk's Office will be responsible for accounting for the community funding program, and keeping a list on the City website of all organizations and programs receiving funding.

b. Letters of request for donations will be accepted by the City Clerk’s Office and reviewed in conjunction with the City Manager’s Office based on the criteria established in this policy before submitting to the City Commission for approval. Approval of donations is determined on a case by case basis related to the eligibility requirements, purpose and goals of each program, service or event.

c. The authority of the City Manager with approval from the City Commission to award donations is limited to a one-time maximum donation of $500 to any organization on an annual basis, unless additional amounts are authorized by the City Commission during the annual budget process. Commission may authorize additional awards if it has the budgetary funds to do so.

d. Factors that will be considered include, as applicable:
   
   i. Measureable outcomes in alignment with City strategic plans, mission and priorities and Commission goals;
   
   ii. Compatibility of the program, service or event with this Policy.
   
   iv. Program or event planning and execution history in North Lauderdale.
   
   v. Level of community partner's contribution to the project and organizational capacity.
   
   vi. Demonstrated public support for the service or program.
   
   vii. Impact to City staff, operations or facilities, and risk to the City.

e. Approval for donation in one year does not imply or guarantee approval in subsequent years.

f. In the event an organization is seeking to hold an event on City property, any waiver of fees will be counted against the request for a donation.

5. **Not Eligible.**

a. The City will not award funding or Donation to any religious, church, creed or sectarian organization or individuals to promote religious purposes.

b. Individuals will not be eligible for any funding.
c. Organizations will not be eligible for funds for projects or events held outside of the City of North Lauderdale and that will not solely benefit the residents of North Lauderdale.

c. Political organizations and/or individual campaigns are not eligible for funding or Donation.

d. Organizations or individuals that discriminate on the basis of age, race, sex, sexual or gender orientation, marital status, disability or national origin are not eligible for funding or programs or services they conduct.
ORDINANCE NO. _______________________

AN ORDINANCE OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AMENDING CHAPTER 2, “ADMINISTRATION,” ARTICLE II, “GOVERNING BODY,” DIVISION 1, “GENERALLY,” OF THE CITY’S CODE OF ORDINANCES BY SPECIFICALLY CREATING SECTION 2-37, TO BE ENTITLED “DISCRETIONARY EXPENDITURES OF CITY COMMISSION”; PROVIDING FOR POLICIES AND PROCEDURES REGULATING DISCRETIONARY EXPENDITURES OF THE CITY COMMISSION; PROVIDING FOR DIRECTION TO THE CITY MANAGER; PROVIDING DIRECTION TO THE CITY CLERK; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission values and recognizes the importance of community programs, services and events that (1) advance the City Commission’s adopted goals; (2) promote the City of North Lauderdale; (3) support non-profit organizations or other organizations serving the community; (4) are held for the general economic benefits of the City’s diverse business and cultural communities; or (5) support the City’s community and/or planning and neighborhood objectives; and,

WHEREAS, the City intends to fund specific programs, events or services, eligible pursuant to the regulations set forth herein, as opposed to providing funding for the general support of an organization or event, and

WHEREAS, the City desires to provide clear direction to the City Manager and City Clerk so that the City exercises fair and equitable treatment of parties seeking sponsorship or support from the City; and,

WHEREAS, any expenditure made by the City Commission pursuant to this Ordinance shall be guided by an administrative policy adopted by the City; and,

WHEREAS, the City Commission finds that the discretionary expenditure procedures set
forth herein are in the best interests of the citizens and residents of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE
CITY OF NORTH LAUDERDALE, FLORIDA, THAT:

Section 1. The foregoing "WHEREAS" clauses are hereby ratified and confirmed as
being true and correct and are hereby made a specific part of this Ordinance upon adoption hereof.

Section 2. The City Commission hereby amends Chapter 2, “Administration,” Article
creating Sec. 2-37 to be entitled “Discretionary Expenditures of City Commission,” as follows:

Sec. 2-37 – Discretionary Expenditures of City Commission

(a) All funds awarded to any organization eligible to receive funds hereunder must be used solely
for a public purpose. Donations made pursuant to this Section shall not be used for individual
gain and are not intended to provide the City’s support for business or commercial enterprise
or purposes.

(1) An organization which uses funds awarded by the City Commission for anything
except a public purpose will be required to reimburse the City the funds awarded to
it and will be barred from receiving subsequent awards.

(2) Approval of funds during any one fiscal year neither guarantees nor implies approval
for funding during any subsequent fiscal years.

(b) An organization seeking a donation pursuant to the regulations set forth herein shall submit
a Letter of Request for a donation to the City Clerk or his or her designee. The Letter of
Request must include the following:

(1) The name, address and telephone number of the organization;
(2) Proof of its 501(c) status;
(3) Purpose of the organization;
(4) How the organization meets the criteria set forth herein;
(5) The amount sought for donation; and
(6) A certification that the organization does not discriminate on the basis of age, race,
   sex, sexual or gender orientation, marital status, disability or national origin.

(c) Upon receipt of a Letter of Request, the City Clerk, or his or her designee, shall, in conjunction
with the City Manager or his or her designee, review the Letter of Request for compliance
with the criteria set forth herein. If the Letter of Request complies with the foregoing requirements and demonstrates that the organization meets the criteria set forth herein, the City Manager or his or her designee shall submit the Letter of Request to the City Commission for approval.

(d) Funds may be awarded only to the following organizations:

1. **Not-For-Profit 501(c) Organization**, as defined by the Internal Revenue Service (“IRS”), registered in the State of Florida, and operating within the geographical boundaries of the City;
2. **Homeowners Associations and Civic Associations** that are registered with the State of Florida, and operating within the geographical boundaries of the City, provided they meet the criteria and purposes set forth herein; or
3. **Organizations which provide services and/or goods** to individuals and/or participants where at least 80% of the individuals and/or participants served by such an organization are residents of the City.

(e) The following are not eligible for funding under this section:

1. Individuals;
2. Any religious, church, creed, or sectarian organization seeking donations to promote religious beliefs;
3. **Organizations holding events, programs or services** outside of the geographical boundaries of the City;
4. **Organizations holding events, programs, or services** that do not benefit the residents of the City;
5. **Political organizations and/or individual campaigns**; and
6. **Organizations that discriminate on the basis of age, race, sex, sexual or gender orientation, marital status, disability or national origin**.

(f) Approval of funds for donations to an organization is discretionary and is determined on a case by case basis related to the eligibility requirements, purpose and goals of each program, service or event.

(g) The City Clerk and City Manager or their designees, shall determine if the organization is eligible for funding based on the following criteria:

1. Measurable outcomes of the organization are in alignment with the City’s strategic plans, mission and priorities, and City Commission goals;
2. The organizations events, programs and services are compatible with the purpose of this section;
3. Level of community partners’ contributions to the project and organizational capacity to host the event, program or service;
4. Demonstrated public support for the event, program or service;
5. Impact to the City’s staff, operations and/or facilities; and
6. Potential risk to the City.
(h) The City Commission shall establish a budget for the funding of the expenditures provided for herein annually during the City’s budget adoption process.

(i) An eligible organization may receive a one-time maximum donation of $500.00 annually, unless additional amounts are authorized by the City Commission during its annual budget process.

(1) The City Commission, during its annual budget process, may authorize additional awards if it has excess funds available in its adopted budget.

(j) If an organization is seeking to hold an event, program or service on City-owned property, any waiver of fees in conjunction therewith will be counted against the amount allocated for donation by the City Commission.

(k) The City Manager or his or her designee shall:

(1) Establish a vetting process to review the integrity, compliance, and track record of each organization to which a donation has been allocated;
(2) Align support with the City’s strategic plans, mission, core values and priorities; and
(3) Establish procedures to budget for donated funds;

(l) The City Clerk or his or her designee shall:

(1) Be responsible for the accounting of the funds allocated for donation by the City Commission; and
(2) Maintain a list on the City’s website of all organizations and programs that have received funding pursuant to this Section.

(m) The City Manager, or his or her designee, may, from time to time, adopt specific administrative policies which shall serve to implement or facilitate the implementation of this Section in a manner consistent with its overall intent to ensure the fair and equitable treatment of parties seeking donations as well as the transparency and accountability of the funds donated pursuant to this Section.

Section 3. All Ordinances or parts of Ordinances, Resolutions or parts of Resolutions in conflict herewith be, and the same are hereby repealed to the extent of such conflict.

Section 4. If any clause, section, or other part or application of this Ordinance shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part or application shall be considered as eliminated and so not affecting the validity of the remaining portions or applications remaining in full force and effect.
Section 5. It is the intention of the City Commission of the City of North Lauderdale that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of North Lauderdale, Florida, that the Sections of this Ordinance may be renumbered, re-lettered, and the word "Ordinance" may be changed to "Section", "Article" or such other word or phrase in order to accomplish such intention.

Section 6. This Ordinance shall become effective immediately upon its passage and adoption.


APPROVED AS TO FORM:

______________________________
CITY ATTORNEY SAMUEL GOREN

______________________________
MAYOR ANA M. ZIADE

______________________________
VICE MAYOR SAMSON BORGELIN

ATTEST:

______________________________
PATRICIA VANCHERI, CITY CLERK
City of North Lauderdale

Census 2020 Town Hall Meeting

Wednesday, November 13

5-7 PM

City Hall Commission Chambers

The City Mayor and Commissioners will be hosting a Town Hall Meeting to discuss the upcoming 2020 Census.

Topics included will be community outreach and the filling of Complete Count Committees.

This event is open to the public, with public participation encouraged.
City of North Lauderdale
Community Development Department
Invites You to Join Us for...

Fresh Fruit & Vegetables @ the Farmer's Market

Time: 4:00 PM - 7:00 PM
On the Front Lawn of City Hall
On the Following Dates

November 14    December 12
January 9      February 6    March 5
April 9        May 7

For More Information Call Community Development 954-724-7069 Option #3
TAMARAC NORTH LAUDERDALE CHAMBER OF COMMERCE
in partnership with
THE CITY OF NORTH LAUDERDALE
presents

BIZ ART in the Park

Nov. 16, 2019
11am-3pm

Hampton Pines Park • 7800 Hampton Blvd. • North Lauderdale

Arts & Crafts Booths
Business Booths
Picnic
Food
Music
Games
Dancing
Face Painting
Community Walk in the Park

Thank You to our Sponsors!

[Logos for OffLEASEOnly.com and University Hospital & Medical Center]