The following documents are required for a Fence / Driveway Permit

**One Copy:**
Building Permit Application  
Signed & Notarized  
Written Contract or Cost Estimate  
Include Name, Number, Address, Materials Price, Labor Price, Total, Signature  
Owner/Builder Affidavit *(Homeowner permits only)*

**Must have Homestead Exemption in order to submit Homeowner Permits**  
Signed & Notarized  
Homeowner’s Association Approval Letter (if applicable)  
Must be signed & notarized  
Building Permit Application, Owner/Builder Affidavit can be found on our website www.NLauderdale.org

**Two Copies:**
Notice of Commencement must be submitted before permit can be issued *(If job value is $2500 or more)*  
Notarized & Recorded at 1 NUniversity Drive  
Fence Packet  
Highlight or Circle which fence is being built in each packet  
Survey of Property  
Highlight & label where fence & gates will be, dimensions, type, height, length  
Driveway Permits  
Need Notice of Commencement and Survey of Property (showing Dimensions and sidewalk needs to be make 6” deep with concrete)

Fence Packet can be found on our website www.NLauderdale.org

There is a processing fee of $106 plus a plan review fee based on job value.

Other agency approvals may be required

a. DPEP  
b. Engineer’s Letter  
c. Easement Agreement  
d. Any Other Required Agencies