



CARES ACT Business Assistance Program Rent, Mortgage, Utility, and Social Distancing Expenses

REQUIRED DOCUMENTS

All copies, no copies will be made at time of package submission

GENERAL DOCUMENTATION

- Complete application package
- Government issued picture ID of the business owner
- Proof of business license
- Duplication of Benefit Affidavit form
- Any additional documents requested by staff
- Business must be located within the City of North Lauderdale, city limits and established no less than 6 months prior to March 1st, 2020.
- For rental assistance applicants, landlord affidavit accepting the terms and conditions of the program.

If you are applying for **rental assistance, provide these items:**

- Valid rental lease agreement, signed before March 1, 2020 if renting the property.
- Late notice for past due rent from landlord showing rent amount is past due
- Agreement from landlord accepting terms and conditions of the program

If you are applying for **mortgage assistance, provide these items:**

- Proof of ownership under applicant's name
- Mortgage statements showing past due amount
- Proof that 2019 property taxes are paid
- Agreement from financial institution accepting terms and conditions of the program
- Properties in foreclosure or listed for short sale are not eligible.

If you are applying for **utilities assistance, provide these items:**

- Utilities (electricity, water and gas) statements showing past due amounts.

If you are applying for, **Social Distancing Expenses, provide these items:**

- Proof of expenses

For example:

Gloves, mask, gowns, cutlery, plates, napkins, cups, hand sanitizers, etc.

Information provided by applicant(s) may be subject to Chapter 119 Florida Statutes. It is the policy of this state that all state, county, and municipal records are open for personal inspection and copying by any person. Providing access to public records is a duty of each agency.

All forms must be completed in entirety and all required documents must be submitted.

Note: All incomplete application will be deemed null and void.