

**FIRE STATIONS 34 & 44 WIND RETROFIT - HMGP
RFP #19-11-386**

**BID OPENING MEETING MINUTES
February 4, 2020**

Sealed proposals for RFP #19-11-386 for Fire Stations 34 & 44 Wind Retrofit were due in City Clerk's office on February 4, 2020 by 2:00 p.m. and no late submittals would be accepted. Bid opening meeting convened at 2:04 p.m.

City Staff Attending:

Kanya Olivier, Public Works Project Manager
Neil Buckeridge, Utilities Superintendent
Jeremiah Kohnert, Public Works Operations Supervisor
Danielle Keira-Cancel, Accounting & Purchasing Coordinator
Katherine Randall, Asst. Community Development Director
Patricia Vancheri, City Clerk

Potential Proposers Attending:

Cecelia Henry, ECO Building Solutions

Danielle Keira-Cancel, Purchasing Coordinator, opened the meeting at 2:04 pm for the purpose of opening bids for RFP #19-11-386 for the Wind Retrofit for Fire Stations 34 & 44. She read the attached script into the record and the sign in sheet is made a part of these Minutes.

Only one vendor submitted a bid:

1. Eco Building Solutions Inc. – 1 orig./3 copies/Flashdrive/Addenda acknowledged and signed - \$1,494,298.57

Ms. Keira-Cancel reiterated that after review of the response the Notice of Intent to Award or reject will be posted on the City's website and on DemandStar. It is anticipated that the recommendation may be submitted to City Commission for award on Tuesday, February 25, 2020. She commented that a Cone of Silence is still in effect for this solicitation and all communication shall be directed to Danielle Cancel at dkcancel@nlauderdale.org

The bid opening meeting concluded at 2:12 pm.

Respectfully submitted,
Patricia Vancheri, City Clerk

Good Afternoon,

My name is Danielle Cancel, the Purchasing Coordinator for the City of North Lauderdale.

Today is **Tuesday, February 4 2020** and the time is 2:04 PM EST. We are here for the opening of responses to **RFP #19-11-386-Fire Station 34 & 44 Wind Retrofit-HMGP.** The solicitation was released on **December 2, 2019** with a due date of **February 4, 2020 at 2:00p.** The receipt of responses was closed at **2:00 PM EST.** No late submissions will be accepted.

I will now open and read into the minutes the sealed responses received by the City of North Lauderdale for this solicitation. This process does not constitute an award or a recommendation for award. After this opening, the responses will be reviewed for completeness by the Purchasing Division and forwarded to the **Evaluation Committee** for review.

A mandatory pre-proposal meeting and site visit^{was} held on December 17, 2019 in the 2nd Floor Conference Room of Fire Station 34. Proposals from those who have failed to attend this mandatory pre-proposal meeting will not be opened.

There were also three (3) addenda posted for this project including additional Exhibits D, E, and F. Acknowledgment of receipt of these addenda is required. Failure to acknowledge the addenda may result in rejection of bid.

The City of North Lauderdale has received responses from the following companies:
(Open and read each name and the bid amount into record if ITB, if RFP or RFQ read name only)

Is there anyone present that submitted a response but did not hear their company's name?







After the responses are reviewed by the Evaluation Committee, a Notice of Intent to Award or to Reject shall be posted on DemandStar and the City's website. It is anticipated that the recommendation will be submitted to the City Commission for award on **Tuesday, February 25, 2020.**

Remember: We are still under the Cone of Silence for this solicitation. All communication regarding this solicitation should be directed to Danielle Cancel at dkcancel@nlauderdale.org.

Thank you for your submittals.

This concludes the opening for RFQ #19-11-386. The time is now 2:12p.

**RFP #19-11-386
 FIRE STATION 34 & 44 WIND RETROFIT
 PROPOSAL OPENING SIGN-IN SHEET
 TUESDAY, FEBRUARY 4, 2020
 2:00 PM EST**

NAME	COMPANY / TITLE	EMAIL ADDRESS	SIGNATURE
Sam May	CNL / Public Works Director	smay@nlauderdale.org	
Kanya Olivier	CNL / Project Manager	kolivier@nlauderdale.org	
Neil Buckeridge	CNL / Utilities Superintendent	nbuckeridge@nlauderdale.org	
Patti Vancheri	CNL / City Clerk	pvancheri@nlauderdale.org	
Danielle Keira-Cancel	CNL / Purchasing Coordinator	dkcancel@nlauderdale.org	
Susan Nabors	CNL / Finance Director	snabors@nlauderdale.org	
Oscar Martinez	WZA / Project Manager	Oscar@wza-architects.com	
JEREMIAH KORNERT Kellner	CNL/PW OPS SUPPL		
CECILIA HENRY SCOTT FECKARD	EED BUILDING SOLUTIONS West Construction	cecilia@eedbuildinginc.com scott.d@westconstructioninc.com	