

CITY OF NORTH LAUDERDALE

COMMISSION MEETING

TUESDAY, MARCH 10, 2015

REGULAR MEETING – 6:00 p.m.

NORTH LAUDERDALE RECREATION FOUNDATION

(Immediately following regular meeting)

AGENDA

- 1. INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Jack Brady**
- 2. ROLL CALL**

Mayor Jack Brady
Vice Mayor Jerry Graiose
Commissioner David G. Hilton
Commissioner Rich Moyle
Commissioner Lorenzo Wood
City Manager Ambreen Bhatti
City Attorney Samuel S. Goren
City Clerk Patricia Vancheri
- 3. APPROVAL OF MINUTES**
 - a. February 24, 2015**
- 4. PRESENTATIONS**
 - a. Honor Flight South Florida – WWII Veterans Flight to DC (Ryan Paton)**
- 5. PROCLAMATIONS**
 - a. WOMEN’S HISTORY MONTH**
- 6. PUBLIC DISCUSSION**

7. OTHER BUSINESS

a. ORDINANCE - First Reading: Fiscal Year (FY) 2015 Budget Amendment

- Motion, second and vote to read
- Attorney reads title
- Staff presentation (Rene Gonzalez)
- Commission motion and second to adopt
- Commission discussion
- Commission vote

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AMENDING ORDINANCE NO. 14-09-1299 BY WHICH THE CITY COMMISSION DID ADOPT THE BUDGET OF THE CITY OF NORTH LAUDERDALE FOR THE 2014/2015 FISCAL YEAR, TO REVISE THE BUDGET AS DOCUMENTED IN “EXHIBIT A” ATTACHED; PROVIDING FOR CONFLICTS, SEVERABILITY, AND, PROVIDING FOR AN EFFECTIVE DATE.

b. RESOLUTION - Amend Access List to the Information Technology Safe Deposit Box

- Motion, second and vote to read
- Attorney reads title
- Staff presentation (Mitch Williams)
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER TO AMEND THE LIST OF AUTHORIZED REPRESENTATIVES ON THE SUNTRUST INFORMATION TECHNOLOGY SAFE DEPOSIT ACCOUNT AND THE SAFE DEPOSIT ACCOUNT SIGNATURE CARD, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

c. RESOLUTION - Tyler Technology Annual Maintenance/License Payment

- Motion, second and vote to read
- Attorney reads title
- Staff presentation (Mitch Williams)
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING PAYMENT OF THE “MUNIS” MAINTENANCE FEE IN THE AMOUNT OF \$65,906.39 FOR THE PERIOD STARTING MARCH 8, 2015 - MARCH 7, 2016 TO TYLER TECHNOLOGIES, INC. AND AUTHORIZING A BUDGET TRANSFER OF \$906.39 FROM ACCOUNT #5300801-599210 (CONTINGENCY-IT) TO INFORMATION TECHNOLOGY ACCOUNT #5300801-546480 TO COVER THE MAINTENANCE FEE; AND PROVIDING AN EFFECTIVE DATE.

d. RESOLUTION - Purchase of Storage Area Network (SAN) Maintenance Agreement

- Motion, second and vote to read
- Attorney reads title
- Staff presentation (Mitch Williams)
- Commission motion and second to adopt
- Commission discussion
- Commission vote

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO AN ACCEPTABLE AGREEMENT BY AND BETWEEN THE CITY OF NORTH LAUDERDALE AND SUPERIOR TURNKEY SOLUTIONS GROUP, PROVIDING FOR THE PURCHASE OF THE 2 YEAR SAN MAINTENANCE AGREEMENT AS LISTED IN SECTION ONE OF THIS RESOLUTION; WHEREAS, THE CITY COMMISSION DESIRES TO PROCESS A BUDGET TRANSFER IN ORDER TO COMPLETE THE INTENT OF THIS RESOLUTION; AND PROVIDING FOR THE AMOUNT NOT TO EXCEED \$56,148.46 AND PROVIDING FOR AN EFFECTIVE DATE.

8. REPORTS

- a. BSO Annual Report (Captain Jackson)**

9. COMMISSION COMMENTS

10. CITY MANAGER COMMENTS

- a. Discussion and possible motion regarding the auditor’s contract**
- b. Discussion and possible motion regarding banking services**

c. Upcoming Events

- **Saturday, March 14 – 8:00 am Race Time – Spring-It-On 5K Run/Walk – Hampton Pines Park – Registration 7:00 am**

11. CITY ATTORNEY COMMENTS

12. ADJOURNMENT

CONVENE TO NORTH LAUDERDALE RECREATION FOUNDATION

CITY OF NORTH LAUDERDALE

COMMISSION MEETING

TUESDAY, FEBRUARY 24, 2015

MINUTES

The North Lauderdale City Commission met at the Municipal Complex on Tuesday, February 24, 2015. The meeting convened at 6:00 p.m.

1. **INVOCATION AND PLEDGE OF ALLEGIANCE** – Vice Mayor Graziose gave the invocation and led the pledge.
2. **ROLL CALL** – Clerk called roll. All present.

Mayor Jack Brady
Vice Mayor Jerry Graziose
Commissioner David G. Hilton
Commissioner Rich Moyle
Commissioner Lorenzo Wood
City Manager Ambreen Bhatti
City Attorney Samuel S. Goren
City Clerk Patricia Vancheri

3. **APPROVAL OF MINUTES**

- a. **February 10, 2015** – Commissioner Wood moved to approve the minutes as submitted. Seconded by Commissioner Moyle. **Minutes approved unanimously by voice vote.**

4. **PRESENTATIONS**

- a. **Davidson Fixed Income Management/Portfolio Presentation** – Glenn Scott, Sr. Vice President/Portfolio Manager and David Jang, Senior Vice President/Client Advisory Services, Davidson representatives, gave a Market Outlook and Investment Portfolio Review by PowerPoint presentation to the Commission and Administration. A copy of the PowerPoint is available in the City Clerk's office.

5. **PROCLAMATIONS** – Clerk Vancheri read the following Proclamations into the record:

a. **Florida Department of Children and Families – “#saferby4 Campaign”**

b. **Irish American Heritage Month - March**

6. **PUBLIC DISCUSSION**

Donyale McGhee, Principal, Somerset Prep – Ms. McGhee the new Principal from Somerset addressed the Commission to introduce herself. She said she has been with Somerset for 14 years and is excited to work with Somerset Prep in North Lauderdale. Ms. McGhee said they are doing some amazing things, including implementing AP courses; re-vamping the Saturday tutoring program and looking at the curriculum to get the students ready for college. She said they are spear-heading a mentoring program and are looking forward to growing and giving back to the community. Mayor and Commission welcomed Ms. McGhee and thanked her for coming.

7. **ORDINANCES SECOND READING**

a. **Ordinance – Second Reading – Moratorium on Community Facility (CF) Uses**

Vice Mayor Graziose moved to read. Seconded by Commissioner Wood.
Attorney read:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, ESTABLISHING A MORATORIUM ON THE APPROVAL OR ISSUANCE OF ANY NEW LICENSES OR PERMITS FOR COMMUNITY FACILITY (CF) USES WITHIN THE CITY UNTIL AUGUST 1, 2015; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Tammy Reed-Holguin, Community Development Director, presented the item based on the backup memorandum. On January 17, 2015, the City Commission approved a resolution ratifying the Notice of Intent to institute this moratorium. At the City Commission meeting on February 10th, the ordinance was approved on first reading after some discussion and tonight, the ordinance is being presented for consideration and adoption on second reading. Ms. Reed-Holguin indicated that adoption of this proposed ordinance imposes a moratorium for 180 days on issuance of any new licenses or permits for Community Facility (CF) uses. The moratorium will not apply to projects meeting the three criteria outlined in Section 2 of the ordinance if met prior to January 16th. The 180 day moratorium will allow staff to fully review the CF uses such as educational or vocational institutions; government offices or uses such as parks; police and fire departments; libraries; churches, synagogues or other places of worship. Ms. Reed-Holguin outlined what the review process will include. At the conclusion of the study, staff will make

recommendations for amendments to the zoning code if applicable and present them to the Planning and Zoning Board for their recommendation and subsequently to the City Commission for consideration and approval. Staff is seeking Commission's approval tonight on second reading. **Public hearing opened. No one spoke. Vice Mayor Graiose moved to adopt. Seconded by Commissioner Hilton. No discussion. All in favor by voice vote.**

ORDINANCE NO. 15-02-1308 PASSED AND ADOPTED UNANIMOUSLY

8. OTHER BUSINESS

a. RESOLUTION - Lobbying Services Contract – Ericks Consultants, Inc.

Commissioner Wood moved to read. Seconded by Commissioner Hilton.
Attorney read:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER, TO RENEW THE ATTACHED LOBBYING SERVICES AGREEMENT BY AND BETWEEN THE CITY OF NORTH LAUDERDALE AND ERICKS CONSULTANTS, INC., FOR ANOTHER YEAR RETROACTIVE FROM JANUARY 1, 2015 TO DECEMBER 31, 2015; AUTHORIZING THE CITY MANAGER TO DO ALL THINGS NECESSARY TO CARRY OUT THE AIMS OF THIS RESOLUTION, AND, PROVIDING FOR AN EFFECTIVE DATE.

City Manager Bhatti commented that at the last Commission meeting she was directed to negotiate a renewal of the contract with Ericks. She indicated that they were able to negotiate and some of the highlights of the contract are that it is the same cost as last year with the same scope of services with more emphasis on appropriations. Lauren Jackson representing Ericks was present for questions. City Manager Bhatti stated that the Law Enforcement Assessment Senate Bill, sponsored by Senator Chris Smith and the House Bill, sponsored by Representative Pilon, have been filed. Attorney Goren commented that at some point these bills will be proceeding to committee review and hearings and indicated that the Mayor, City Manager and/or Finance Director may travel to attend those meetings in Tallahassee. **Commissioner Wood moved to adopt. Seconded by Commissioner Moyle. No discussion. All in favor by voice vote.**

RESOLUTION NO. 15-02-6147 PASSED AND ADOPTED UNANIMOUSLY

b. RESOLUTION - Sanitary Sewer Emergency Repairs on S.W. 81st Avenue

Vice Mayor Graziose moved to read. Seconded by Commissioner Hilton.

Attorney read:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER TO AUTHORIZE PAYMENT OF \$161,936.73 TO GIANNETTI CONTRACTING WHO WAS HIRED TO MAKE THE EMERGENCY REPAIR TO THE DAMAGED SEWER LINE ALONG SW 81ST AVENUE FROM THE FUNDING AVAILABLE IN THE UTILITY FUND REPAIR AND MAINTENANCE ACCOUNT; AND PROVIDING AN EFFECTIVE DATE.

Mike Shields, Public Works Director, presented the item based on the backup memorandum. He indicated that this was an unfortunate situation which occurred several weeks ago with the sewer line break. He said they did not realize how expensive repairs would be until a final tally and that they are trying to look at options to get reimbursement from FPL and other subcontractors. They have not been successful to date. He indicated that the City did not have that kind of insurance coverage and that this was most likely the most expensive emergency repair the City has ever had. Some discussion ensued about insurance for this type of situation, the uniqueness of the situation and why it happened. **Commissioner Moyle moved to adopt. Seconded by Vice Mayor Graziose.**

RESOLUTION NO. 15-02-6148 PASSED AND ADOPTED UNANIMOUSLY

c. RESOLUTION - Bailey Road Wall Project

Vice Mayor Graziose moved to read. Seconded by Commissioner Wood.

Attorney read:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ACCEPTABLE AGREEMENT WITH PRECAST WALL SYSTEMS INC IN AN AMOUNT NOT TO EXCEED \$600,000 AND TO SET ASIDE \$10,000 IN CONTINGENCY FUNDS FOR ANY UNFORESEEN COSTS ASSOCIATED WITH THIS PROJECT OUT OF THE PUBLIC WORKS DEPARTMENT 2014-15 CAPITAL BUDGET 3117073-563100 FOR THE DESIGN AND CONSTRUCTION OF A NEW BUFFER WALL ALONG BAILEY ROAD; AND PROVIDING AN EFFECTIVE DATE.

Mike Shields, Public Works Director, presented the item based on the backup memorandum. Basically there is an agreement with Broward County for this project wherein the County will reimburse 50% of the cost of the project which is the wall along Bailey Road. The City will pay \$300,000 and the County will pay \$300,000. **Vice Mayor Graziose moved to adopt. Seconded by Commissioner Moyle. No discussion. All in favor by voice vote.**

RESOLUTION NO. 15-02-6149 PASSED AND ADOPTED UNANIMOUSLY

d. RESOLUTION - All-America City Award Nomination

Commissioner Moyle moved to read. Seconded by Vice Mayor Graziose.
Attorney read:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER TO TAKE ALL STEPS NECESSARY TO SUBMIT AN APPLICATION FOR THE DESIGNATION OF ALL-AMERICA CITY TO THE NATIONAL CIVIC LEAGUE; PROVIDING FOR FINDINGS AND CONCLUSIONS WITH REGARD TO THE BENEFITS TO BE DERIVED BY ACCEPTING A DESIGNATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Mike Sargis, Parks and Recreation Director, presented the item based on the backup memorandum. He indicated that he is seeking Commission's approval to apply for an All-America City award and the plan is to showcase some of our youth programs such as the Teen Club; Fire Explorers; Sheriff's Office Juvenile Diversion program and maybe some school programs. If the City is selected as one of 20 finalists, a committee will have to be put together to go to Denver in June to make a pitch for a final award. **Vice Mayor Graziose moved to approve. Seconded by Commissioner Moyle. No discussion. All in favor by voice vote.**

RESOLUTION NO. 15-02-6150 PASSED AND ADOPTED UNANIMOUSLY

9. REPORTS - None

10. COMMISSION COMMENTS

Vice Mayor Graziose commented on the Town Hall meeting held at Coconut Creek High and reported that issues such as a name change and new life for the school was discussed. He also thanked City Manager and Staff for the good meeting with Broward County Traffic Engineering regarding issues at Cypress Creek Road. Vice Mayor Graziose also reported that the Complete Streets Workshop addressed some of those issues, as well as bike lane issues on Bailey Road and some issues on SW 17th Street. Vice Mayor Graziose also reported that the NL Fire Department will be training with the DOSE program in conjunction with the #saferby4 Campaign.

Commissioner Wood thanked City Attorney and his staff for giving him an orientation. He also commented to the Finance Director that the budget looks good but wanted him to fill him in on the City's five year plan. Also he commented on the City's listing in the Florida League of Cities Directory. City Manager replied that we will look into that and will help with any budget questions.

Commissioner Moyle thanked Public Works for fixing the sidewalk.

11. CITY MANAGER COMMENTS

a. Saturday, February 28 – 11:00 am– 3:00 pm – Jack Brady Sports Complex Field 2 – Employee Appreciation Day

City Manager Bhatti reported that the Code Enforcement Division has now moved to their offices in the newly renovated space at City Hall.

12. CITY ATTORNEY COMMENTS

Attorney Goren introduced a new member of his firm, George Glenn; reminded the Commission that he will deliver an ethics program at the Northwest Council of Elected Officials meeting on March 16th; and reported that the RRB case is almost approved.

13. ADJOURNMENT – There being no further business, the meeting adjourned at 6:53 p.m.

Respectfully submitted,

Patricia Vancheri, CMC
City Clerk



City of North Lauderdale

PROCLAMATION

WOMEN'S HISTORY MONTH "Weaving the Stories of Women's Lives"

WHEREAS, throughout history, extraordinary women have fought tirelessly to broaden our democracy's reach and help perfect our Union; and

WHEREAS, through protest and activism, generations of women have appealed to the values at the heart of our Nation and fought to give meaning to the idea that we are all created equal; and

WHEREAS, courageous women have called not only for the absence of oppression, but for the right to vote; for presence of opportunity; justice and equal pay for equal work; and

WHEREAS, women are nearly half of our Nation's workers, being their family's main breadwinner more than ever before, and are becoming increasingly among the most skilled; and

WHEREAS, more than 60 percent of women with children under the age of 5 participate in the labor force, thereby bolstering our economy and strengthening our families to benefit us all; and

WHEREAS, the lives of individual women are critically important because they reveal strong role models who share a more expansive vision of what women can do; and

WHEREAS, the stories of women's lives, and the choices they made, encourage girls and young women to think larger and bolder. Women strive to achieve more, thereby upending social assumptions about who they are and what they can accomplish today; and

WHEREAS, after decades of dedicated research and technological advances, the stories of American women from all cultures and classes are more accessible and visible than ever before, as numerous scholars and activists have helped shape the Women's History Movement; and

WHEREAS, when women succeed, America succeeds, and the strength of our economy rests on whether we make it possible for every citizen to contribute to our growth and prosperity, not only for the destinies of women, but also the direction of our history.

NOW, THEREFORE, We, the City Commission of the City of North Lauderdale, Florida hereby proclaim the month of March as

WOMEN'S HISTORY MONTH

and encourage all citizens to observe this month to forge a more equal society where a woman's potential is limited only by the size of her dreams and the power of her imagination.

IN WITNESS WHEREOF, I have sent my hand and seal this 10th day of March, 2015.

MAYOR JACK BRADY

**FINANCE DEPARTMENT
M E M O R A N D U M**

To: Honorable Mayor and City Commission
From: Ambreen Bhatti, City Manager
By: René D González, Director of Finance
Date: March 10, 2015
Subject: First Reading: Fiscal Year (FY) 2015 Budget Amendment

Background:

The City has a need to make a number of budget adjustments to reflect events that have come to the attention of the administration since the FY 2015 budget was adopted on September 22, 2014. The Finance Department has prepared the recommended changes.

Expenditure Analysis:

In the Utility Fund the following changes are necessary:

- 1) Water Tank Replacement (\$1,250,000) - Represents the replacement of a 40 year old steel water tank with a concrete tank. The tank has capacity of 2 million gallons of water, the same as the tank being replaced. The new tank will significantly reduce future maintenance cost and has a much longer lifespan. Funds will be transferred from Utilities Fund balance for this project.
- 2) Lining of Sewer Mains (\$1,000,000) - To continue lining critical clay gravity sewer mains that are up to 50 years old. This will reduce infiltration into the sewer system. Funds will be transferred from Utilities Fund balance for this project.

RECOMMENDATION:

The Administration recommends Commission's consideration and approval of the attached ordinance amending Ordinance No. 14-09-1299 by which the City Commission adopted the budget of the City of North Lauderdale for the 2014/2015 fiscal year, to revise the budget as documented in **Exhibit "A"** and provided herein.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AMENDING ORDINANCE NO. 14-09-1299 BY WHICH THE CITY COMMISSION DID ADOPT THE BUDGET OF THE CITY OF NORTH LAUDERDALE FOR THE 2014/2015 FISCAL YEAR, TO REVISE THE BUDGET AS DOCUMENTED IN “EXHIBIT A” ATTACHED; PROVIDING FOR CONFLICTS, SEVERABILITY, AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission for the City of North Lauderdale adopted the 2014/2015 Fiscal Year Budget for the City of North Lauderdale through the adoption of Ordinance 14-09-1299; and,

WHEREAS, the City Commission desires to amend Ordinance 14-09-1299 to reflect revisions to the budget for the 2014/2015 Fiscal Year Budget; and,

WHEREAS, the City Commission finds it to be in the best interest of the residents and citizens of the City of North Lauderdale to amend the Fiscal Year 2014/2015 budget as provided herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That the foregoing “Whereas” clauses are adopted as if fully set forth herein.

Section 2: That Ordinance 14-09-1299 as amended, did adopt the Budget of the City of North Lauderdale for the 2014/2015, and the Budget adopted thereby be and the same is hereby amended to cause and reflect revisions to said Budget as set forth in Exhibit “A”.

Section 3: That the City Commission finds it to be in the best interest of the residents and citizens of the City of North Lauderdale to amend the Fiscal Year 2014/2015 budget as provided herein.

Section 4: That all Ordinances or parts of Ordinances, Resolutions or parts of Resolutions in conflict herewith be and the same are hereby repealed to the extent of such conflict.

Section 5: Should any section or any provision of this Ordinance or portion hereof, any paragraph, sentence, or work be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the remainder of this Ordinance.

Section 6: That this Ordinance shall take effect immediately upon adoption.

PASSED on first reading by the City Commission of the City of North Lauderdale this 10th day of March 2015.

PASSED and ADOPTED on second reading by the City Commission of the City of North Lauderdale this ____ day of _____, 2015.

APPROVED AS TO FORM:

CITY ATTORNEY SAMUEL GOREN

MAYOR JACK BRADY

VICE MAYOR JERRY GRAZIOSE

ATTEST:

PATRICIA VANCHERI CITY CLERK

EXHIBIT A
Utility Fund

Source of Funding:	Description	Amount
	2015 Adopted Budget for Utility Fund (401) Revenues	\$ 11,015,500
4011 39901	Transfer from Fund Balance	<u>2,250,000</u>
	Revised 2015 Budget for Utility Fund (401) Revenues	<u>\$ 13,265,500</u>
 Expenditures:		
	2015 Adopted Budget for Utility Fund (401) Expenditures	\$ 11,015,500
4013933 563110	• Water Tank	1,250,000
4013939 563100	• Improvement other than Buildings (Sewer Lining)	<u>1,000,000</u>
	Revised 2015 Budget for Utility Fund (401) Expenditures	<u>\$ 13,265,500</u>

**INFORMATION TECHNOLOGY DIVISION
MEMORANDUM**

To: Honorable Mayor and City Commission

From: Ambreen Bhatti, City Manager

By: Mitch Williams, Information Technology Manager

Date: March 10, 2015

Subject: Amend Access List to the Information Technology Safe Deposit Box

The Information Technology Division stores various records, licenses, and media in a safe deposit box located at a local SunTrust Branch. The safe deposit box provides an off-site repository of original documents and back-up data for disaster recovery purposes.

As a result of recent staff changes, it is necessary to advise Sun Trust Bank of those changes and to revise the City's signature cards to designate the appropriate City representatives, who are authorized to have access to the Information Technology safe deposit box.

The following individuals were previously authorized and will continue to have access to the account described above:

Ambreen Bhatti	City Manager
Mitch Williams	Information Technology Manager

The following individual is requested to be added to the authorized list of those who have access to the account listed above:

Chris Penen	Network Administrator
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The following individuals are requested to be removed from the authorized list and will no longer have access to the account listed above:

Jack Naparano
Charles Wolfe

Recommendation:

The City Administration recommends Commission's consideration and approval of the attached resolution authorizing and directing the City Manager to amend the list of authorized users on the SunTrust Information Technology Safe Deposit Account and the Safe Deposit Account Signature Card.

RESOLUTION NO _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER TO AMEND THE LIST OF AUTHORIZED REPRESENTATIVES ON THE SUNTRUST INFORMATION TECHNOLOGY SAFE DEPOSIT ACCOUNT AND THE SAFE DEPOSIT ACCOUNT SIGNATURE CARD, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission for the City of North Lauderdale ("City"), previously authorized the use of SunTrust Bank for Banking Services, including Safe Deposit box; and

WHEREAS, as a result of changes in the City staff, it is necessary to advise SunTrust Bank of those changes and to revise the City's Information Technology Safe Deposit Account Signature Card in order to designate the appropriate City representatives who are authorized to have access to the City's Information Technology Safe Deposit Accounts; and

WHEREAS, the City Commission finds that it is in the best interest of the City to approve the changes to the Information Technology Safe Deposit Account Signature Card in order to designate the appropriate City representatives who will have authority to access the City's Information Technology Safe Deposit Box and to maintain proper internal controls.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, THAT:

Section 1. The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. That the City Manager be and the same is hereby authorized, and directed to amend the list of authorized representatives on the City's Information Technology Safe Deposit Account via the Safe Deposit Account Signature Card.

Section 3. That this amendment shall delete former IT Managers, Jack Naparano and Charles Wolfe and add Network Administrator, Chris Penen, in addition to City Manager, Ambreen Bhatti, Information Technology Manager, Mitch Williams, as authorized representatives on the Information Technology Safe Deposit Account.

Section 4. This Resolution shall take effect immediately upon its adoption.

**PASSED ADOPTED BY THE CITY COMMISSION OF THE CITY OF NORTH
LAUDERDALE, FLORIDA, THIS _____ DAY OF _____, 2015.**

APPROVED AS TO FORM:

CITY ATTORNEY SAMUEL S. GOREN

MAYOR JACK BRADY

VICE MAYOR JERRY GRAZIOSE

ATTEST:

CITY CLERK PATRICIA VANCHERI

**CITY OF NORTH LAUDERDALE
INFORMATION TECHNOLOGY SERVICES**

To: **Honorable Mayor and City Commission**

From: **Ambreen Bhatti, City Manager**

By: **Mitch Williams, Information Technology Manager**

Date: **March 10, 2015**

Subject: **Tyler Technology Annual Maintenance/License Payment**

In 2007, the City entered into an agreement with Tyler Technologies, Inc. to provide the City with the Enterprise Resource Planning System, MUNIS, for the City's business operations. Since the implementation of MUNIS, the City has invested in several add-ons, modules, and/or added functionality that interfaced directly with MUNIS including, Employee Self Service (ESS) and Tyler Content Management (TCM), which further advanced the City's business operations. As with any software provider, the City's agreement calls for an annual software maintenance fee that provides for periodic program updates (e.g., W-2's, 1099's, etc.) and support for various MUNIS modules.

Under the terms of the agreement, "this Maintenance Agreement is effective on installation of the Tyler Software Products and shall remain in force for a one (1) year term. Upon expiration of this Maintenance Agreement, Client may renew the Maintenance Agreement for subsequent one (1) year periods at the then-current Application Software Maintenance Fees." Per our initial agreement there is a 5% annual increase included in the maintenance fees. The City may terminate this agreement at any time, providing that the City files written notice to Tyler Technologies, Inc., in accordance with the Termination clause of the agreement.

The City has allocated the funds necessary for this expenditure in every annual budget since 2007. The funds are appropriated in the City's Information Technology Fund (G/L 5300801-546480); however, due to some additional modules implemented this year (records retention and document management), this account has a deficit of \$906.39. Therefore, additional funds from account # 5300801-599210 (Contingency IT) will be transferred to Information Technology account #5300801-546480 to cover the maintenance fee for this year.

RECOMMENDATION:

The City Administration recommends Commission's consideration and approval of the attached Resolution authorizing payment of the "MUNIS" maintenance fee in the amount of \$65,906.39 for the period March 8, 2015 – March 7, 2016 to Tyler Technologies, Inc. and authorizing a budget transfer of \$906.39 from account # 5300801-599210 (Contingency IT) to Information Technology account # 5300801-546480 to cover the maintenance fee.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING PAYMENT OF THE “MUNIS” MAINTENANCE FEE IN THE AMOUNT OF \$65,906.39 FOR THE PERIOD STARTING MARCH 8, 2015 - MARCH 7, 2016 TO TYLER TECHNOLOGIES, INC. AND AUTHORIZING A BUDGET TRANSFER OF \$906.39 FROM ACCOUNT #5300801-599210 (CONTINGENCY-IT) TO INFORMATION TECHNOLOGY ACCOUNT #5300801-546480 TO COVER THE MAINTENANCE FEE; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

- Section 1: That the City Commission of the City of North Lauderdale does hereby authorize payment of the MUNIS maintenance fee in the amount of \$65,906.39 for the period starting March 8, 2015 – March7, 2016.
- Section 2: That the Finance Director will make appropriate budget transfers to comply with the intent of this resolution.
- Section 3: That the funds for said purchase shall be provided from the FY 2015 Adopted Budget (G/L 5300801-546480).
- Section 4: This Resolution shall become effective immediately upon its passage and adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale, Florida, this 10th day of March, 2015.

APPROVED AS TO FORM:

CITY ATTORNEY SAMUEL S. GOREN

MAYOR JACK BRADY

VICE MAYOR JERRY GRAZIOSE

ATTEST:

CITY CLERK PATRICIA VANCHERI

**INFORMATION TECHNOLOGY DEPARTMENT
M E M O R A N D U M**

TO: Honorable Mayor and City Commission

FROM: Ambreen Bhatti, City Manager

BY: Mitch Williams, Information Technology Manager

DATE: March 10, 2015

SUBJECT: Purchase of Storage Area Network (SAN) Maintenance Agreement

The City purchased two (2) Dell/Compellent Storage Area Network (SAN) devices in fiscal year 2012 (City Resolution# 12-01-5811) from Superior Turnkey Solutions Group (STSG). These devices are crucial for running our daily city business. The purchase included a 3 year maintenance agreement with an option of year 4 and 5 at an additional cost. However, it was determined by the previous IT management not to select the year 4 and 5 option at the time of acquisition. The 3 year maintenance agreement will come to term on April 1, 2015. The Information Technology (IT) Department was able to negotiate a new 2-year maintenance agreement with STSG in the amount of \$56,148.46. The payment of \$30,850.85 for the first year is due on April 1, 2015 and the payment of \$25,297.64 for the second year will be made in Fiscal Year 2016. This new agreement offers saving of \$5,553.18 on the second year maintenance agreement. At the end of the 5 year period since device purchase, staff will re-evaluate the device for replacement or continuation for another few years.

Staff has determined the above agreement should be purchased to provide cost effective SAN maintenance. Please be advised that the cost of this purchase is not budgeted in FY 2015 IT account # 5300801-546460. A budget transfer in the amount of \$30,851 will be made from account 5300801-599210 (Contingency-MIS-INF) to account 5300801-546460, both in the I.T. Division, to cover the first year SAN maintenance agreement cost and the second year cost will be budgeted in the FY 2016 budget.

RECOMMENDATION:

The City Administration recommends the City Commission's consideration and approval of the attached resolution authorizing and directing the City Manager to take all steps necessary to enter into an acceptable agreement with Superior Turnkey Solutions Group for the purchase of the 2 year SAN maintenance agreement at a price not to exceed \$56,148.46 and authorizing the transfer of \$30,851 from account 5300801-599210 (Contingency-MIS-INF) to account 5300801-546460, both in the I.T. Division, to cover the first year SAN maintenance agreement cost.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO AN ACCEPTABLE AGREEMENT BY AND BETWEEN THE CITY OF NORTH LAUDERDALE AND SUPERIOR TURNKEY SOLUTIONS GROUP, PROVIDING FOR THE PURCHASE OF THE 2 YEAR SAN MAINTENANCE AGREEMENT AS LISTED IN SECTION ONE OF THIS RESOLUTION; WHEREAS, THE CITY COMMISSION DESIRES TO PROCESS A BUDGET TRANSFER IN ORDER TO COMPLETE THE INTENT OF THIS RESOLUTION; AND PROVIDING FOR THE AMOUNT NOT TO EXCEED \$56,148.46 AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NORTH LAUDERDALE, FLORIDA:

Section 1: That the City Manager is hereby authorized and directed to enter into an acceptable agreement by and between the City of North Lauderdale and Superior Turnkey Solutions Group for the purchase of the following:

COMPANY	ITEM DESCRIPTION	Total COST
Superior Turnkey Solutions Group	2 year maintenance agreement for (2) Dell\Compellent SANs as follows: 4 th year of maintenance (4/1/2015 to 3/31/2016) \$30,850.85 5 th year of maintenance(4/1/2016 to 3/31/2017) \$25,297.64	\$56,148.46

Section 2: That the funds for said purchase, not to exceed \$ 56,148.46.

Section 3: That the Finance Director will make a budget transfer in the amount of \$30,851 from account 5300801-599210 (Contingency-MIS-INF) to account 5300801-546460, both in the IT Division, to comply with the intent of this resolution.

Section 4: That this resolution be shall take effect immediately upon adoption.

PASSED and ADOPTED by the City Commission of the City of North Lauderdale this 10th day of March, 2015.

APPROVED AS TO FORM:

CITY ATTORNEY SAMUEL S. GOREN

MAYOR JACK BRADY

VICE MAYOR JERRY GRAZIOSE

ATTEST:

CITY CLERK PATRICIA VANCHERI

North Lauderdale Recreation Foundation, Inc

Building a Better Community one Child at a Time



MEETING AGENDA

Tuesday, March 10th, 2015 - - - After Commission Meeting

1. ROLL CALL

President Jack Brady
Treasurer David Hilton
Secretary Lorenzo Wood
Director Rich Moyle
Director Jerry Graziose
Executive Director Michael Sargis
Foundation Attorney Samuel S. Goren
Foundation Clerk Patricia Vancheri

2. APPROVAL OF MINUTES

a. January 13, 2015

3. OLD BUSINESS

a. Budget Report – Michael Sargis, Executive Director

4. NEW BUSINESS

- a. Sponsorship Report
- b. Swimming Program
 - a. Discounts on Swim Lessons
 - b. Pay for NL High School Students to become Lifeguards

5. BOARD COMMENTS

6. ADJOURNMENT

Board of Directors

*Michael Sargis, Executive Director Jack Brady, President Lorenzo Wood, Secretary David Hilton, Treasurer
Board Members Rich Moyle and Jerry Graziose, Samuel S. Goren, Board Attorney
North Lauderdale Recreation Foundation is a 501 3C Registered Not for Profit Corporation*

North Lauderdale Recreation Foundation, Inc

Building a Better Community one Child at a Time



MINUTES

Tuesday, January 13th, 2015

The North Lauderdale Recreation Foundation met at the Municipal Complex on Tuesday, January 13, 2015. The meeting convened at 7:37 p.m.

1. ROLL CALL – Clerk called roll. All present.

President Jack Brady
Treasurer David Hilton
Secretary Lorenzo Wood
Director Rich Moyle (telephonically)
Director Jerry Graziose
Executive Director Michael Sargis
Foundation Attorney Samuel S. Goren
Foundation Clerk Patricia Vancheri

2. APPROVAL OF MINUTES

- a. November 18, 2014** – Director Graziose moved to approve the Minutes as submitted. Seconded by Treasurer Hilton.

3. OLD BUSINESS

- a. Budget Report** – Michael Sargis, Executive Director presented the Quarterly report from October 1, 2014 to January 13, 2015. A copy is attached to these minutes.
- b. Notification that check for \$5,000 was signed by Treasurer David Hilton for Holiday Camp as approved by Board at November 18th Meeting** – Mr. Sargis advised that this check was processed as previously approved by the Board.
- c. Mr. Sargis reported that the following documents have been submitted:**
- i. 2014 State of Florida Financial Report - \$75.00**
 - ii. 2013 IRS Form 990**
 - iii. Business Registration Form/Fees - \$145.00**

4. NEW BUSINESS

- a. Appoint Rene Gonzalez as Chief Financial Officer** – Mr. Sargis reported that currently Sendie Rymer is the Acting Chief Financial Officer and Rene Gonzalez, the new Interim Finance Director has agreed to serve as the Chief Financial Officer. Mr. Sargis commented that Mr. Gonzalez will not be a signer at this time and that the current signers will remain the same. **Director Graziose moved to appoint Mr. Gonzalez as the CFO. Seconded by Treasurer Hilton. Motion unanimously approved by voice vote.**

b. Sponsorship Report – Mr. Sargis reported that they are still continuing with the sponsor drive.

5. BOARD COMMENTS – None

6. ADJOURNMENT – There being no further business, the meeting adjourned at 7:42 p.m.

Respectfully submitted,

Patricia Vancheri, City Clerk

Board of Directors

*Michael Sargis, Executive Director Jack Brady, President Lorenzo Wood, Secretary David Hilton, Treasurer
Board Members Rich Moyle and Jerry Graziouse, Samuel S. Goren, Board Attorney
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